



## **Receipt of Annual Notices**

I, \_\_\_\_\_ attest that on \_\_\_\_\_ (mm/dd/yy), I have read and understand the Annual Notices. I further understand that failure to comply with the Board policies will be grounds for discipline up to and including termination. Please initial, sign, and return this page to your site secretary.

**Initial**      **Human Resources Department**

- \_\_\_\_\_ Notice of Receipt of Annual Notices
- \_\_\_\_\_ [Personnel Record Update & Emergency Notification Information](#)
- \_\_\_\_\_ [Classified Holidays](#)
- \_\_\_\_\_ [Company Nurse Information](#)
- \_\_\_\_\_ [Optum – Employee Assistance Program](#)
- \_\_\_\_\_ [Worker’s Compensation Information](#)
- \_\_\_\_\_ [Volunteer Agreement for Training in Administration of Epinephrine Auto-Injector](#)

**Initial**      **Board Policy and Administrative Regulations**

- \_\_\_\_\_ Tobacco-Free Schools - BP [3513.3](#) AR [3513.3](#)
- \_\_\_\_\_ Integrated Pest Management - AR [3514.2](#)
- \_\_\_\_\_ Disruptions - AR [3515.2](#)
- \_\_\_\_\_ Drug- and Alcohol-Free Work Place - BP [4020](#)
- \_\_\_\_\_ Nondiscrimination in Employment - BP [4030](#)
- \_\_\_\_\_ Employee Use of Technology - BP [4040](#) AR [4040](#)
- \_\_\_\_\_ Sexual Harassment - AR [4119.11](#) / [4219.11](#) / [4319.11](#)
- \_\_\_\_\_ Professional Standards - BP [4119.21](#) / [4219.21](#) / [4319.21](#)
- \_\_\_\_\_ Dress and Grooming - BP [4119.22](#) / [4219.22](#) / [4319.22](#)
- \_\_\_\_\_ Universal Precautions - AR [4119.43](#) / [4219.43](#) / [4319.43](#)
- \_\_\_\_\_ Soliciting and Selling - BP [4135](#) / [4235](#) / [4335](#)
- \_\_\_\_\_ Non-school Employment - BP [4136](#) / [4236](#) / [4336](#)
- \_\_\_\_\_ Complaints - BP [4144](#) / [4244](#) / [4344](#)
- \_\_\_\_\_ Employee Assistance Programs- BP [4159](#) / [4259](#) / [4359](#)
- \_\_\_\_\_ Child Abuse Prevention and Reporting - BP [5141.4](#) AR [5141.4](#)
- \_\_\_\_\_ Sexual Harassment - Students - BP [5145.7](#)
- \_\_\_\_\_ Suspension and Expulsion/Due Process - AR [5144.1](#)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name