

**Monadnock Regional School District  
Budget Committee Meeting Minutes  
June 22, 2021  
MRMHS, Swanzey, NH**

**Members Present:** Dan Coffman, Adam Hopkins, Wayne Lechliden, Phyllis Peterson, Scott Peters, School Board Rep., Wendy Martel, Doug Bersaw, and Richard HKS Thackston. **Absent:** Melissa Diven, Ed Sheldon, Megan Foley, Wayne LaCoste.

1. **Public Comments:** There were no public comments.

2. **Approval of Meeting Minutes:**

a. **May 25, 2021 Budget Committee Meeting Minutes: MOTION:** S. Peters **MOVED** to approve the May 25, 2021 Budget Committee Meeting Minutes as amended. **SECOND:** R. HKS Thackston **VOTE:** P. Peterson-abstain, W. Lechliden-abstain and unanimous for remaining members. **Motion passes.**

3. **Administration Report:**

a. **Budget Tracking Report Review:** D. Bersaw would like to see the administration produce reports earlier than they have received in the last two months. He said it is very hard to review and process dozens of pages of information the afternoon of a meeting. The Friday before the meeting should be the latest that we would receive the documents.

A. Hopkins would like to reach out to the administration on the following items: 1) administration report distribution timeline. 2) Number of early retirements approved in 2021. 3) Update on staffing totals +/- with the personnel moves made so far with whatever level of detail administration can provide. 4) Bid information on the 4 permanent classrooms. 5) Process on the new pavilion construction jobs. Where the funds came from and how they were awarded. **MOTION:** W. Lechliden **MOVED** to ask the Business Administrator to continue to provide the monthly snapshot report that we have received in the past along with the new budget report. **SECOND:** D. Coffman **DISCUSSION:** W. Lechliden said the new report is exactly what we asked for and he thanked J. Morin for producing it, but the summary page is still important to review and

we should clarify that we would like both reports, not just the new one. **VOTE:** Unanimous for those present. **Motion passes.**

**MOTION:** S. Peters **MOVED** to ask the administration for a list of potential grant funded projects over the next 12 months along with grant funding sources for those projects.

**SECOND:** W. Lechluder **DISCUSSION:** S. Peters thinks it is important for the committee to track potential grant spending on projects as they don't hit the budget that we generally review, the administration could give us potential grants they are pursuing and any known rules/restrictions on the funds. **VOTE:** Unanimous for those present. **Motion passes.**

**MOTION:** D. Coffman **MOVED** to get a status and balance of all COVID funds received or announced and notes on the rules to spend. **SECOND:** W. Lechluder.

**VOTE:** Unanimous for those present. **Motion passes.**

- b. **What major transfers occurred since the last meeting?**
- c. **What major expenses are anticipated for next month?**
- d. **School Board retention of funds plan:**

**4. Budget Committee Items:**

- a. **Return to in person meeting tonight:**
- b. **Discuss remote attendance of members:** A. Hopkins explained that with the expiration of the emergency orders it will be the expectation that all Budget Committee Members attend our meetings in person going forward. Remote participation will go back to being the expectation not the rules in terms of member's attendance. We will do our best to continue to offer Zoom access to meetings.

**5. Superintendent's Comments:** There are no Superintendent comments.

**6. School Board Liaison to BC Comments:** S. Peters summarized where the district is in the elementary school project timeline and spoke on the bond process as well as inviting the Budget Committee members to attend the Listening Session on the bond/renovations. Especially the sessions in their own towns. He will ask that the Listening Sessions schedule be sent to the Budget Committee Members. He would like the committee to think about how the Budget Committee would like to see off-CIP

Projects funded in the future. There is not currently a line item for miscellaneous projects, would that be the way the committee would like to see items like this handled?

7. **Budget Committee Liaison to CIP Comments:**
8. **Chairperson Comments:**
9. **Setting Next Meeting Agenda: July 27, 2021**
  - a. **In terms of the budget, what is the goal/estimate for replacing the Facilities Director and Music Director? Is the plan to fill these positions with people lower on the wage scale? How will these vacancies impact the budget starting July 1?**
  - b. **Is there a spending plan to aggressively attack deficiencies in the Math Curriculum?**
  - c. **Follow up on the 5 items A. Hopkins is reaching out to the administration.**
  - d. **“Old” Budget Summary Report.**
  - e. **12 Month Potential Grant Funded Project Report**
  - f. **COVID Funds status/balance report**
10. **Public Comments:** There were no public comments.
11. **Motion to adjourn: MOTION:** D. Coffman **MOVED** to adjourn the meeting at 8:30 PM. **SECOND:** S. Peters **VOTE:** Unanimous for those present. **Motion passes.**

**Respectfully submitted,**

**Laura L. Aivaliotis**  
**Recording Secretary**