

Paul Laurence Dunbar
Early Education Center
will provide an
excellent education in a
caring environment because
EVERY child deserves it.
EVERY. SINGLE. ONE.
(~ adapted from Matt Kramer)

**OUR CURRICULUM COVERS THE 10
PRE-KINDERGARTEN DOMAINS:**

Social & Emotional Development
Language & Communication
Emergent Literacy Reading
Emergent Literacy Writing
Mathematics
Science
Social Studies
Fine Arts
Physical Development
Technology

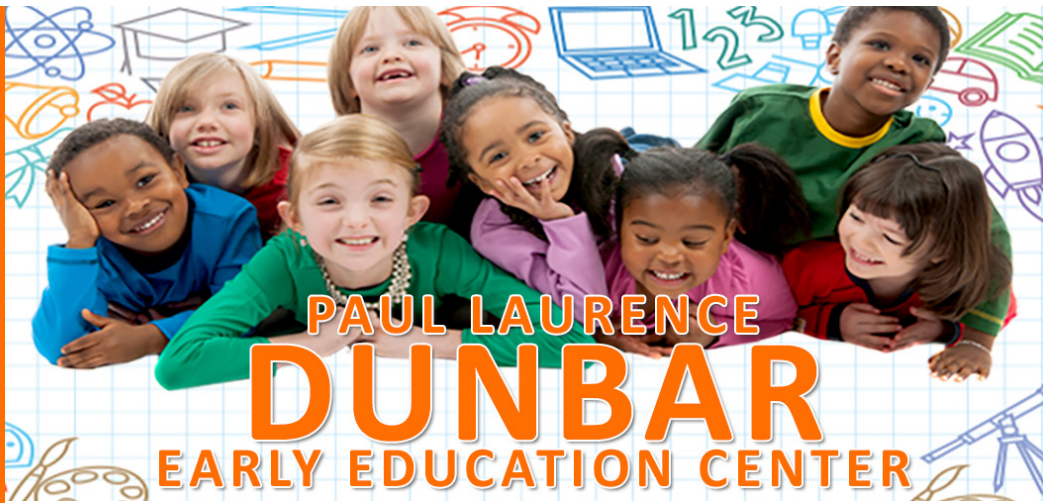
Karen Brown
Principal

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Academic Interventionist
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Texarkana, Texas 75501
903.794.8112
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Greetings!

We are excited that you have decided to be a part of Paul Laurence Dunbar Early Education Center. Our goal is to transform our campus into a center that will serve as a model for excellence in early childhood education. We look forward to partnering with our students, parents, and community members as we forge ahead into the 2024-25 school year!

Our main goals for this year at Dunbar are:

1. 75% or more of 4-year-olds developed according to state guidelines.
2. 90% or better student daily attendance rate.
3. Outstanding staff, parent, and community relations.
4. Safe and self-regulated school environment with emphasis on developing positive character traits

Want to join our Dunbar family? You may do this in a variety of ways:

- Sign up as one of our Partners In Education
- Join our VIPS – Volunteers in Public Schools – and work with students by listening to them read, helping individual students with work, helping with class parties, etc.

Thank you for choosing to send your child to Dunbar Early Education Center. This is a very special campus with a rich heritage, and the school staff considers it a privilege to be here to serve you!

Karen Brown, Principal
“Developing Tomorrow’s Leaders TODAY!”



SCHOOL PRACTICES & PROCEDURES...

Students will receive information about the student handbook and code of conduct. The handbook contains detailed information about policies at elementary schools in TISD. It is also available on the TISD Website - www.txkisd.net. In addition, here are a few important things you will want to know about Dunbar Early Education Center.

SCHOOL DAY TIMES:

Arrival 7:15 a.m.

Students in Classrooms: 7:50 a.m.

Do not drop off students before 7:15 a.m.

There is no supervision before that time.

DON'T BE LATE!

There are no tardies. The bell rings at 7:50 a.m. and students are marked absent from first period if they arrive after that time. Students enter their classrooms at 7:40 a.m. and teachers are ready to begin instruction. It is very important that your child be in class and ready to learn by 7:50 a.m.

ABSENCES:

When your child is absent, please call the school with an explanation, or write a note when he/she returns to school. There are no tardies. Students are counted absent for first period after 7:50 a.m. Excessive absences rule does not count for preK with the state, However if the student is absent for 10 consecutive school days without explanation they will be withdrawn from school.

DISMISSAL IN THE AFTERNOON:

School is dismissed at 2:50 pm. Students will not be dismissed from 2:30-02:50 unless the parent has contacted the front office before 2:30 pm, in order to position students to their appropriate dismissal areas.

CAR RIDERS:

All car riders and walkers will be dismissed through the front entrance. **Please observe the one-way signs on West 9th and West 10th Streets and travel in the directions indicated.** You must have your Car Tag to pick-up students in the pick-up lane.

Parents cannot go directly to their children's classrooms and take the child out of school. You must have an ID to pick-up students from the office.

Do not leave your cars unattended in the street. Do not block any lanes of traffic. **One lane must remain open at all times for local traffic and emergency vehicles.**

BUS RIDERS:

School buses will pick up at the back of the school. TISD provides bus service for Dunbar students. **A reminder:** Riding the bus is a privilege. If students do not follow the bus rules, they will lose their bus riding privileges.

CHANGES IN PICK UP ROUTINE:

For the protection of your child, any changes in a child's pick-up routine must be submitted to the front office. The front office must be notified by phone by 2:00 p.m. This will give the office staff enough time to notify the teacher.

PARKING:

Visitors should only park in legal parking spaces on city streets. Do not leave your cars unattended in the street when picking up students. Additional parking is available on the parking lot beside the cafeteria for special events only.

VISITING ON CAMPUS:

If your child has an appointment, you must call the front office to sign him/her out. Office personnel will escort your child to the front office in order for you to receive him/her and to verify identification.

- **All visitors must sign in at the front office and must wear a VISITOR identification tag while on campus. You must have your current state issued ID to receive a visitor's badge.**
- **Please use the front entrance since all outside doors remain locked during the school day.**
- **Visits to individual classrooms during instructional time shall be permitted only with the principal's and teacher's approval. These visits will not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal school environment.**
- **Visits will not be permitted during student assessments to ensure the privacy of students.**
- **Campus playground areas are restricted and visitors are not permitted.**

To protect and maximize learning time, we request that parents not engage the teachers in conversation during class time. We love to talk with parents, but parents should make appointments with teachers during their conference periods or speak with teachers after school.

PARENT/TEACHER CONFERENCES:

If you would like a conference with a teacher, please send a note or email to your child's teacher, or call the school office at 903.794.8112 to schedule a time.

REPORT CARDS:

Report cards will be issued starting the second Six Weeks. Please sign and return to the campus. An early dismissal parent conference day will be scheduled in October.

SCHOOL SUPPLIES:

School supply lists can be found in the office or on the TISD website - www.txkisd.net.

PARENT INFORMATION:

Parents will receive a school newsletter periodically during the school year. Stay connected to school news and events via:

Facebook – [facebook.com/TexarkanaISD](https://www.facebook.com/TexarkanaISD)

Twitter – twitter.com/TexarkanaISD

Instagram – [instagram.com/texarkanaisd](https://www.instagram.com/texarkanaisd)

Website – www.txkisd.net

MEAL INFORMATION:

As part of the Community Eligibility Program (CEP) for the National School Lunch Program (NSLP) and School Breakfast Program (SBP), Dunbar Early Education Center provides **FREE** Breakfast, Lunch and snack for all students on their campus. **However, we do ask that you complete the Household Income Form in your student's First Day Packet and return to the campus for continuation in this program.**

For adults who wish to have lunch with their student, Breakfast is \$2.85 and Lunch is \$5.00.

No food deliveries for students will be accepted.

BREAKFAST:

Breakfast time: 7:15 – 7:45 a.m. Students who plan to eat breakfast must be on time. Students must be finished eating breakfast and go to their classrooms when the allotted time is over.

LUNCH TIMES:

Lunch times vary. A detailed schedule will be provided by your child's homeroom teacher of his/her daily routine.