



Community Bond Oversight Committee (CBOC) Meeting Minutes

Date and location

Thursday, June 27, 2024, at 5:30 pm

In-person at Highland Elementary School and virtually on Microsoft Teams

Attendance

CBOC members present:

- Nancy MacMorris-Adix, co-chair

CBOC members absent:

- | | |
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| • Ashley Carson Cottingham | • Jay Mundo |
| • Chelsea Anderson | • Marty Heyen |
| • Danielle Bethell | • Michelle Vlach-Ing |
| • Debbie Gregg | • Tom Hoffert |
| • Mark Shipman, CBOC
co-chair | • Chuck Woodard |

SKPS staff present:

- | | |
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| • Joel Smallwood | • Stefani Martynuik |
| • David Hughes | • Stefanie Stonebrink |

Meeting summary

Site walk and building discussion

Highland ES, Richmond ES, Englewood ES and McKinley ES have similar building layouts and challenging sites, land issues, tight site footprints and building layouts create inadequacies for the students the district is serving. The District and community will discuss plans for District properties over the next two years.

Members and staff in attendance toured Highland ES. The school does not meet current standards and many rooms in the building have challenges such as little natural light, access issues and limited room size. The District owns limited property around Highland and uses the City of Salems parking lot and works with the railroad company who owns portions of the property the school uses. The layout of the building and limited property has made it impossible to add a secured vestibule that meets the standards of the district. The District has added cameras, updated its lock down system and has a communication system at the main entrance.

The District is currently updating the Facility Conditions Assessments and has begun the Long-Range Facility Planning process. Part of the Long-Range Facility Plan is to identify the District's vision, what are the needs of the District, and what spaces in the district are adequate or inadequate. The Facility Conditions Assessments will be completed by next year.

Program delivery update and financial review

A new reporting format was presented at the meeting. The previous layout has been rolled into four pages: Open projects, Closed projects, program financial overview and future projects. The bond has currently spent 98.35% of the bond dollars. The Hawthorne Transportation Building and CSC Building are the two remaining large bond projects. Reprographics will be relocated to the CSC.

The program financial overview page shows a simplified breakdown of remaining bond funds and committed and non-committed funds. As of May 31st 2024, there is a remaining uncommitted balance of \$13,037.271. The future project page lists projects that do not have committed funds. Nancy recommended the District share its success in completing all bond promised scope and having remaining funds for additional projects.

Next meeting date

The next meeting was discussed, and Nancy suggested we either have an online only meeting or the District sends out the updated report via email and hold a meeting only if there are questions from the CBOC members.

The group also discussed the final CBOC meeting and report to the school board taking place after the final bond dollars are committed to the original bond promised projects. The bond team would then use the remaining funds to complete additional projects until all the bond dollars have been spent.