

**Monadnock Regional School District
Finance/Facilities Committee Meeting Minutes
May 9, 2023
SAU Conference Room/via Zoom, Swanzey, NH**

Board Members Present: Scott Peters, Cheryl McDaniel-Thomas and Betty Tatro **Absent:** Stephanie Lawlor

Administration Present: J. Morin, Business Administrator

Also Present: K. Barker, Architect via Zoom.

1. **Public Comments:** There were no public comments.
2. **Approval of the November 8, 2022 Meeting Minutes: MOTION:** S.Peters **MOVED** to approve the November 8, 2022 Fin/Fac.Meeting Minutes as presented. **SECOND:** C. McDaniel-Thomas. **VOTE:** Unanimous for those present. **Motion passes.**
3. **Approval of the December 6, 2022 Meeting Minutes: MOTION:** S.Peters **MOVED** to approve the December 6, 2022 Fin/Fac.Meeting Minutes as presented. **SECOND:** C. McDaniel-Thomas. **VOTE:** Unanimous for those present. **Motion passes.**
4. **Approval of the January 3, 2023 Meeting Minutes: MOTION:** S.Peters **MOVED** to approve the January 3, 2023 Fin/Fac.Meeting Minutes as presented. **SECOND:** C. McDaniel-Thomas. **VOTE:** Unanimous for those present. **Motion passes.**
5. **Approval of the April 11, 2023 Meeting Minutes: MOTION:** S.Peters **MOVED** to approve the April 11, 2023 Fin/Fac.Meeting Minutes as presented. **SECOND:** C. McDaniel-Thomas. **VOTE:** Unanimous for those present. **Motion passes.**
6. **Business Administrator's Report:** J. Morin presented the Monthly Expense Report to the committee. She explained that this was run last week. The deadline for the requisitions was last week. There was a big push but it is not reflected in this report. There will be a number of budget transfers to come before the Board. The end of the year salary benefits, wellness payout and retirements will have a big impact on the bottom line. There are still requisitions for out of district placements and transportation. We will be underspending which is fine, we do not want to end in a negative.
7. **Facilities- T. Breen:** J. Morin explained that T. Breen is on vacation. S.Peters asked if there are any projects to get estimates for the surplus. J. Morin explained there is a lot going on with the softball field, elementary school drawings, the roof and the 700 and 800 wings. They are looking at the tennis courts. It might be feasible. The District has \$100,000.00 in the Building

and Grounds Expendable Trust. J. Morin explained that they have last year's quotes. Keene School District just had their tennis courts done. They had 5 courts which were similar to ours. We will be looking to have 4 courts done. She is familiar with the company who did the courts and she would like to reach out to them. Do you think the Board would want to entertain this? B. Tatro commented on the increase in the number of students who are playing tennis. Currently the students have to go to KSC to practice. B. Tatro said this is demonstrating a need. J. Morin will work with T. Cote. S. Peters will alert the Board about obtaining quotes and anything else. J. Morin said the other issue is a truck. We replaced one of the trucks but now another truck has died. J. Morin said it would be a really big win to fix the tennis courts. C. McDaniel-Thomas commented that they are not going to get any less expensive. J. Morin said that T. Breen attended the 700 and 800 Wing meeting. He met the subcontractors and the Super. There is nothing to share with the committee. J. Morin said as far as the summer work goes, the camera work has already started. There is a concern regarding the timeframe of the 700 and 800 wings. There are 77 days to complete the project. The Project Manager is confident with getting it complete before school starts but there is a concern about the windows. They have not received a delivery date yet. The roof at the MRMHS is a big project but they have the whole summer to get it done. K. Barker said that Nate is the Project Manager for the 700 and 800 Wings. He is a really good manager. Every contractor is hit with delays which impact the time. We are not so bad, almost in the clear. We are waiting for the window ship date.

8. Elementary School Renovation Project: K. Barker explained that the elementary school design is slow but he is waiting for the legislature. His prediction is that the District will receive the funds this July. He is working with J. Morin, T. Breen and J. Rathbun regarding an alternative space for the softball field. They have discussed an area on the high school property. This will allow the athletes to have access to a softball field. The playground will need to be moved. The septic will have to be on the MTC site and may impact the practice fields. We hope to move forward this summer. S. Peters had suggested moving the fields back further in order to leave room for expansion. The committee discussed the parking and the flow of traffic. They also discussed the idea of parking at the MRMHS parking lot when there are events at MTC. K. Barker would like to know how many cars would be picking up the students daily.

It was commented that you cannot pick small projects from the CIP and complete them. They need to be grouped together. It was suggested to do a study and make a list but ask the principals and staff what is the best use of the building. The Special Ed. rooms and the number of offices

were mentioned. S. Peters would like to have a plan to present to the Budget Committee and the School Board. K. Barker said that he is under a crunch. They are trying to get the work done for the summer. He asked if there is a warrant for the high school going to be presented next year. He said that he would be able to do a study for the high school. S. Peters asked K. Barker to do a study. K. Barker said that he has a masterplan. S. Peters is not sure about the bond and a project at the MRMHS. He would like to ask the Budget Committee when they should pick up the MRMHS projects. It was suggested to have a plan "B" just in case the District does not receive the bond in July. K. Barker informed the committee that the inflation rate for construction is not down but flat. S.Peters said that the committee will have to pick a percentage rate. K. Barker said that 4% is an accurate number for the next 6 months. For the July meeting the committee would like to have an accurate project list and quotes. K. Barker said he is confident that there are no critical needs at the high school. He also said T. Breen would agree. K.Barker said he will work with J. Morin and T. Breen not just the nuts and bolts but the program design in a different time. C.McDaniel-Thomas would not want the Special Ed. classrooms clumped in one end of the building. K. Barker said we need to know about the programs. S.Peters suggested a study on the academic program issues.

9. Public Comments: There are no public comments.

10. Adjourn: MOTION: S.Peters **MOVED** to adjourn the meeting at 8:08PM. **SECOND:** C.McDaniel-Thomas **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
Recording Secretary