

**MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, February 26, 2024**

The regular meeting of the Marin County Office of Education Personnel Commission was held in person and accessible via video conference on Monday, February 26th, 2024.

1. Ms. McKown convened the meeting at 3:30p.m.
2. Present for the meeting were Commissioners Paulette Foster, Catherine McKown, and Dr. Arline Zerkel.
The staff was represented by Jason Richardson, Mirna Errou, and Alicia Green.
Guests: Nancy Dunns – CSEA Treasurer and Nancy Malcom – CSEA Area B Representative.
3. Motion, seconded, and carried, Zerkel/Foster; the matter passed 3-0 to approve and adopt the agenda as recommended.
Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None.
4. Ms. McKown invited the public to comment on items not on the agenda.
5. Motion, seconded, and carried, Foster/Zerkel; the matter passed 3-0 to approve the minutes. Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None.
6. Mr. Richardson discussed the current use of Zoom as an option for the public to participate in Commission meetings.
7. Mr. Richardson updated the Commission on the status and progress of the Classification Study being conducted by Educational Management Systems (EMS).
 - Stakeholder committee met on February 26
 - Focus group meetings with incumbents February 27-March 1
8. Mr. Richardson reported on the following:
 - 2024 CSPCA annual conference- March 3-5 in Monterey- Cultivating Talent, Building Leaders, and Elevating the Future through Synergy.
 - Personnel Department Update.
 - Review of status report for the period of January 18 – February 21, 2024. Current leaves, separations, and vacancies were reviewed.
9. Ms. McKown invited Commissioners to report on items not on the agenda.
10. Motion, seconded, and carried, Zerkel/Foster; the matter passed 3-0 to adjourn the meeting.
Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None. Ms. McKown adjourned the meeting. at 4:13pm.

Call to Order

Roll Call/Guests

Agenda Approved

Public Comment

Minutes Approved

Discussion of Hybrid Meetings

Classification Study Update

Personnel Director's Report

Reports/Items

Adjournment

Jason Richardson
Secretary



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