

COVID-19 Operations Written Report for Lincoln Union School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Lincoln Union School District	Luke McCann Superintendent	lmccann@marinschools.org 415-499-5890	May 19, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Lincoln's transition to distance learning started March 17, 2020 with an allocation of technology and devices to each family such that our students could easily engage with online resources and join virtual lessons daily through Zoom. iPads were preloaded with the apps/programs needed for students to use. We facilitate 3-4 hours of academics each day using packets, online resources and teacher led Zoom sessions. All students start their morning with guided movements led by their teacher through Zoom. The guided movements use props such as foam rollers, tennis balls, yoga mats, squishy balls, and Dynabands. All movement props were allocated to each student. Additionally, all students were given kale and lettuce from the school's garden to cook with at home. Reading, writing and math are addressed each day and science, social studies, art and music are addressed weekly. In order to reduce the burden of instruction on parents and guardians, students receive 1-2 hours of guided instruction directly from their teacher in language arts and math through Zoom four days a week.

Families are given the opportunity to reach out to their teachers M-F during school hours. Each student was given the necessary tools and supplies so that they all have the same access to continue their learning. Thus far, our families have provided positive feedback regarding the shift to Distance Learning and that students continue to learn while at home. Staff has communicated to families that due dates are flexible and have encouraged students to be kind to their families. Overall, student participation is high.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

While we don't currently have English learners, foster youth and low income students, intervention strategies are provided to all students through direct instruction by a teacher. Each student was loaned an iPad to access Zoom sessions, online resources, and academic apps. Daily contact is made with each student to ensure their learning continues in a manner appropriate for personal and academic growth.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Resources such as iPads, math manipulatives, art supplies, physical education equipment, pencils, markers, scissors, glue, and erasers were handed out to each family to ensure that each student has equity of access for their online learning. iPads were preloaded with the apps/programs needed for online instruction and student participation. For the students, we facilitate 3-4 hours of academics each day, including 1-2 hours of guided instruction directly from their teacher. Language arts and math are addressed each day and science, social studies, art, and music are addressed weekly. We routinely use Zoom, IXL, and Handwriting Without Tears to support student learning. Daily assignments are facilitated through weekly lesson plans and Zoom.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Currently, we don't have families who are in need of school meals being provided to them, but if that status were to change, we would contact Petaluma City Schools for a meal contract.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Lincoln school conducts Zoom sessions daily with all students and checks in with parents regularly. When any student misses a Zoom class, staff follow up with the parent via phone, email or text. We have been able to see most families during the pick-up and drop off of weekly packets and supplies. Social Distancing protocols are observed and PPE are worn.