

Monadnock Regional Middle/High School Fundraiser Request Form

Name of club/organization: _____

Adult Contact: _____

Student leader(s): _____

Fundraiser Information

- Location: _____
- Date(s) and Time(s): _____
- Detailed description of fundraiser:

If this is a food sale, you must have the food service Assistant Director's approval.

_____ (Beth Cox) _____ (Date)

- Keep receipts from expenditures. These will be used to calculate your reimbursement from fund raiser proceeds.
- All income from the fundraiser must be submitted to the Principal's secretary immediately after the event for deposit to the correct account.

Club/Organization Advisor: _____

Director of Fundraisers: _____

Principal: _____

Please make sure that if you collect money throughout your fundraiser, you are responsible for giving it to Monique Rieth ASAP. Please do not hold money in your drawers or office