

# PANAMA-BUENA VISTA UNION SCHOOL DISTRICT

## FOOD & BEVERAGE SALES AND/OR DISTRIBUTION APPROVAL FORM

Please see the back page for more information about District policies regarding food and beverages sold and/or distributed on school campuses.

Please complete this form at least six weeks prior to a sale or event, and return to:

Nutrition Services, District Office East  
Attn: Cherilyn Stancliffe  
or via email to [cstancliffe@pbvusd.k12.ca.us](mailto:cstancliffe@pbvusd.k12.ca.us)

<b>School Site:</b>	<b>Location of Sale or Event:</b>
<b>Date of Sale or Event:</b>	<b>Time of Sale or Event:</b>
<b>Organization:</b>	<b>Contact Name:</b>
<b>Contact Phone Number:</b>	<b>Contact Email Address:</b>
<b>Will all foods and beverages served be pre-packaged?</b>	
<b>If food will be prepared on campus, who will be preparing food?</b>	<b>If food will be prepared on campus, who will be serving food?</b>
<b>If a Food Truck or Vendor will be on campus, what is their business name?</b>	
<b>If catered food will be brought on campus, safe food handling procedures must be overseen by a District approved staff member with a ServSafe Certificate. Who will be overseeing the food handling and serving?</b>	

### LIST OF ITEMS TO BE SERVED:


Signature Approval of Nutrition Services Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Receipt of required documentation, if applicable: Insurance/Bond  Health Permit  ServSafe

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## FOOD & BEVERAGE SALES AND/OR DISTRIBUTION APPROVAL FORM

The Governing Board of Panama-Buena Vista Union School District believes that the sale and distribution of foods and beverages during the school day should align with the district's goals to promote student wellness. Any food sales/distribution conducted outside the district's food service program shall meet nutritional standards specified in law, Board policy, and administrative regulation and shall not reduce student participation in the district's food service program. (BP 3554).

The Local School Wellness Policy goals are to promote student health and reduce childhood obesity. Per P-BVUSD BP 5030(d), *"The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes. He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior."*

Marketing of foods that do not meet the nutrition standards of the National School Lunch Program are not permitted on campus, regardless of whether the items are provided at no cost or held after the school day. P-BVUSD Board Policy 5030(d) states *"to reinforce the district's nutrition education program, the Board prohibits the marketing or advertising of foods and beverages that do not meet the nutrition standards for the sale of foods and beverages on campus during the school day. (7 CFR 210.30)."*

For any foods that will be prepared on campus after school hours, a P-BVUSD cafeteria manager or cook-baker with a ServSafe certificate must be scheduled to oversee the food preparation and/or handling. A "use of facility" form with "kitchen" marked must also be submitted.

If catered food is brought onto the school campus for an event, such as a carnival, the vendor is required to provide a one-million-dollar bond/liability insurance, a current health permit and a current ServSafe certificate before the fundraiser can be approved.

Some food vendors have been pre-authorized for school events. This means that school sites have used them in the past, and that they have provided the required documents. We do not recommend specific vendors as we have not researched the quality or taste of their food, the level of service provided, the appropriateness of graphics on their food vehicles, or the safety of the people working in the trucks. Our only determination is that they are following health codes and have proper insurance.