

PREP PERIOD POLICY

Preparation periods (Prep Periods) provide CVCS high school students with a designated period during the school day to complete assignments and engage in meaningful restorative practices.



APPROVED ACTIVITIES:

- Class Preparation: Review notes, complete homework, and prepare for upcoming classes.
- Reading/Devotions: Spend time reading books and articles or engaging in personal devotions.
- Meaningful Conversations: Engage in thoughtful discussions with peers that foster learning and personal growth.
- Playing Ping Pong: Enjoy a game of ping pong, provided it does not disturb others.
- Using the Weight Room/Batting Cage: Students may use these facilities with the necessary permission and supervision.



PROHIBITED ACTIVITIES:

- Leaving Campus: Students cannot leave the school grounds during prep periods.
- Wandering Campus: Students should be engaged in approved activities within permitted locations.
- Playing Ball Anywhere on Campus: Ball games (e.g., basketball or volleyball) are restricted and not allowed in the gym or on the blacktop.
- Using Mobile Phones: Students are not allowed to use their mobile phones.
- Napping: Students should use this time for productive activities rather than sleeping.



APPROVED LOCATIONS:

- Nest: A designated area for students to gather, study, and relax.
- Quad: An open space where students can sit, read, and engage in conversations.
- Eagle Alley: Another designated area for student use.
- Garden: Students can enjoy the garden except from 11:15 AM to 1:00 PM.
- Classrooms: With approval, students may use classrooms for study and preparation.
- Weight Room or Cages: These facilities are available with permission and supervision.



PROHIBITED LOCATIONS:

- Elementary/JH Buildings and Hallways
- Gym: Off-limits except when passing through or purchasing items.
- Field: The field is not available for use during prep periods.
- Blacktop: High School Students are not allowed to use the blacktop area.
- Parking Lot: Students cannot go to their cars during lunch or prep periods.
- Locker Rooms: Students are not allowed to loiter in the locker rooms during prep.
- Worship Center: Reserved for specific activities, not general student use.

This period is intended for students to prepare for upcoming classes, complete assignments, and engage in other productive activities. We aim to give students ample time and space to complete their assignments, ensuring they can fully engage in their schoolwork.



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PREP POLICIES FOR EARLY RELEASE AND LATE ARRIVAL

Every high school student has eight periods in their class schedule and at least one prep period. If the prep period is the first or last class of the scheduled school day, we offer students the opportunity to arrive late or leave early based on our policy and permissions.

1 FIRST PREP PERIOD(S) OF THE DAY:

All students with the prep period(s) as their first period who arrive at school after the official start of the school day must check in with a front office staff member. This process differs from the check-in process with the iPad kiosks and must be completed by a staff member to verify your presence on campus for emergencies.

LAST PREP PERIOD(S) OF THE DAY (STUDENT DRIVERS):

Students Drivers who have their last period of the day as a prep period(s) must sign out with a front office staff member. This process differs from the check-out process with the iPad kiosks. Students must legally be released from campus before the scheduled school day ends, provided they have parental permission and a registered vehicle.

>> LAST PREP PERIOD(S) OF THE DAY (NON-STUDENT DRIVERS):

Students without driving privileges must remain on campus until the end of the scheduled school day unless a parent or guardian signs them out in person at the front office. This legal requirement ensures students are accounted for until the official end of the school day.

i ADDITIONAL POLICIES

- Students must remain in good standing in academics, behavior, and attendance to keep early release privileges.
- Students 18 years of age or older are still subject to CVCS school policy regarding parent permissions.
- Academic obligations include chapel, Community Gatherings, advisory, assembly, any other school meeting, a teacher meeting, tutoring, club activities, and counseling meetings.
- Any student who leaves campus without signing in/out is considered truant and will lose off-campus privileges during the school day and face consequences outlined in the handbook.

Refer to parent/student handbook for complete details, consequences for policy violations and exceptions