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Dr. Laurie W. Newell  
District Superintendent

Dear 2nd Grade Parents/Guardians,

We hope this letter finds you and your family well. We are writing to inform you about an important transition for your child's upcoming 3rd grade year. Starting next school year, our 3rd grade students will be attending MLK School at 851 E 28<sup>th</sup> Street.

To ensure a smooth transition, we have arranged transportation for the students. Please note the following important details regarding the bus transportation:

- **Pick-Up Location:** PS03 on Marshall Street
- **Pick-Up Time:** 7:30 AM
- **Bus Departure Time:** 7:45 AM (promptly)
- **Drop-Off Time:** By 3:00 PM

It is crucial that students arrive at PS03 on Marshall Street by 7:30 AM to ensure they catch the bus on time. The bus will leave promptly at 7:45 AM, and we do not want any child to miss it. The bus will drop off students by 3:00 PM, ensuring they have a safe and timely return home.

We appreciate your cooperation and understanding in this matter. Should you have any questions or concerns, please feel free to contact the school office.

Thank you for your attention to this important update. We look forward to a successful transition to 3rd grade at MLK School.