

**Monadnock Regional School District  
Finance/Facilities Committee Meeting Minutes  
September 12, 2023  
SAU Conference Room, Swanzey, NH**

**Board Members Present:** Cheryl McDaniel-Thomas and Betty Tatro **Absent:** Stephanie Lawlor

**Administration Present:** J. Morin, Business Administrator and T.Breen Dir.of Building and Grounds

1. **Public Comments:** There were no public comments.

2. **Approval of the June 13, 2023 and August 8, 2023 Meeting Minutes:**

**MOTION:** C.McDaniel-Thomas **MOVED** to approve the June 13, 2023 and August 8, 2023 Fin/Fac.Meeting Minutes as presented. **SECOND:** B. Tatro. **VOTE:** Unanimous for those present. **Motion passes.**

3. **Business Administrator's Report:** J.Morin presented the final Monthly Expense Report for FY23. This does not give us the fund balance. It does not take into consideration the encumbrances the School Board has approved. This is the expense side. The remaining balance on the sheet is \$926,052.55. This is not the fund balance. Emerson was very close with their budget only \$42.00 in the negative. The District Account is low due to the Out of District placements costs and the number of retirements. FY24 has all of the salaries encumbered. It is 5 million less than last month due to the encumbering of the Out of District placements and the number of students has doubled. Transportation has also been encumbered. It is an early look but we are ahead of spending from where we typically were at this time last year.

4. **Elementary School Renovation Project:** K. Barker is not present on Zoom but is available if he is needed. He gave a report to J. Morin to share with the committee. There is not a lot to share. The final drawings for the softball field are being done. The dugouts and the booth are being done by someone else because K. Barker does not do that. She

reported that the MTC plans are going very well. They are meeting with K. Barker tomorrow. They will be discussing the technology in the classrooms and then the next week review specific areas, classrooms, libraries etc. J. Morin presented the MTC plans to the committee. They are now seeing a lot more detail on the plans. The committee asked if the students will be going to a computer lab or are they taught in the classrooms. The number of rooms in the administrative area has not been decided due to the fact that they are not sure on the number of administrators. The mechanical work will be in the catwalk and not on the outside on the roof. C. McDaniel-Thomas really would like to have bathrooms visible from the cafeteria with so many kids.

**5. Facilities Report:** The 700 and 800s are complete except for the roof units and the final documents. The administration has been in contact with NH Saves and the Energy Rebates and they are exploring the possibility of rebates for the 4 new classrooms that have been completed previously. T. Breen reported that the Emerson window project is complete. He is getting estimates for new shades for the new windows at Emerson and the renovated rooms at MRMHS. B. Tatro asked if there were any CIP projects for the budget. T. Breen said that there is nothing at the top of his head. B. Tatro will ask S. Peters for a copy of the CIP for review. J. Morin commented that the Board has asked K. Barker to do a study of MRMHS projects. She said that there are not a lot of standalone projects. It might be repair and maintenance that the architect may not identify. T. Breen explained that the District had an infrared study on the roof and there are places that need to be repaired. He also said that there are doors in the building that are worn and not safe. J. Morin would ask T. Barren to identify the door and get the cost to replace. K. Barker has a few suggestions but it is not worth it for the district to do a study. He said to save the funds.

**6. Non-Affiliated Employees:** J. Morin provided the committee with SAU 29 salary comparisons. The Bargaining Units are salary and MESSA is hourly. The committee is not sure of their task. If it is a budget item it would have to be done at the next Fin/Fac Committee Meeting. The budget books will be ready in November for the Joint Meeting

with the Budget Committee. C. McDaniel-Thomas said there is ground work we will need to do.

**7. Public Comments:** There are no public comments.

**8. Adjourn: MOTION:** C.McDaniel-Thomas **MOVED** to adjourn the meeting at 8:02PM. **SECOND:** B.Tatro **VOTE:** Unanimous for those present. **Motion passes.**

**Respectfully submitted,**

**Laura L. Aivaliotis**  
**Recording Secretary**