



**PARENT, GUARDIAN, OR STAFF MEMBER'S
Request for Notification before Non-Scheduled Pesticide Applications**

Requestor's Full Name (please print): _____

Dear Site Integrated Pest Management (IPM) Coordinator,

I am writing to request notification in advance of "Non-Scheduled" non-exempt pesticide applications at my child's school, and/or at the school or site where I am employed by New Hanover County Schools.

I understand that I can request a 72-hour advanced notification only for pesticide applications which are not listed on the annual schedule which has been sent to me, and which I can view at any time by visiting nhcs.net. I understand that if a pest problem requires an emergency application and there is not adequate time to notify me 72 hours in advance, I will receive a notice of emergency pesticide use less than 72 hours, or as soon as possible after, the emergency pesticide application.

Pesticide products exempt from notification requirements include: antimicrobial cleansers, disinfectants, self-contained baits and crack-and-crevice treatments, and any pesticide products classified by the United States Environmental Protection Agency (EPA) as belonging to the US EPA toxicity Class IV, also known as "relatively nontoxic."

I am requesting notification of pesticide use at the following school or site:

Name of Student or Employee: _____

School or other site AND homeroom or office number: _____

I would like to be notified by (please check one):

U.S. Mail Mailing Address: _____

Phone Home Phone: _____ Work Phone: _____
Mobile Phone: _____ Other Phone: _____

E-mail Email Address: _____

Scheduled Applications on School Grounds: If necessary, pesticides and herbicides will be applied after school dismissal per the annual schedule. As these are scheduled applications, notification will not be provided unless the application occurs outside of the scheduled time.

I understand that it is my responsibility to maintain communication through the means I have designated above, and that the school is required to try and contact me only once about a non-scheduled pesticide application. If I do not receive the notification because I have not updated my mailing address; my voicemail box or answering machine is full or not functioning; or because my email account is not functioning, over quota, or notification from the school is auto filtered as spam; it is my responsibility to correct the problem. Though they will attempt to alert me to the issue, the school is not liable. I further understand that this request must be made annually or when my contact information changes.

RETURN THIS REQUEST TO YOUR IPM COORDINATOR FOR YOUR SCHOOL

Site IPM Coordinator is listed on your Annual IPM Notice letter and on the IPM Site Contact list at nhcs.net.

Signature _____

Date _____



Scan the QR code for the list of all schools/facilities IPM Coordinators.