

**Monadnock Regional School District
Policy Committee Meeting Minutes
April 9, 2024
SAU Conference Room
Swanzey, NH**

Members Present: Kristen Noonan, Lisa Steadman via Zoom and C. McDaniel-Thomas.

1. **Public Comments:** There were no public comments.
2. **Nomination for Chair: MOTION:** L. Steadman **MOVED** to nominate K. Noonan as the Policy Chair. **SECOND:** C. McDaniel-Thomas. **VOTE:** Unanimous for those present. **Motion passes.**
3. **Approval of Minutes of February 8, 2024 MOTION** L. Steadman **MOVED** to approve the February 8, 2024 Policy Committee Meeting Minutes as presented. **SECOND:** C. McDaniel-Thomas **VOTE:** Unanimous for those present. **Motion passes.**
4. **Review and Approve Charter:** The committee discussed the Charter for the upcoming year and will present the following to the full Board for approval:

The purpose of the Policy Committee is to develop and support the following initiatives:

1. To ensure and conduct regular reviews of MRSD policies, they should:
 - a. Develop, document, and maintain a process for policy review
 - b. Align with the district's overarching mission, vision, and strategic goals
 - c. Honor State and Federal laws
2. To routinely review the New Hampshire School Board Association Bulletins:
 - a. And recommend updates or adoption of policies to the full board accordingly
3. Field requests of policy change from administration, committees, board members, and other community members:
 - a. Research requests
 - b. Make recommendations to the full board
4. To make sure policies are accessible to the public

MOTION: C. McDaniel-Thomas **MOVED** to approve the Policy Charter as created by Policy Committee and to forward to the full Board for approval. **SECOND:** L. Steadman **VOTE:** Unanimous for those present. **Motion passes.**

5. **Review and Approve Goals:** The committee discussed the Policy

Committee Goals the upcoming year and they will present the following to the full Board for approval:

Policy Committee Goals for 2024/25

1. By 03/04/2025 - ensure that all policies in Student Book J are up to date.
2. To oversee a successful transition to the BoardDocs upgrade
3. Develop a public facing training on how to access policies post BoardDocs to Community Upgrade
4. Endeavor to follow plain language principles when updating policies

MOTION: K. Noonan **MOVED** to approve the Policy Committee Goals as created by the Policy Committee and to forward to the full Board for approval, **SECOND:** C. McDaniel-Thomas. **VOTE:** Unanimous for those present. **Motion passes.**

6. **Set Meeting Schedule and Tentative Work:** The committee made a schedule for the work they would do each month for the entire year. They will focus on the goals and the policies in Book J.

7. Policy Review

a. **Policy BID-Stipend Policy:** The committee discussed the proposal which had been previously presented to the Policy Committee. K. Noonan felt that this is a discussion that should be discussed by the full Board. C. McDaniel-Thomas felt that the committee should make some kind of recommendation. The committee figured out the amount that might need to be budgeted with the new configuration. The committee made edits to the proposed policy and will forward to the full Board. **MOTION:** C. McDaniel-Thomas **MOVED** to forward Policy BID as edited to the full Board as a first read. **SECOND:** L. Steadman **VOTE:** Unanimous for those present. **Motion passes.**

b. **Policy FF-Naming of District Buildings and Facilities and Dedication of areas:** K. Noonan explained that this policy being presented is a NHSBA sample policy. The committee reviewed the policy and made edits. **MOTION:** L. Steadman **MOVED** to bring NHSBA Sample Policy FF to the full Board as a first read. **SECOND:** C. McDaniel-Thomas. **VOTE:** Unanimous for those present. **Motion passes.**

8. Other Discussion:

a. **Discuss Year Recap:** K. Noonan explained that she will fill in the information for the year end recap and will present at a future Board meeting.

9. Assignments and Agenda for Next Meeting: May 14, 2024.

10. Public Comment: There were no public comments.

11. Motion to Adjourn: MOTION: C. McDaniel-Thomas **MOVED** to adjourn the Policy Committee at 8:25 PM. **SECOND:** L.Steadman **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura Aivaliotis
Recording Secretary