

Home School Notice**Please return the completed form to the local school of withdrawal OR to the Director of Pupil Personnel at the District's Central Office.**

Receipt of this form indicates my/our intent for my/our child to participate in the home school setting listed below. If more than one child in the household, please list on separate sheet.

NOTIFICATION DATE: _____

PUBLIC SCHOOL YOUR CHILD WOULD ATTEND IF ENROLLED: _____

STUDENT FIRST NAME STUDENT MIDDLE NAME STUDENT LAST NAME

DATE OF BIRTH GRADE LEVEL (OPTIONAL) CURRICULUM OR PROGRAM NAME (OPTIONAL)

Under Kentucky law, all children must be enrolled in public school between the ages of six (6) and eighteen (18) or notify the local board of education with the intent letter/form to homeschool. Per Kentucky Revised Statute 159.160, each year parents/guardians are required to notify the Superintendent of school in the district in which they reside of their intent to homeschool their child(ren) within the first two (2) weeks of school. When a child is removed from the public school system, the total responsibility for the education of the child is borne by the parents/guardian. The home school is responsible for issuing a diploma upon graduation from the home school program. Home schooled students **ARE NOT** permitted to participate in extracurricular activities with the Madison County School District. The selected home school must keep accurate attendance records and must be readily available in case of an inquiry. Kentucky State Law [KRS 150.040](#) gives the DPP the authority in their district to investigate any case of violating the compulsory attendance laws. Home school parents should familiarize themselves with the NO PASS/NO DRIVE statute ([KRS 159.051](#)) to verify compliance of academic and attendance standards. More information is available at www.transportation.ky.gov. If you would like to schedule a meeting or if you have further questions regarding homeschooling, please call our office at 859-624-4500 ext. 1122.

It is further acknowledged that this notice of intent to provide home schooling shall be binding from the effective date stated above and shall remain in full force for no longer than to the end of the current or upcoming school year, whichever is first. This notice may be dissolved upon enrollment or re-enrollment of the above named child(ren) in a school in the District or any other public or private school. At such time a home-schooled child re-enrolls in the District, it is understood that certified personnel of the school system shall either place the student according to successful performance in courses that are sequential such as English, Math, History, and Science or conduct tests similar in nature and content to that used for other students receiving credit in that subject. Once assessment of the child's educational development is completed, a final determination of grade placement will be made. [KRS 158.140, 704 KAR 003:307](#)

_____ Father/Legal Guardian Name	and/or	_____ Mother/Legal Guardian Name
_____ Father/Legal Guardian Email Address (optional)		_____ Mother/Legal Guardian Email Address (optional)
_____ Telephone (Home and/or Cell) (optional)		_____ Telephone (Home and/or Cell) (optional)
_____ Address		_____ Address
_____ City, State, Zip		_____ City, State, ZIP

Home School Notice**PROCEDURE**

The DPP/designee will offer to meet with the home school teacher to review legal requirements and request a copy of the best practice document, offer other supplemental materials available from the District and request a copy of the home school curriculum from the home school teacher. The DPP/designee shall use the summary below as a guideline for discussing topics with a prospective home school teacher.

SUMMARY OF REQUIREMENTS

Home school teachers are required by state law to do the following:

- Teach the child reading, writing, spelling, grammar, history, math, and civics. [KRS 156.160](#)
- Provide no fewer student attendance days than required in current state law.
- Maintain attendance records. [KRS 159.040](#)
- Maintain academic records. It is suggested that you maintain a portfolio (compilation) of the child's best work from year to year. [KRS 159.040/KRS 156.160](#)
- Make records available in case of inquiry. [KRS 159.040](#)
- Make sure that children between the ages of six (6) and eighteen (18) shall attend an educational institution as described in Kentucky compulsory attendance law. [KRS 159.010](#)

Parents of home-schooled students are required by state law to do the following:

- If moving from the District, notify the Superintendent in writing. [KRS 159.160](#)
- After notifying the Superintendent of intent to home school, continue to notify the Superintendent each school year prior to the opening of the new school year if planning to continue the home school for the new school year. [KRS 159.160](#)

Review/Revised:7/9/2024