

Monadnock Regional School District & SAU #93
School Board Agenda
April 18, 2023

In-Person MRMHS Library & Webinar Link 7:00 pm

Join Zoom Meeting:

<https://mrsd-org.zoom.us/j/85294964237?pwd=T21oMkdnWXU0Z3lJR293eFJGM0k4UT09>

ID: 85294964237 Passcode: 449146
(US) +1 305-224-1968 Passcode: 449146

The public is encouraged to attend MRSD Board meetings.
Comments are welcome during the ‘Public Comments’ portions of the agenda.

“We collaborate not just to teach, but also to engage and educate every student in our district in an environment that is challenging, caring, and safe, while fostering lifelong learning.”

1. CALL THE MEETING TO ORDER 7:00 pm
2. PUBLIC COMMENTS (15 minutes)
3. #celebrateMRSD
 - a. Career Fair
4. MATTERS FOR INFORMATION & DISCUSSION
 - a. Q3 Education Report
 - b. FY22 Audit Recap
 - c. Superintendent Performance Evaluation
 - d. Superintendent Search Process
 - e. 2023/24 Budget Calendar (Draft in packet)
 - f. Board Member Stipends
 - g. Rules for Board Member Remote Participation
5. MATTERS THAT REQUIRE BOARD ACTION
 - a. * April 4, 2023 Minutes
 - b. * Manifest
 - c. * Budget Transfers
 - d. * Teacher Appreciation Week
 - e. * FY24 MRMHS Roof Bids
 - f. * Charter & Goals: Finance Facilities
 - g. * Charter & Goals: Policy
 - h. * Charter & Goals: Extra Curricular
6. SETTING NEXT MEETING’S AGENDA
7. PUBLIC COMMENTS (15 minutes)
8. NON-PUBLIC SESSIONS under RSA 91-A:3. II as needed
 - a. RSA 91-A:3– II (b) Matters Related to Hiring
 - b. RSA 91-A:3– II (c) Matters of Reputation
 - c. Other non-public sessions as required
9. ADJOURNMENT

**Indicates an item requiring Board action. The order of the agenda is subject to change.*

SINGLE DISTRICT SCHOOL ADMINISTRATIVE UNITS

RSA 94-C:3 – Single District School Administrative Units; Exemption. Single district school administrative units shall be considered the same as a single school district and shall be exempt from meeting the requirements of this chapter, except that they shall provide superintendent services pursuant to RSA 194-C:4

NONPUBLIC SESSIONS

RSA 91-A:3– II. Only the following matters shall be considered or acted upon in nonpublic session:

- (a) **The dismissal, promotion, or compensation of any public employee** or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- (b) The **hiring** of any person as a public employee.
- (c) Matters which, if discussed in public, would likely adversely affect the **reputation** of any person, other than a member of the public body itself, unless such person requests an open meeting.
- (d) Consideration of the **acquisition, sale, or lease of real or personal property** which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- (e) **Consideration or negotiation of pending claims or litigation** which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled.
- (i) Consideration of matters relating to the **preparation for and the carrying out of emergency functions**, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.
- (j) **Consideration of confidential, commercial, or financial information** that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.
- (k) Consideration by a school board of entering into a **student or pupil tuition contract** authorized by RSA 194 or RSA 195-A,
- (l) **Consideration of legal advice provided by legal counsel**, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

CALENDAR OF UPCOMING MRSD MEETINGS:

4/18/2023	MRSD/SAU 93 School Board	7:00 pm	MRMHS Library
4/25/2023	Budget Committee	7:00 pm	MRMHS Library
5/2/2023	MRSD/SAU 93 School Board	7:00 pm	MRMHS Library
5/9/2023	Finance & Facilities Committee	7:00 pm	SAU Conference Room
5/10/2023	Policy Committee	7:00 pm	SAU Conference Room
5/11/2023	Extra-Curricular Committee	6:00 pm	SAU Conference Room
5/16/2023	Joint School Board & Budget Committee	7:00 pm	MRMHS Library
5/23/2023	Budget Committee	7:00 pm	MRMHS Library

Meetings will be in person for all Board & Committee Members. The public is encouraged & welcome to attend either in person or through Zoom. Public comments are welcome in person during the ‘Public Comments’ portions of the agenda.

**** Please note: All Committee Meetings dates, times, and locations are posted in the SAU 93 Reception Lobby, on the MRSD website calendar, and in the schools and towns of MRSD. In the event of a snow day, the school board meeting will be planned for the following school day.****

Monadnock Regional Middle High School
580 Old Homestead Highway, Swanzey, NH 03446
Telephone: (603) 352-6575 Fax: (603) 355-1209 www.mrsd.org

Lisa Spencer
Principal 7—12

Kelsey Kilburn
Assistant Principal 7–8

Tom Cote
Athletic Director

Rebecca Russell
Assistant Principal 9–12

Kathryn Schnare
Special Services Coordinator

February 7, 2023

Dear Career Fair Invitee,

We are excited to invite you to participate in our MRMHS Career Fair on Thursday, April 20th from 8:30am to 11:10am. Set-up can begin as early as 7:30am for this event.

This career fair is an opportunity for our students to see the many different careers and businesses in our community. As well as an opportunity for you as business owners to make connections with the younger generation that will be in the workforce soon.

Once confirmation of attendance is received, you will receive a follow-up participant letter outlining specifics of the event.

If you have any questions please do not hesitate to contact us, Hannah Stanley at hstanley@mrsd.org / 603-903-6797 or Jeannine Leclerc at jleclerc@mrsd.org / 603-903-6812.

We look forward to receiving a response from you.

Sincerely,

Hannah Stanley, Business Education and Jeannine Leclerc, Wellness Integrationalist

Budget Timeline

Revised 04/12/2023

Mid-Late October 2023

GMR increase for Health insurance

Tuesday, November 7th, 2023

Draft Budget to School Board

Saturday, November 18th, 2023

Joint School Board and Budget Committee Meeting

10:00am - 12:00pm

Budget books will be available a week prior to the meeting (Thursday, November 9th, 2023)

Tuesday, January 9th, 2024

Last day for petitioned warrant articles

Second Tuesday in January

Last day for negotiated cost items to be finalized

Thursday, January 11th, 2024

Budget Hearing

On or before the third Tuesday in January

Must be on or before January 16th, 2024

Saturday, February 3rd, 2024

Deliberative Session

Between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays

Must be on or between February 3rd and February 10th, 2024.

Tuesday, March 12th, 2024

Voting Day

Second Tuesday in March

Approved _ / _ / _

Monadnock Regional School District (MRSD)
School Board Meeting Minutes
April 4, 2023 (Not Yet Approved)
MRMHS Library/Zoom, Swanzey, NH

Members Present: Scott Peters, Kristen Noonan, Brian Bohannon, Eric Stanley, Jeff Cesaitis, Betty Tatro, Cheryl McDaniel-Thomas, Nick Mosher via Zoom, Jennifer Strimbeck via Zoom, Dan LeClair and Stephanie Lawlor. **Absent:** Lisa Steadman and Edmond LaPlante

Administration Present: L. Witte, Superintendent and J. Morin, Business Administrator.

1. **CALL THE MEETING TO ORDER:** S. Peters called the meeting to order at 7:00 PM.
2. **PUBLIC COMMENTS:** D. Coffman of Swanzey was trying to connect to hear the Board Meeting but was not able to find the phone number. He would like to know where he can find it for the next meeting. He recently heard the results of the IReady and heard concerns for growth in the students but not proficiency. Proficiency matters and he was bothered by the conversation. He would urge the Board to concentrate on proficiency and competency. He does not believe the kids have caught up from the pandemic. Going forward as part of the education work, make sure there is accountability for proficiency. Delivery of results. An Education of 2 members and an administrator is a group not a committee. Why not a majority of the Board and place it as an agenda item.

Dr. E. Kaplan of Gilsum commented on the previous minutes in which racism and sexism were mentioned in the curriculum. He said the course is an elective and parents can say no to allowing their child to have this course. There are also library books in which the parents can say no. He is glad this course was approved and made available to the students.

3. **#CelebrateMRSD:** L. Witte and S. Peters just returned from the National School Board Association National Conference in Florida. They did a presentation on Policy and CIP.

L. Witte had just returned from Israel and had a great time. She had a fantastic time, learned about the culture and education.

Ecology School is next week.

Emerson students did job shadowing in the school and outside of the school. The students then did a presentation. K. Noonan said the presentations were amazing and she was very proud. The 5th and 6th grade students were very well spoken.

May 8, 2023 will be the Annual Retirement and Career Awards Night at Papagallos.

The MS-22 Report which is a State required report is being passed around along with the manifest.

4. **MATTERS FOR INFORMATION & DISCUSSION:**

a. MRSD Special Education Overview: C. Woods presented an overview of Special Education. She said in 1975 districts were legally obligated to provide services. The district has to legally provide a program for the students in the least restrictive atmosphere. The decision making for each student is based on a team of staff and parents. FERPA is a confidentiality law that protects the information of all students. C. Woods provided information on the number of special ed. students in each school. There are 25 out of district students. She then broke the students out by grade. There are 59 students in the Preschool Program, 34 with IEPs which is 57.6%. There are also 10 new referrals. There are children on a waiting list. The ideal preschool would be 50% regular ed. and 50% special ed. Currently we are over in numbers and need to be concerned with staffing. She provided the Board with a list of out of district facilities and the number of students that attend each one. She said if you look at the out of district data over the past ten years we are average. We currently do not have an Autism Program, it was not working. The total dollar amount for out of district services is \$2,622,557.00 which includes facilities, related services and transportation. The District does receive funding from taxes, Medicaid, Special Ed. Aid, Chapter 402 and court placements. Also, there is additional Adequacy Aid for those students with IEPs. C. Woods reviewed the Special Ed. staffing and the vacancies. She commented that the challenges are the staffing and the increase in the Preschoolers. The report from the State has come back and C. Woods reported that the District regarding the Special Ed. is In Need of Assistance mainly around assessment data. L. Witte explained that assessment is not just in performance but participation of students. Some students did not participate. We get penalized when parents opt out. She also explained that the State will provide additional services to help us get removed from the In Need of Assistance status. The Board thanked C. Woods for her presentation.

b. 2023/24 Calendar: This will be discussed at the next Board Meeting.

c. Budget Committee: Spring Joint Meeting: B. Tatro reported that she had attended the most recent Budget Committee Meeting. The Budget Committee would like to have a Spring Joint Meeting with the Board. The committee discussed writing a letter of support to the local Legislature regarding the Building Aid funding. L. Witte suggested a letter sooner than later. J. Morin explained she has been meeting with K. Barker every other week and the letter should be done soon. **MOTION:** McDaniel-Thomas **MOVED** to authorize the draft of a letter to the Legislators requesting the support for the Biennium Funding of the Building Aid Program and to collect signatures from both the Board Members and the Budget Committee. **VOTE:** 10.185/0/0/2.815. **Motion passes.**

d. 2023/24 Health Insurance rate increase: J. Morin explained that she had received the GMR which came in at 6.6%.

5. **MATTERS THAT REQUIRE BOARD ACTION:**

a. BCA/BCA-R Collect Board Ethics Policy Signature: S.Peters explained he has

received 10 signed forms. N. Mosher, E. LaPlante and D. LeClair have not responded.

b. Committee Appointments and Schedule: At the last Board Meeting members volunteered to be on certain committees. The Board reviewed the committees and decided that the Fin/Fac Committee will take on the CRC work. The Board discussed the Education Committee. S. Peters would like the Board to have the ability to discuss the current education items and the Education Committee to discuss what about 10 years from now in certain areas. It was explained that the committees make recommendations and the Board makes the decisions. The committee membership was changed slightly from the last meeting. N. Mosher asked when the Board will hire a project manager. S. Peters said he is not sure when. N. Mosher said he feels it is an important position. S. Peters explained that is a task of the construction firm. S. Peters confirmed the dates in which the committees will meet. ***J. Strimbeck leaves the meeting.***

MOTION: B. Tatro **MOVED** to approve the committee schedule and the committee appointments as discussed. **SECOND:** D. LeClair. **DISCUSSION:** S. Peters would ask that the committees review their Charter and Goals at their first meeting. **VOTE:** 9.980/0/.206/2.815.

Motion passes. *J.Strimbeck leaves the meeting.*

c. Board Member Stipends: L. Steadman had asked to put this on the agenda. She is not in attendance tonight. S. Peters will put this on the next Board agenda.

d. March 21, 2023 Meeting Minutes: **MOTION:** E.Stanley **MOVED** to approve the March 21, 2023 Public and Non-Public Meeting Minutes as presented. **SECOND:** B.Tatro **VOTE:** 9.980/0/.206/2.815. **Motion passes. *N. Mosher leaves the meeting.***

e. Manifest: **MOTION:** D.LeClair **MOVED** to approve the manifest in the amount of \$2,053,950.05 as presented by the administration. **SECOND:** C. McDaniel-Thomas **VOTE:** 9.980/0/0/3.020. **Motion passes.**

f. Budget Transfer: **MOTION:** B. Bohannon **MOVED** to approve the budget transfer from A. Salzman in the amount of \$8700.00 from Reading Improvement Health line to the Regular Instruction Furn/Equip. as presented by the Business Administrator. **SECOND:** K. Noonan. **VOTE:** 9.980/0/0/3.020. **Motion passes.**

D. LeClair would like to have a discussion on Board Members missing Board Meetings. S.Peters explained the Board did not take a stand on what should happen. D. LeClair said it has to be a good reason to miss a meeting. There are School Board Members who do not ever attend a meeting.

S.Peters explained the Board Meeting Schedule Policy BDA-R on the screen.

6. Setting Next Meeting's Agenda:

- 1. Teacher Appreciation**
- 2. Trimester Report?**
- 3. Non-Meeting for Negotiations Team**
- 4. Fin/Fac, Policy, ECC Goals and Charter**
- 5. Budget Calendar**
- 6. Board Member Stipends**

7. **Rules for Board Member Participation**
8. **FY 2022 Audit**
9. **Superintendent Survey**

7. **Public Comments:** There were no Public Comments.

8. **8:45 PM: Motion to Enter into Non-Public Session under RSA 91-A:3, II (b) The hiring of any person as a public employee: MOTION:** K. Noonan **MOVED** to enter into Non-Public Session under RSA 91-A:3, II (b) The hiring of any person as a public employee. **SECOND:** B. Tatro **VOTE:** 9.980/0/0/3.020 **Motion passes.**

9. **8:56 PM: Motion to Enter into Non-Public Session under RSA 91-A:3, II (c) Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting: MOTION:** K. Noonan **MOVED** to enter into Non-Public Session under RSA 91-A:3,II (c) Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. **SECOND:** B. Tatro. **VOTE:** 9.980/0/0/3.020 **Motion passes.**

10. **RETURN TO PUBLIC SESSION: MOTION:** K. Noonan **MOVED** to seal Issue #3 of the April 4, 2023, 8:56 PM Non-Public Meeting Minutes. **SECOND:** J. Cesaitis. **VOTE:** 9.980/0/0/3.020. **Motion passes.**

11. **ADJOURNMENT: MOTION:** D. LeClair **MOVED** to adjourn the meeting at 9:07 PM. **SECOND:** J. Cesaitis **VOTE:** 9.980/0/0/3.020. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
Recording Secretary

VOTING KEY:Yes/No/Abstain/Absent

**Monadnock Regional School District
School Board Meeting Minutes
Non-Public Session (Not Yet Approved)
April 4, 2023
MRMHS Library/Zoom, Swanzey, NH**

Members Present: Scott Peters, Kristen Noonan, Eric Stanley, Brian Bohannon, Jeff Cesaitis, Betty Tatro, Cheryl McDaniel-Thomas, Dan LeClair and Stephanie Lawlor.

Absent: Jennifer Strimbeck, Lisa Steadman, Nick Mosher and Edmond LaPlante

Administration Present: L. Witte, Superintendent and J. Morin, Business Administrator.

8:45PM Non-Public Session RSA 91-A:3 II (b) The hiring of any person as a public employee:

Issue #1: 2023/2024 Nominations: MOTION: K. Noonan **MOVED** to approve Certified Staff nominations as presented by the Superintendent. **SECOND:** C. McDaniel-Thomas. **VOTE:** 9.980/0/0/3.020. **Motion passes.**

Issue #2: Nominations: MOTION: S. Lawlor **MOVED** to accept the nomination of Allison Mangan for the teaching position at MTC as presented by the Superintendent. **SECOND:** J. Cesaitis. **VOTE:** 9.980/0/0/3.020. **Motion passes.**

Issue #3: FYI Kelsey Kilburn will move to the School Counselor position, Kegan Donohue will move to the Middle School Math position and Kate Ells will move to the Special Ed. position.

MOTION: K. Noonan **MOVED** to leave Non-Public Session. **SECOND:** B. Tatro
VOTE: 9.980/0/0/3.020 **Motion passes.**

Respectfully submitted,

**Laura L. Aivaliotis
Recording Secretary**

**Monadnock Regional School District
School Board Meeting Minutes
Non-Public Session (Not Yet Approved)
April 4, 2023
MRMHS Library/Zoom, Swanzey, NH**

Members Present: Lisa Steadman, Scott Peters, Kristen Noonan, Eric Stanley, Brian Bohannon, Jeff Cesaitis, Betty Tatro, Cheryl McDaniel-Thomas, Dan LeClair, Edmond LaPlante and Stephanie Lawlor. **Absent:** Jennifer Strimbeck, Lisa Steadman, Edmond LaPlante and Nick Mosher.

Administration Present: L. Witte, Superintendent and J. Morin, Business Administrator.

8:56 PM Non-Public Session RSA 91-A:3 II (c) Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.

Issue # 1: Leave Request: L. Witte presented leave requests from the staff members.

MOTION: K. Noonan **MOVED** to approve the unpaid leave requests as recommended by the administration. **SECOND:** S. Lawlor. **Motion passes. VOTE:** 9.980/0/0/3.020. **Motion passes.**

Issue #2: FYI: L. Underwood, A. Levin, E. Harris and H. Boutin have submitted their resignations.

Issue #3: This was SEALED in Public Session.

MOTION: B. Bohannon **MOVED** to leave Non-Public Session. **SECOND:** C. McDaniel-Thomas. **VOTE:** 9.980/0/0/3.020. **Motion passes.**

Respectfully submitted,

**Laura L. Aivaliotis
Recording Secretary**

**April 18, 2023 School Board Meeting
Budget Transfers**

Budget Transfers

1. Requested by: Lisa Spencer, Principal of MRMHS and Chris Czifrik, IT Director
 - ◆ From: 01.1100.52300.00.00000 Regular Instruction Retirement \$35,000
 - 01.1100.52220.00.00000 Regular Instruction Fica \$ 9,385
 - To: 01.2840.57370.09.00000 IT Replacement Equipment \$44,385
 - ◆ Amount: \$44,385
 - ◆ Reason: Upgrading PC's in CAD Lab to support updated curriculum.

Bids for MRMHS Roof Project - WA #3 FY24

	Bid
The Melanson Company	\$317,345
A.L. Johnson & Sons Roofing	\$385,550
Guyer & Son Roofing	\$688,500

Monadnock Regional School District

Extra Curricular Committee Charter

Committee Approved: 8/1/2018

The purpose of the Extra Curricular Committee is to develop and support the following initiatives:

1. To provide oversight and ensure that all extra curricular activities are managed in a manner that:
 1. Aligns with the district's overarching mission, vision, and strategic goals
 2. Is safe and age appropriate
 3. Honors state laws and district policies
 4. Is fiscally responsible
 5. Benefits students and the student experience, meaning:
 1. Encourages creativity, leadership, and moral character
 2. Promotes academic, artistic, or physical discipline
 3. Provides students with opportunities to try a variety of activities
 4. Encourages students to excel in a discipline of their choice
2. To routinely review the operations of all extra curricular groups to ensure that:
 1. All groups have sufficient and equitable resources to meet and participate (e.g. membership, access to mentors, finances, use of school facilities, use of school supplies, etc.)
 2. All fundraising efforts are managed appropriately, and all school-sponsored groups have equitable access to fundraising opportunities (e.g. School Store, Husky House, etc.)
 3. All group mentors are sufficiently trained or experienced, and that all groups have consistent and appropriate supervision
 4. All student participants meet the student handbook and district policy requirements for group participation (e.g. residence, grades, infractions)
3. To serve as a bridge between the District and non-student groups such as booster clubs and local/town sports teams, in an effort to:
 1. Provide clear communications regarding operations and policy changes (e.g. building use)
 2. Promote synergy between local/town activities and the opportunities offered by the school district (e.g. best practices as a student moves from a town-specific sports team into the MRMHS athletics program)
4. To routinely review the extra curricular activities in the district, and in that process:
 1. Consider new clubs and sports proposed by the administration
 2. Review the attendance, cost, risk, and benefit to students for all current and proposed activities
 3. Work with the Administration and mentors of proposed activity changes to develop an operations plan (e.g. timing, finances, mentorship, facility use, etc.)
 4. Present recommendations or motions (as needed) to the School Board to add, change, or retire extra curricular activities
5. To develop policy drafts specific to extra curricular activities, and to forward those drafts as recommendations to the Policy Committee
 1. To support the Administration's continuous effort to meet the student enrichment goals of the district

Extra-Curricular Committee Goals for 2023/24

- 1) Increase participation in school extra-curricular activities
 - a. Fall extra-curricular fair
 - b. Freshman orientation day
 - c. Meeting with leaders of extra-curricular groups
- 2) Look into Sponsorship/Branding for new softball field, other fields and gym
 - a. Does an attorney need to be consulted
 - b. Ideas
 - c. How?
- 3) Review and make recommendations to Board on stipends