

WALTER HILL SCHOOL

CHANGE TO PERMANENT DISMISSAL PROCEDURE FOR YOUR CHILD AT THE END OF THE SCHOOL DAY

• A FORM MUST BE COMPLETED FOR EACH CHILD IN YOUR FAMILY •

STUDENT NAME: _____

HOMEROOM TEACHER: _____

- (✓) Check off each day according to your child's schedule
- Make sure you sign and date this completed form

PEOPLE - OTHER THAN PARENT-APPROVED TO PICK UP YOUR CHILD AT THE MAIN OFFICE - PHOTO ID REQUIRED

Name	Relationship	Contact Phone Number
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

	MON	TUE	WED	THURS	FRI	COMMENTS
BUS # _____						(Students cannot use different buses. <u>DISTRICT POLICY</u> -1 bus, 1 seat, 1 stop)
PARENT PICK-UP						
Walker (Hill School Only)						
COMET CARE						

EVERYTIME YOU DEVIATE FROM THIS YEARLY DISMISSAL PROCEDURE, YOU MUST FILL OUT A DAILY COMMUNICATION FORM AND SEND IT TO SCHOOL WITH YOUR CHILD
 (ADDITIONAL FORMS ARE AVAILABLE IN MAIN OFFICE AND ON THE DISTRICT WEBSITE)
IF YOU ARE UNABLE TO FILL OUT A DAILY COMMUNICATION FORM YOU MUST CALL THE MAIN OFFICE AND SPEAK TO SOMEONE AT THE SCHOOL. DO NOT LEAVE A MESSAGE ON VOICEMAIL.

THE OFFICE WILL NOT RELEASE YOUR CHILD WITHOUT PROPER PHOTO ID

PARENT/GUARDIAN(SIGNATURE): _____ DATE: _____