

**MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, April 22, 2024**

The regular meeting of the Marin County Office of Education Personnel Commission was held in person and accessible via video conference on Monday, April 22, 2024.

1. Ms. Foster convened the meeting at 3:32 p.m.
2. Present for the meeting were Commissioners Paulette Foster and Dr. Arline Zerkel.
The staff was represented by Jason Richardson and Alicia Green.
Guests: Nancy Malcolm – CSEA Area B Representative and Sarah Rincon – Senior Administrative Secretary.
3. Motion, seconded, and carried, Foster/Zerkel; the matter passed 2-0 to approve and adopt the agenda as recommended.
Ayes: Foster and Zerkel; Noes: None; Absent: McKown.
4. Ms. Foster invited the public to comment on items not on the agenda.
5. Motion, seconded, and carried, Zerkel/Foster; the matter passed 2-0 to approve the minutes. Ayes: Foster and Zerkel; Noes: None; Absent: McKown.
6. Mr. Richardson updated the Commission on the status and progress of the Classification Study being conducted by Educational Management Systems (EMS).
 - Supervisor Validations occurring April 16-17.
 - 2nd Stakeholder committee to meet on April 17.
7. Mr. Richardson presented an Amended 2024 Personnel Commission Meeting Calendar.
8. Amended 2024 Personnel Commission Meeting Calendar was approved.
9. Mr. Richardson reported on the following:
 - Review of status report for the period of March 20 - April 17, 2024. Current leaves, separations, and vacancies were reviewed.
10. Ms. Foster invited Commissioner Zerkel to report on items not on the agenda.
11. Motion, seconded, and carried, Zerkel/Foster; the matter passed 2-0 to adjourn the meeting. Ayes: Foster and Zerkel; Noes: None; Absent: McKown. Ms. Foster adjourned the meeting at 4:05 p.m.

Call to Order

Roll Call/Guests

Agenda Approved

Public Comment

Minutes Approved

Classification Study
Update

Discussion of the Amended
24-25 Personnel Commission
Meeting Calendar

Approval of the Amended
24-25 Personnel Commission
Meeting Calendar

Personnel Director's Report

Reports/Items

Adjournment



Jason Richardson
Secretary

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