

**Monadnock Regional School District
Policy Committee Meeting Minutes
June 27, 2023
Present at SAU Conference Room or Zoom
Swanzey, NH**

Members Present: Kristen Noonan and Lisa Steadman

Absent: Cheryl McDaniel-Thomas

1. **Public Comments:** There were no public comments.
2. **Election of Chair: MOTION:** L. Steadman **MOVED** to nominate K. Noonan as the Chair of the Policy Committee. **SECOND:** L. Steadman **VOTE:** Unanimous for those present. **Motion passes.**
3. **Approval of Minutes of March 1, 2023 MOTION** K. Noonan **MOVED** to approve the March 1, 2023 Policy Committee Meeting Minutes as presented. **SECOND:** L. Steadman **VOTE:** K. Noonan-yes and L. Steadman-abstain. **Motion passes.**
4. **New Business:**
 - a. **Policy Committee Charter:** K. Noonan presented the Charter to the committee. **MOTION:** L. Steadman **MOVED** to accept the Policy Committee Charter as presented and to forward it to the full Board for approval. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.**
 - b. **Policy Committee Goals:** K. Noonan explained that the Policy Committee has never had goals but she felt they should. S. Peters gave 3 topics as suggestions to get the committee started. The committee will present the following goals to the Board for approval: 1. Communicate to the Public how to access District Policy. 2. All Members of the Policy Committee will be trained in preparation for the Board.docs Upgrade. 3. By March 5, 2024: Ensure all Policies in Books A and B are up to date. **MOTION:** K. Noonan **MOVED** to approve and forward the Policy Committee Goals as written to the full Board for approval. **SECOND:** L. Steadman. **VOTE:** Unanimous for those present. **Motion passes.**
5. **Policy Review:**
 - a. **Post-issuance Compliance Policy: Post-issuance tax compliance memo:**K. Noonan explained that because we are taking a bond we need to have this policy on the books. L. Steadman commented that the memorandum goes with the policy and has to be signed. She did say that we do not need to add this to the policy book but recommend to the Board that it needs to be signed. The committee would recommend inserting the Business Administrator as the coordinator throughout the memorandum. K. Noonan feels that it should be a policy. L. Steadman did not feel that the resolution

would need to go into the policy. They would recommend DCA and DCA-R for the title of the Policy and Memorandum. **MOTION:** L.Steadman **MOVED** to name the Tax Compliance Policy and Procedure for Tax Exempt Obligations DCA and recommend it to the full Board for approval as written. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.** K.Noonan checked and the NHSBA does not have a Policy DCA.

b. JLCF-Wellness: K.Noonan explained she is the School Board liaison to the Wellness Committee and she was speaking to T. Walsh about the upcoming federal audit and the fact that the current policy is procedural and crafted toward Monadnock. She is presenting the NHSBA Sample Policy. T. Walsh would ask that the Policy committee have a recommendation prior to the printing of the handbooks. The committee reviewed the changes recommended by T. Walsh, J. Rathbun and their own edits. **MOTION:** K. Noonan **MOVED** to bring the edited NHSBA Sample Policy JLCF to the full Board for consideration. **SECOND:** L.Steadman **VOTE:** Unanimous for those present. **Motion passes.**

6. Other Business:

a. Policy BID Payment for Services Rendered by School District Officers: L. Steadman suggested that Policy BID state all School Board Members will receive a stipend of \$1000.00 and the Board Chair will receive a stipend of \$1500.00. Payment for services rendered will be included in the first payroll manifest in the month of December of each year. Forward to the School Board and this should have been the starting point. L. Steadman would like to have the motions from the 2009 Board Meeting to be included in the rationale. **MOTION:** L. Steadman **MOVED** to forward the correction Policy BID to the full School Board. **SECOND:** K. Noonan **VOTE:** Unanimous for those present. **Motion passes.**

b. Policy BEDDA Rules and Procedures of Order: Remote Board Meetings: The committee would have to update the Policy with the motion that came from the Board Meeting. The Minutes of April 18, 2023 and May 2, 2023. The committee read the May 2, 2023 Board Minutes and the Board voted to send S.Peter's recommendations to Policy BEDDA for review to the Policy Committee. **MOTION:** L.Steadman **MOVED** to add what is in yellow in the RSA to the Policy BEDDA and to include a reference. **Motion fails for lack of second.**K.Noonan commented that there are a number of changes that S. Peters had recommended it to the Policy Committee. L. Steadman was ok with the entire content but K. Noonan would like to wait until the next meeting so she can refer to the old policy and the recommendations.

7. Assignments and Agenda for Next Meeting: July 13, 2023 7:00 PM

a. **Continued...Next time, JJJ from Admin? Then JJA, JJA-R-Student Activities and Organizations (retire IGDA), IHGG-Home Education Instruction.**

L.Steadman will look at Book A, compare the sample policies and see which ones we need to look at.

8. Public Comment:There were no public comments.

9. Motion to Adjourn: MOTION: K. Noonan **MOVED** to adjourn the Policy Committee Meeting at 8:32 PM. **SECOND:** L.Steadman **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

**Laura Aivaliotis
Recording Secretary**