

**Monadnock Regional School District
Budget Committee Meeting Minutes
April 23, 2019**

Monadnock Regional MS/HS Annex, Swanzey, NH

Members Present: Wayne Lechluder, Jillian Exel, Dan Coffman, Adam Hopkins, Brian Bohannon, School Board Rep., Meghan Foley and Wayne LaCoste. **Absent:** Thomas Parker, Tom Matson, JoAnne Daris, Douglas Bersaw, Open Seat for Swanzey and Open Seat for Gilsum

Also Present: L. Aivaliotis, Recording Secretary.

- i. **Welcome Introduce Members:** W. Lechluder welcomed the members to the Budget Committee.
 - ii. **Swear in New/Re-elected Members:** W. Lechluder swore in Meghan Foley and Wayne LaCoste to the Budget Committee.
 - iii. **Elect Chairperson: MOTION:** D. Coffman **MOVED** to nominate W. Lechluder as the Budget Committee Chair. **SECOND:** B. Bohannon. **VOTE:** Unanimous for those present. **Motion passes.**
 - iv. **Elect Vice Chairperson: MOTION:** D. Coffman **MOVED** to nominate A. Hopkins as the Budget Committee Vice Chair. **SECOND:** B. Bohannon. **VOTE:** Unanimous for those present. **Motion passes.**
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1. **Public Comments:** A. Smith is present at tonight's meeting. He is doing a meeting story for his class at KSC.

 2. **Approval of the February 2, 2019 Meeting Minutes: MOTION:** A. Hopkins **MOVED** to approve the Pre Deliberative Meeting minutes of February 2, 2019 as presented. **SECOND:** W. Lechluder. **VOTE:** Unanimous for those present. **Motion passes. MOTION:** A. Hopkins **MOVED** to approve the February 2, 2019 Deliberative Session Meeting Minutes as presented. **SECOND:** D. Coffman. **VOTE:** Unanimous for those present. **Motion passes.**

 3. **Overview of the Budgeting process:**

a. Committee responsibilities: W. Lechliden reviewed the responsibilities of the Budget Committee members. He said the committee will review the monthly expense report provided by the administration. He explained if a Budget Committee Member would like information from the administration it is best to go through him and he will in turn ask the administration. He mentioned the committee is still waiting for the summary sheet of salaries per building. D. Coffman commented we have asked for it 4 times. It is a pretty simple task. B. Bohannon will check on that issue. D. Coffman commented the budget books changed a lot. He said some of the content is missing. The enrollment by staff, salaries and steps are missing. He wants to know the salaries so he will be able to know how we treat our teachers. He considers that part of his duties on the Budget Committee. He does not care what they make. W. Lechliden explained L. Witte did respond with a lot of attachments. She did not explain or have the summary sheets we asked for. B. Bohannon explained there are two sides. She does not want to discuss personnel in public session. D. Coffman mentioned a previous personnel issue which was discussed. J. Exel did not believe anything was said about the specific staff members. It was commented that L. Witte's interpretation was different from what happened. D. Coffman said it was the perfect opportunity for her not to attend the meetings. W. Lechliden commented the administration finally listened to the Budget Committee regarding the Interventionists. B. Bohannon said he is surprised and happy. This is a right step forward. The Budget and the Default Budget are the responsibilities of the committee. If we feel the budget is way over, we should go after the proposed budget. He commented L. Witte and J. Swanson should have all of the information in line for the new budget.

b. Budget Oversight throughout the year: W. Lechliden explained we need to watch the budget revenues and expense side of the budget.

c. Support/Not Support of Warrant Articles: We did not support the MS/HS Technology, Woodworking and Metals renovations. W. Lechliden said he had heard the trailers in front of the MS/HS could be torn

down and they would not have to be replaced. There is space inside the MS/HS.

4. Budget Oversight:

a. MRSD Monthly Expense Report: W. Lechlinder passed out the Monthly Expense Report which J. Swanson provided for the Budget Committee she also sent an explanation.

b. What major transfers occurred since the last meeting? B. Bohannon explained the District will be getting new software at the SAU in the amount of \$60,494.00 with an annual charge of \$14,560.00.

c. What major expenses are anticipated for next month? J. Swanson explained there will be painting done at the high school.

d. Early Retirement Offer? W. Lechlinder has questions about the Early Retirement Offer and will go to the School Board to get the answers.

5. Review of the prior budget cycle: W. Lechlinder commented that L. Witte and J. Swanson made a commitment to reduce the budget more and that is yet to be seen. A. Hopkins would suggest not having a separate Default Committee do the work at the full committee meetings. **MOTION:** A. Hopkins **MOVED** to use a 3-year formula average spent to develop a proposed budget. **SECOND:** W. LaCoste. **DISCUSSION:** D. Coffman would ask to receive the information in anything but a PDF. B. Bohannon will send the message to L. Witte and J. Swanson. **VOTE:** Unanimous for those present. **Motion passes.** **MOTION:** A. Hopkins **MOVED** to request the administration provide the 2019-2020 line by line budget approved by the voters in March and have the information for the June Budget Committee Meeting. **SECOND:** D. Coffman. **VOTE:** Unanimous for those present. **Motion passes.** **MOTION:** A. Hopkins **MOVED** to request the administration provide their calculated default budget for the Sept. Meeting with all changes and footnotes for any change, adjustments based on one-time expenses and contractual obligations. **SECOND:** D. Coffman. **VOTE:** Unanimous for those present. **Motion passes.** D. Coffman commented the budget books were significantly smaller and he feels there is missing content. What information do we want to request that we do not have? B. Bohannon commented this is a good time to request information. W.

Lechluder will compare the two past years of budget books to possibly see what is missing.

6. Administration Report: There is no administration report.

7. Budget Committee Schedule: May 28, 2019 and June 25, 2019.
The Budget Committee is not scheduling a meeting in July or August.

8. Superintendent's Comments: The Superintendent is on vacation.

9. Chairperson Comments: W. Lechluder thanked the members in attendance.

10. Public Comments: A. Smith asked if this committee knew anything about the turf for the football fields. W. Lechluder explained it may possibly come to this committee at some time.

11. Motion to adjourn: MOTION: D. Coffman **MOVED** to adjourn the meeting at 8:06 PM. **SECOND:** A. Hopkins. **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
Recording Secretary