



Thursday, May 12th, 2022

CPSB Administration Building – Freezer & Cooler Replacement Rebid  
HL-799-03  
Calcasieu Parish School Board  
3310 Broad Street, Lake Charles, LA 70615

## **ADDENDUM NO. 2**

This Addendum forms part of the Contract Documents and modifies the Bid Documents. Prospective Bidders shall acknowledge receipt of this Addendum in the space provided in the Bid Form. Failure to do so may subject Bidder to disqualification.

### **I - PRE-BID CONFERENCE**

1. A non-mandatory pre-bid conference will be conducted at the project site at 9:30AM on Thursday, April 28, 2022 per original advertisement to bid
2. The following listed below attended the non-mandatory Pre-Bid Conference:
  - a. Miller & Associates Development Co Inc
  - b. Associated Food Equipment
  - c. Group Arrighi Construction
3. Minutes of the Pre-Bid Conference are included herein. Information, clarifications, and additional requirements are included and made part of this project.

### **II - BIDDING REQUIREMENTS**

1. Digital bid documents are available as indicated in Article 3, paragraph 3.1.1, Instructions to Bidders. Bidders will be responsible for making copies to develop their quotes.
2. The Bid Opening is scheduled for 10:30AM on Tuesday, May 17th, 2022, and will be held at the CPSB Administration Building at 3310 Broad Street, Lake Charles, LA 70615.
3. Bidders are to email [cpsb@pmarchitects.design](mailto:cpsb@pmarchitects.design) with any/all questions, RFIs, or Prior Approvals.
4. Prospective bidders are reminded to review the drawings and specifications and to get all questions to the A/E team before the last day for questions to be submitted.
  - a. Bidders are to use the Bid Form, together with other required forms and information in their bid submittals.
  - b. Questions/Clarifications and/or Prior Approvals must be submitted to the A/E team by 2:00PM on Tuesday, May 10th, 2022.
5. All Addenda will be posted on CPSB's website and on Central Bidding.
  - a. The last day for an Addenda to be issued will be on Thursday, May 12th, 2022.

### **III - CLARIFICATIONS**

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**ADDENDUM NO. 1**

1. Question: For Alternate #1 the only 53' temp coolers we have been able to locate are diesel powered and much more expensive. We have been able to locate 40' electrical trailers and would like to know if this would be acceptable.

Clarification: Refrigeration needs dictate the need for 53' trailers parked as shown in the associated loading bay locations. Trailers in the length of 40' decrease the refrigeration capacity.

**END OF ADDENDUM**

Attachment

Pre-Bid Meeting Minutes & Sign-in Sheet (3 pages)

ADDENDUM



## PRE-BID MEETING AGENDA

**PURPOSE:** Pre-Bid Meeting  
**LOCATION:** On-site  
**DATE AND TIME:** April 28th, 2022; 9:30AM  
**PROJECT NAME:** CPSB Administration Building – Freezer & Cooler Replacement  
**PROJECT ADDRESS:** 3310 Broad Street, Lake Charles, LA 70615  
**PROJECT NO.:** HL-799-03

### AGENDA ITEMS:

#### Introductions

1. Owner Introduction
2. Introduce Design Team

#### Sign-in Sheet

1. Please be sure to sign the Sign-In Sheet.

#### Bid Dates and Construction Documents:

1. Bid Opening Date – 10:30AM, Tuesday, May 17th, 2022
  - a. CPSB Superintendent’s Conference Room, 3310 Broad St, Lake Charles, LA.
2. Bidding Documents:
  - a. Availability of Bid Documents
    - i. Plans and Specifications can be obtained on the Central Bidding or CPSB sites. Printed sets are not provided to the Contractors by the Architect.
      1. <https://www.centralauctionhouse.com/rfp31826367-hl-799-03-laura-damages-restoration-admin-buldg-freezer-cooler-replace-hl-799.html>  
- or -
      2. <https://www.cpsb.org/page/524>
  - b. Post-Bid documentation required is listed in Project Manual per Article 6 of Instructions to Bidders
3. Prior Approvals and Questions/Clarifications are due to the Design Team no later than 2:00pm on Tuesday, May 10th, 2022. It is the Contractor’s job to prove and equal. There is no guarantee that approval requests will be granted. Get your questions in early.
  - a. Email [cpsb@pmarchitects.design](mailto:cpsb@pmarchitects.design) with any/all questions and prior approvals.
  - b. ALL questions and prior approvals MUST be submitted in writing. Answers will NOT be given over the phone.
4. Last Addendum to be issued no later than 2:00pm on Thursday, May 12th, 2022.
5. No Addenda have been issued to date.
  - a. All Addenda will be posted on the Central Auction House posting.
    - i. Addenda will not be mailed/emailed, it is the responsibility of the bidder to obtain any/all Addenda on the project posting site.
6. Please make yourselves familiar with the procedures outlined in our Project Manual.
  - a. Please also review the Project Manual for all required documentation as failure to follow the procedure/provide documentation may result in a rejection of your bid.



## PRE-BID MEETING AGENDA

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### Overview of Project

1. Architectural Scope
2. Construction Time: 150 calendar days
3. Liquidated Damages: \$800.00 per day
4. Alternates present in the job at this time:
  - a. Alternate No. 1: Add temporary freezer & coolers
  - b. Alternate No. 2: Add floor coating system to the existing freezer-cooler slab

### Questions

1. Are there any questions at this time before we begin our walkthrough?
2. Would any other team member like to add anything before our walkthrough?

**END OF AGENDA**

