

RECORD OF BOARD PROCEEDINGS  
(MINUTES)

**SPRINGFIELD, KY JUNE 17, 2024 REGULAR SESSION**

The Washington County Board of Education met in Regular Session at 6:00 p.m. on the 17<sup>th</sup> day of JUNE, 2024 at the Washington County TEL Center with the following members present:

- (1) Curtis Hamilton (2) Jeremy Thompson (3) Carissa Harley (4) Sherri Cheser  
(5) Ray Canterbury

Curtis Hamilton, board chair, led the Pledge of Allegiance and board member Ray Canterbury read the mission statement. Mr. Hamilton welcomed all in attendance and proceeded with the meeting.

**Legislative Liaison Report**

Mr. Thompson reported that the Interim Joint Committee on Education met on Tuesday, June 4, 2024. Much of the meeting focused on post-secondary education presentations. There was a presentation by the State Textbook Commission as well as a GED presentation. Mr. Thompson attended the annual Federal and State Law update training provided by KSBA. An in-depth review of new state legislation and how those affect current and new policies was provided to attendees. Additionally, an overview of a federal lawsuit in Northern Kentucky regarding the meaning of the word “sex” in Title IX was provided at the training.

**Treasurer’s Report**

Board Meeting Date: 6/17/2024

Balance Sheet

General Fund \$6,941,449.89  
Special Revenue \$1,043,866.13  
District Activity \$171,882.35  
Student Activity \$169,462.70  
Capital Outlay \$415,900.07  
Building \$(186,912.35)  
Construction \$7,009,235.29  
Debt Service \$0  
Food Service \$1,135,060.70  
Day Care \$690,695.70  
Scholarship \$5,167.59

General Fund:

General fund received \$12,346,151.82 in revenue and spent \$10,821,386.56 in expenditures.

Special Revenue Fund:

Year-to-date expenditures for salaries and fringe are \$2,395,389.77 and operational expenditures are \$1,125,058.45.

District Activity Fund:

Year-to-date expenditures are \$125,530.64.

Student Activity Fund:

Year-to-date expenditures are \$250,700.52.

Capital Outlay Fund & Building (FSPK) Fund:

We received \$156,379 in capital outlay funding and \$323,452 in state match FSPK funding and \$944,656 in local property tax. This will be used to offset the debt service.

Construction Fund:

Year to date we spent \$3,264,604.25 in construction funds.

Debt Service Fund:

Year-to-date principal and interest paid on debt is \$1,455,020.35.

Food Service Fund:

Total year-to-date receipts are \$1,731,416.46 and expenditures are \$1,698,105.56.

Day Care Fund:

Total year-to-date receipts are \$240,188.91 and expenditures are \$45,535.75.

Scholarship Fund:

Total expenditure this year is \$0.

**Superintendent's Report**

Dr. Cochran discussed the need for an athletic director for high school sports. She also reminded the board members of the medicinal cannabis policy and procedure from KSBA and pointed out the pros and cons of adopting them.

**Student Learning and Support Services – Action by Consent**

**Bd. #24-045** – Upon motion of Carissa Harley and seconded by Ray Canterbury, the board approved, by a vote of 4-0, with Jeremy Thompson abstaining, the following items:

- Approved minutes from May 13, 2024 Regular Session.
- Approved payment of bills as presented.
- Approved budget amendments as presented.
- Approved accounts payable check run on June 30, 2024 to clear out open purchase orders for the year end.
- Approved submitted donations made to Washington County Schools to date as presented:
  - Donation to NWES FRYSC from Communicare; \$550.00

- Donation to WCHS FFA and Band from KASBO; \$500.00
- Approved leave affidavits for unpaid days:
  - Jennifer Johnson – May 8, 2024 (0.5 day); May 22, 2024 (1 day)
- Approved Memorandum of Agreement between Washington County Board of Education and Central Kentucky Head Start as presented.
- Approved Child Care Food Program Meal Service Agreement with District School Board/School Food Service as presented.
- Approved district assurances as presented.
- Approved Memorandum of Agreement between Somerset Community College and Washington County School District as presented.
- Approved Memorandum of Agreement Modification for Washington County Schools 2022 KY Clean Diesel Grant as presented.
- Approved Memorandum of Understanding Between Commonwealth of Kentucky Transportation Cabinet and Site Provider for Kentucky Safe Driver Graduated Licensing Program as presented.
- Approved Standard Rental Service Agreement with Springfield Laundry as presented.
- Approved Nonpublic School Student Transportation Contract in Washington County for 2024-2025 school year as presented.
- Approved Memorandum of Agreement between Washington County Board of Education and North Washington BEST Afterschool Program, BEST Extended Care Center, Washington County Elementary Springboard Center to provide bus transportation services as presented.
- Approved one-year contract renewal with Finalsite.
- Approved revised classified salary schedule.
- Approved permission to apply for federal grant for safety to upgrade security cameras at WCHS as part of Phase II.

**Student Learning and Support Services – Action, Potential Discussion**

**Bd. #24-046** - Upon motion of Sherri Cheser and seconded by Carissa Harley, the board approved by a vote of 5-0 for Emergency Certification for any Washington County School District Certified Staff as required by State and/or Regulations for 2024-2025.

**Bd. #24-047** – Upon motion of Sherri Cheser and seconded by Ray Canterbury, the board approved by a vote of 5-0 for application for renewal for the Emergency Non-Certified Emergency School Personnel Program per 16 KAR 2:210 as presented for 2024-2025 school year.

**Bd. #24-048** – Upon motion of Carissa Harley and seconded by Sherri Cheser, the board approved by a vote of 5-0 School Resource Officer Memorandum of Understanding as presented.

**Bd. #24-049** – Upon motion of Ray Canterbury and seconded by Jeremy Thompson, the board approved by a vote of 4-0, with Sherri Cheser abstaining, Bus Lease Agreement with River of Life Church as presented.

**Bd. #24-050** – Upon motion of Carissa Harley and seconded by Ray Canterbury, the board approved by a vote of 5-0 AdTec FY2025 Category 1 contract.

**Bd. #24-051** – Upon motion of Jeremy Thompson and seconded by Ray Canterbury, the board approved by a vote of 5-0, **first reading** of the 2024 Policy updates as presented from the Kentucky School Boards Association:

### **2024 POLICY UPDATES**

01.11	General Powers and Duties of the Board
01.111	District Planning
01.3	Board Vacancy
01.83	In-Service Training
02.31	School Resource Officers (SROs)
02.311	Kentucky Guardians
02.442	Comprehensive School Improvement Plan
03.11	Hiring
03.124	Insurance
03.13251	Drug-Free/Alcohol-Free Schools
03.21	Hiring
03.23251	Drug-Free/Alcohol-Free Schools
04.5	Revenue Bonds
05.4	Safety
06.22	Bus Drivers' Rights and Responsibilities
06.31	Bus Scheduling and Routing
06.33	Regular Bus Stops
06.34	Conduct on Bus
08.23	"Harmful to Minors" Complaint Resolution Process
09.126	Students of Military Families
09.14	Student Records
09.22	Student Health and Safety
09.2211	Employee Reports of Criminal Activity
09.224	Emergency Medical Treatment
09.226	Conduct on School Bus
09.2261	Transportation Services Policy
09.227	Child Abuse
09.42	Student Conduct
09.422	Bullying/Hazing
09.423	Random Drug Testing
09.4232	Tobacco, Alternative Nicotine, or Vapor Products
09.425	Assault and Threats of Violence
09.43	Student Disciplinary Processes
09.435	Expulsion
09.438	Code of Acceptable Behavior and Discipline

**Bd. #24-052** – Upon motion of Jeremy Thompson and seconded by Carissa Harley, the board approved by a roll-call vote of 4-1 decision on 2024 KSBA Policy and Procedure update on policy 09.2242 Medicinal Cannabis and 09.2242 AP.2 Medicinal Cannabis Administration: (Roll Call Vote: Curtis Hamilton – NO; Sherri Cheser – NO; Ray Canterbury – YES; Carissa Harley – NO; Jeremy Thompson – NO)

- Option 1: The Board prohibits the use of medicinal cannabis on school property.

**Bd. #24-053** – Upon motion of Carissa Harley and seconded by Ray Canterbury, the board approved by vote of 5-0 review and acceptance of 2024 Procedure updates as presented from the Kentucky School Boards Association:

**2024 PROCEDURES UPDATES**

01.3 AP.21	Application for Board Vacancy
03.19 AP.23	District Training Requirements
03.21 AP.254	Driving Record Violations and Personnel Actions
04.2 AP.1	Depositories
05.4 AP.1	Use of Automated External Defibrillators (AEDs)
06.0 AP.1	Implementation of System
06.22 AP.1	Drivers' Rights and Responsibilities
06.34 AP.1	Conduct on Bus
09.14 AP.2	Juvenile Justice Agency Certification Form
09.2261 AP.2	Transportation Services Policy Acknowledgement Form
09.227 AP.1	Child Abuse/Neglect/Dependency
09.43 AP.1	Juvenile Court Records

**Bd. #24-054** – Upon motion of Ray Canterbury and seconded by Sherri Cheser, the board approved by a vote of 5-0 workers compensation insurance as presented.

**Bd. #24-055** – Upon motion of Ray Canterbury and seconded by Carissa Harley, the board approved by a vote of 5-0 to give the superintendent authority to approve property, casualty, legal liability and umbrella insurance as presented.

**The Board was notified of the following personnel actions:**

**June Personnel Actions**

**Certified Employment:**

Seidina Conley – Teacher (WCHS)  
Patricia Eskridge – Guidance Counselor (WCMS)  
Matthew Reed – District Wide Special Education Teacher  
Tyler Padgett - District Wide Special Education Teacher  
Holly Medley - District Wide LBD Special Education Teacher  
Elizabeth Downs – Teacher (NWES)  
Greg Conley – Academic Coordinator (WCHS)

**Classified Employment:**

Amanda Arevalo – Childcare Worker  
Jennifer Overly – Childcare Worker  
Morgan Thompson – Childcare Worker  
Courtney Brothers – Preschool Instructional Assistant (NWES)  
Daniel Jackey – Technology Coordinator  
Brittany Haydon – Coordinator I  
Heather Roution – Summer Feeding Cook  
Jayla Schrader – Summer Feeding Cook  
Skyla Traffas – Substitute Custodian  
Ann Marie Taylor – Substitute Childcare Worker  
Olivia Cheatham – Substitute Childcare Worker

**Coaches Employment:**

Tyler Padgett – Varsity Football Assistant Coach (WCHS)  
Michael Glasscock – Varsity Football Assistant Coach (WCHS)  
Nicole Wilson – Girls Golf Head Coach (WCHS)  
Josh Edwards – Boys Golf Head Coach (WCHS)  
Mallory Blair – Volleyball Head Coach (NWES)  
Anterius Edelen – Varsity Football Assistant Coach (WCHS)

**Resignation:**

Matthew Reed – Assistant Principal (WCES)  
Bradley Abell – Teacher (NWES)  
Holly Medley - District Wide FMD Special Education Teacher  
Barbara Thompson – Substitute Lunchroom Worker  
Billie Jackson – Substitute Teacher  
Ciarra Tennill – Childcare Worker  
Daylee Hood – Part-Time Childcare Worker  
Mary Borders – Substitute Childcare Worker  
Tiffani Ballard – Cross Country Head Coach (WCHS)  
Russell Carney – Boys Basketball Head Coach (NWES)  
Austyn Cheatham - District Wide Special Education Teacher  
Mallory Blair – Volleyball Assistant Coach (NWES)  
Skyla Traffas – District Wide Custodian  
Bobbi Norton – Cheerleading Head Coach (NWES)  
Paul Terrell – Substitute

**Certified Non-Renewals:**

Kirsten Bickett, Zachary Casey, Taylor Fields, Traci Johnson, Emily Keith, Nichole Midgett, Morgan Roney, Todd Shuck, Marty Wabnitz

**Classified Non-Renewals:**

Virginia Hartley, Brianna Jones, John Montgomery, Evan Smith, Ethan Taylor, Alexis Yaste

**Coaches Non-Renewals:**

Trinity Baker, Jason Hilton, Travis Mattingly, Trae Purdom, Chase Spalding, Joseph Spalding, Amanda Taylor, Fran Taylor

**Extra Services Non-Renewals:**

Christy Baker, Teresa Burns, Vicki Hardin, Tina Sagrecy, Elizabeth Spalding

**Student Workers Non-Renewals:**

Kadence Grant, Jasmine Honeycutt, Grace Rutherford, Gabriel Smith, Kailey Tatum, Ann Taylor, Alexander Washburn

**Reprimands:**

Taylor Fields

**Bd. #24-056** – Upon motion of Sherri Cheser and seconded by Jeremy Thompson the board approved by a vote of 5-0 to adjourn at 6:42 p.m.

Respectfully submitted,



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J. Robin Filiatreau Cochran, Ed.D., Board Secretary

Approved:



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Curtis Hamilton, Board Chair