## **Kerrville ISD Online Enrollment Verification**

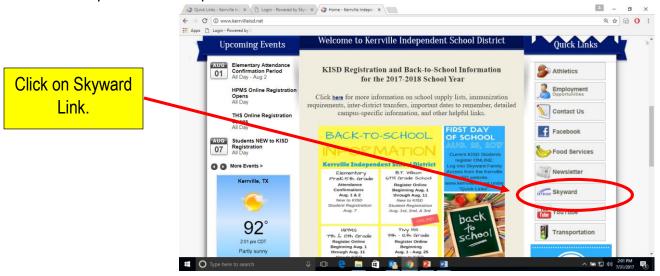
BT Wilson Sixth Grade School

Hal Peterson Middle School

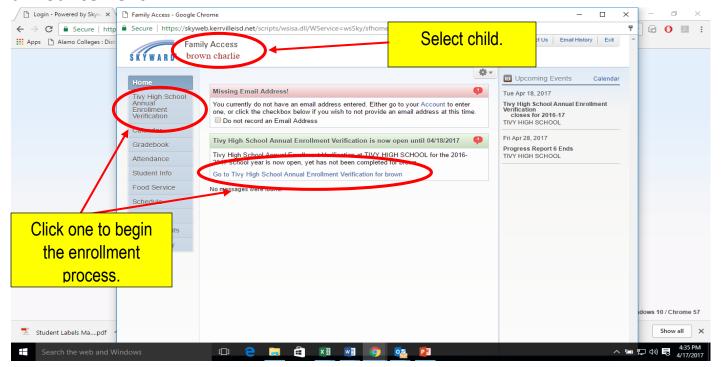
**Tivy High School** 

## Log into Skyward Family Access from the Kerrville ISD website, www.kerrvilleisd.net .

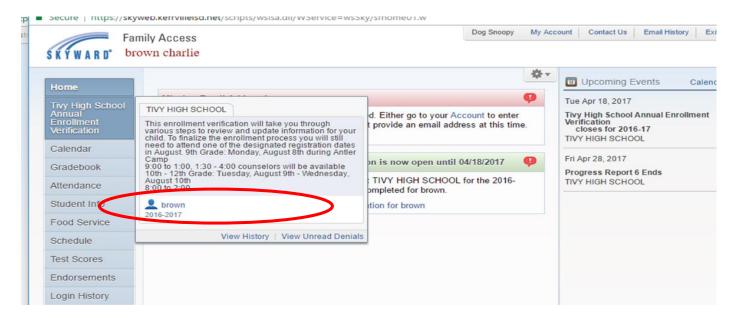
- Use the "forgot password/login" link if you are having trouble logging in. If that does not work, please contact your child's campus.



At the top of the page, select a child enrolled at BTW, HPMS or THS. Then click on the "Enrollment Verification" link in the column to the left or underneath the announcement.

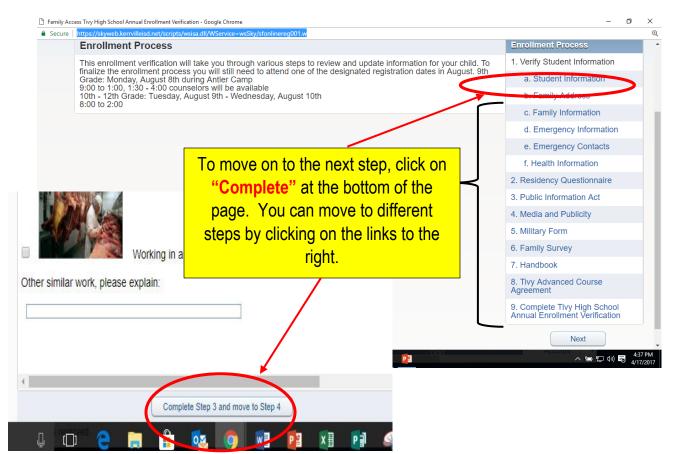


## Next, click on the name of the student for the 2019-2020 school year.



On the main page, you will see general information regarding the enrollment process and any upcoming events for each campus. In the column to the right, click on "a. Student Information" to begin the first step.

In the "Verify Student Information" area, you will be asked to review student information, address,
phone numbers, emergency contacts and critical alert information. Some areas are for <u>viewing only</u>,
to make changes in these areas you will need to contact your child's campus.





A GREEN check mark will display as you complete each step. If you do not see a green check mark for all steps, your online verification will not show as completed.

Steps are only marked completed by clicking on the link "complete" the bottom of each page.



At the end of the enrollment process, the screen will show the date and time each step was completed. If a step does not have a green check mark, or does not state "Completed", go back and finish that step. Steps are only marked completed by clicking on the link at the bottom of the page to go on to the next step.

Scroll down to the bottom of the page and click on "Complete Annual Enrollment Verification" when done.

- If your email is in the system, you will receive an email stating that you have completed the process.

