

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

Regular Meeting  
February 26, 2008

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, February 26, 2008 at 7:30 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Vice President Katzenstein with a moment of silent prayer. Ira Katzenstein led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT: Ira Katzenstein, Vice President  
Laurie A. Branch  
Gordon E. Cross  
Eric Garvin  
Steven H. Hamed  
Michiko McElfresh  
George Pancio

ABSENT: Michael Martello, President  
John Bartimole

STAFF PRESENT: Mark Ward, Superintendent  
Ann O'Brien, Business Administrator  
Lynn Corder, Director of Personnel  
Judith Creeden, Director of Curriculum/Testing  
Jerry Trietley, OMS Principal  
Connie Pound, IJN Principal  
Marcie Richmond, Director of Special Education  
Pearl Bowker, District Teacher  
Linda Nottingham, District Teacher  
Ellie Hoffman, District Teacher  
Gail Cross, District Teacher  
Linda Nottingham, Reading Coach  
Victoria Zaleski-Irizarry, District Clerk

OTHERS: Jeff Shaw, Olean Times Herald  
Kathleen Martel  
Amy Sherburne  
OHS Student

Public Comments:  
None

Public  
Comments

Moved by J. Bartimole, seconded by L. Branch, to approve the proposed Meeting Agenda with the following revisions: add legal update and one (1) contractual issues to agenda item 13. Executive Session.

Agenda  
Additions and  
Changes

Ayes 7

Nays 0

Motion Carried

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Communications, Commendations

Thank you from Annie Skrobacz – Souper Bowl fundraiser for the Olean Food Pantry

Communication  
and  
Commendation

Superintendent Ward discussed the following subjects with the Board of Education:

Superintendent  
Report

1. Sound of Music casting crew congratulations
2. Girls' and Boys' Basketball Teams have made it to the finals
3. Wrestling member placed 3<sup>rd</sup> in the sectionals
4. Strong finish for swimmer
5. Capital Project – meeting held last week with Architects
6. 2008-2009 School Calendar article that appeared in the Olean Times Herald
7. Renovation project – benches and table ready for installation; lamp posts on order; bricks purchased and ready to be engraved
8. IJN – 100<sup>th</sup> year anniversary – PTO's request for exterior sign

Moved by M. McElfresh, seconded G. Cross, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following Consent Agenda items:

Consent  
Agenda

- a. Upon the recommendation of Mark J. Ward, Superintendent of Schools, that the Treasurer's Report dated December 31, 2007 and January 31, 2008 be accepted and placed on file.
- b. Upon the recommendation of Mark J. Ward, Superintendent of Schools, that the Warrant Report for January 2008 be accepted and placed on file.
- c. Upon the recommendation of Mark J. Ward, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending January 31, 2008 be accepted and placed on file.
- d. Upon the recommendation of Mark J. Ward, Superintendent of Schools, that the January 2008 Intra-fund Transfer listing in the amount of \$440.00 be accepted/approved and placed on file.

Ayes 7

Nays 0

Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to grant permission to Kristen Walker to do a one-year "Psychology Internship", through Alfred University, under the supervision of Carolyn Crosson, School Psychologist, beginning September 2, 2008 through June 30, 2009 at an annual stipend of \$18,000.

Kristen Walker  
Approved for  
Psychology  
Internship

Ayes 7

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, that Carrie Bold be permitted to do a seven (7) week unpaid administrative internship through SNY Brockport's Advanced Study Program in Educational Administration Program, under the supervision of Barb Lias, High School Principal, effective September 2, 2008 through October 24, 2008.

Carrie Bold  
Approved for  
Administrative  
Internship

Ayes 7

Nays 0

Motion Carried

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Moved by M. McElfresh, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, that Kristin Brunetto be permitted to do an unpaid 300 hour "Counseling Practicum" through St. Bonaventure University, under the supervision of Matthew Threehouse, OHS Guidance Office, during the Spring 2008 school year.

Kristen  
Brunetto  
Approved for  
Counseling  
Practicum

Ayes 7                      Nays 0                      Motion Carried

Moved by G. Cross, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to grant permission for the Olean High School's DECA Club to travel to Rochester, NY from March 5, 2008 through March 7, 2008 for DECA Competition. Approval is granted with the understanding that all school rules and regulations will be followed. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

DECA Club's  
Trip to  
Rochester, NY  
Approved

Ayes 7                      Nays 0                      Motion Carried

Moved by M. McElfresh, seconded by G. Cross, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the Contract between the Olean City School District and Cattaraugus County for day care services for the period of January 1, 2008 through December 31, 2008.

Contract  
Between Olean  
City School  
District and  
Cattaraugus  
County  
Approved

Ayes 7                      Nays 0                      Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Julie Kane, Lunch Monitor at BV has completed her probation effective February 29, 2008.

Julie Kane  
Completes  
Probation

Ayes 7                      Nays 0                      Motion Carried

Moved by M. McElfresh, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Lynn Mott, Lunch Monitor at BV has completed her probation effective February 29, 2008.

Lynn Mott  
Completes  
Probation

Ayes 7                      Nays 0                      Motion Carried

Moved by J. Bartimole, seconded by G. Cross, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Pamela Crandall, Teacher Aide at EV has completed her probation effective February 29, 2008.

Pamela  
Crandall  
Completes  
Probation

Ayes 7                      Nays 0                      Motion Carried

Moved by L. Branch, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Mary MacDonald, Teacher Aide at EV has completed her probation effective February 29, 2008.

Mary  
MacDonald  
Completes  
Probation

Ayes 7                      Nays 0                      Motion Carried

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Moved by M. McElfresh, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Carrie Bhe, Teacher Aide at EV has completed her probation effective February 29, 2008.

Carrie Bhe  
Completes  
Probation

Ayes 7                      Nays 0                      Motion Carried

Moved by J. Bartimole, seconded by G. Cross, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Deb Ralston, Teacher Aide at EV has completed her probation effective February 29, 2008.

Deb Ralston  
Completes  
Probation

Ayes 7                      Nays 0                      Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Bonnie Zwarich, Teacher Aide at OHS has completed her probation effective February 29, 2008.

Bonnie Zwarich  
Completes  
Probation

Ayes 7                      Nays 0                      Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to extend the unpaid Leave of Absence for Melanie L. Meyers, Grade 3 Teacher, East View Elementary School, from February 29, 2008 through March 24, 3008.

Melanie  
Meyers Leave  
of Absence  
Extended

Ayes 7                      Nays 0                      Motion Carried

Moved by G. Pancio, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, due to an error in the original June 30, 2006 appointment, that AMY ANASTASIA is granted a conditional three-year probationary appointment in the English Language Arts (Grades 7-12) tenure area effective August 30, 2006. In accordance with Section 2503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, this appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue and the conditional status shall be removed; in that event, the probationary service shall end on August 30, 2009. The appointee is certified in the English Language Arts (Grades 7-12) certification area and has submitted a signed statement for conditional appointment as provided in Section 503(18)(b).

Amy Anastasia  
Probationary  
Appointment  
Correction

BE IT FURTHER RESOLVED that AMY ANASTASIA during the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 6 with 15 graduate hours or as outlined in any modified, amended or successor agreement (\$38,671).

Ayes 7                      Nays 0                      Motion Carried

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Moved by L. Branch, seconded by G. Pancio, upon the recommendation of Mark J. Ward, Superintendent of Schools, due to an error in the original June 30, 2006 appointment, that JOELLE PERRY is granted a conditional three-year probationary appointment in the Social Studies (Grades 7-12) tenure area effective August 30, 2006. In accordance with Section 2503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, this appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue and the conditional status shall be removed; in that event, the probationary service shall end on August 30, 2009. The appointee is certified in the Social Studies (Grades 7-12) certification area and has submitted a signed statement for conditional appointment as provided in Section 2503(18)(b).

Joelle Perry  
Probationary  
Appointment  
Corrected

BE IT FURTHER RESOLVED that JOELLE PERRY during the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 2, with 35 graduate hours and a Master's Degree or as outlined in any modified, amended or successor agreement (\$39,009).

Ayes 7

Nays 0

Motion Carried

Moved by E. Garvin, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, due to an error in the original June 30, 2006 appointment, that MATTHEW PERRY is granted a conditional three-year probationary appointment in the Social Studies (Grades 7-12) tenure area effective August 30, 2006. In accordance with Section 2503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, this appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue and the conditional status shall be removed; in that event, the probationary service shall end on August 30, 2009. The appointee is certified in the Social Studies (Grades 7-12) certification area and has submitted a signed statement for conditional appointment as provided in Section 2503(18)(b).

Matthew Perry  
Probationary  
Appointment  
Corrected

BE IT FURTHER RESOLVED that MATTHEW PERRY during the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 2 with 35 graduate hours and a Master's Degree or as outlined in any modified, amended or successor agreement (\$39,009).

Ayes 7

Nays 0

Motion Carried

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Moved by M. McElfresh, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Fawn Wilson as a conditional part-time Teacher Aide, 3 hours per day, \$10.12 per hour, for the 2007-2008 school year, effective February 27, 2008. In accordance with Section 503(18)(b) of the Education Law, these are conditional appointments and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointees have been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointees have been denied conditional clearance or clearance, the appointments shall terminate immediately without further action by this Board. If the appointees are granted clearance after the receipt of conditional clearance, the appointments shall continue.

Fawn Wilson  
Appointed  
Conditional  
Part-Time  
Teacher Aide

Ayes 7

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by G. Pancio, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Susan Avery as a non-conditional part-time Literacy Parent Educator/Coordinator, 20 hours per week, \$23.00 per hour, as per the OTA Contract, for the 2007-2008 school year, effective March 3, 2008.

Susan Avery  
Appointed Non-  
Conditional  
Part-Time  
Literacy Parent  
Educator/  
Coordinator

Ayes 7

Nays 0

Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Ashley Werner as a CONDITIONAL SUBSTITUTE TEACHER AIDE for the 2007-2008 school year. In accordance with Section 503(18)(b) of the Education Law, these are conditional appointments and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointees have been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointees have been denied conditional clearance or clearance, the appointments shall terminate immediately without further action by this Board. If the appointees are granted clearance after the receipt of conditional clearance, the appointments shall continue.

Ashley Werner  
Appointed  
Conditional  
Certified  
Substitute  
Teacher

Ayes 7

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Matthew Driscoll as a CONDITIONAL SUBSTITUTE CLEANER for the 2007-2008 school year. In accordance with Section 503(18)(b) of the Education Law, these are conditional appointments and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointees have been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointees have been denied conditional clearance or clearance, the appointments shall terminate immediately without further action by this Board. If the appointees are granted clearance after the receipt of conditional clearance, the appointments shall continue.

Matthew  
Driscoll  
Appointed  
Conditional  
Substitute  
Cleaner

Ayes 7

Nays 0

Motion Carried

Erin Gerringer  
and Linda  
Robinson  
Appointed  
Conditional  
Substitute  
Teacher Aides

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Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Tina Berg as NON-CONDITIONAL SUBSTITUTE FOOD SERVICE HELPER for the 2007-2008 school year.

Ayes 7

Nays 0

Motion Carried

Tina Berg  
Appointed Non-  
Conditional  
Substitute  
Food Service  
Helper

Moved by J. Bartimole, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Elizabeth Lampack as a conditional part-time Teacher Aide, 5.25 hours per day, \$10.12 per hour, for the 2007-2008 school year, effective February 27, 2008 In accordance with Section 503(18)(b) of the Education Law, these are conditional appointments and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointees have been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointees have been denied conditional clearance or clearance, the appointments shall terminate immediately without further action by this Board. If the appointees are granted clearance after the receipt of conditional clearance, the appointments shall continue.

Ayes 7

Nays 0

Motion Carried

Elizabeth  
Lampack  
Appointed  
Conditional  
Part-Time  
Teacher Aide

Moved by M. McElfresh, seconded by G. Pancio, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the part-time appointment of Fawn Wilson assigned to Olean High School through the AmeriCorp Program sponsored by West Seneca AmeriCorp.

Ayes 7

Nays 0

Motion Carried

Fawn Wilson  
Appointed to  
AmeriCorp  
Program

The Board of Education discussed the following items:

- a. 2007-2009 Olean City School District Plan for Special Education – First Reading

Discussion  
Items

Moved by G. Pancio, seconded by G. Cross, upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt Policy #6230 – Professional Development Certification: 175 Hours of Professional Development – incorporating “hired after January 1, 2004”. This policy is to supersede any current School Board Policy regarding the same matter.

Ayes 7

Nays 0

Motion Carried

Adoption of  
Board Policy  
#6230

Moved by L. Branch, seconded by J. Bartimole, upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt Policy #7691 – Additional Procedures for Identifying Students with Learning Disabilities – changing the word “Procedures” in the to “Protocol”. This policy is to supersede any current School Board Policy regarding the same matter.

Ayes 7

Nays 0

Motion Carried

Adoption of  
Board Policy  
#7691

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Moved by L. Branch, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt Policy #7692 – Provision of Special Education Services to Non-Public School Students with Disabilities Who are Parentally Placed. This policy is to supersede any current School Board Policy regarding the same matter.

Adoption of  
Board Policy  
#7692

Ayes 7                      Nays 0                      Motion Carried

Moved by J. Bartimole, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt Policy #7693 – Extended School Year (July/August) Services and/or Programs. This policy is to supersede any current School Board Policy regarding the same matter.

Adoption of  
Board Policy  
#7693

Ayes 7                      Nays 0                      Motion Carried

The following Committee Reports were presented to the Board of Education:

Committee  
Reports

- a. Mark Ward presented the Building and Grounds Committee Report
- b. Laurie Branch presented the Finance Committee Report
- c. Michiko McElfresh presented the Operations Committee Report
- d. Ira Katzenstein presented the Outreach Committee Report
- e. Ira Katzenstein presented the Technology Committee Report
- f. Mark Ward presented the Safety Committee Report

Moved by L. Branch, seconded by E. Garvin, to adjourn from Regular Session and convene in Executive Session to discuss CSE/CPSE Recommendations and two (2) contractual issues, at 8:10 p.m.

Regular  
Session

Ayes 7                      Nays 0                      Motion Carried

Moved by L. Branch, seconded by S. Hamed, to adjourn from Executive Session and reconvene in Regular Session at 8:35 p.m.

Executive  
Session

Ayes 7                      Nays 0                      Motion Carried

Moved by E. Garvin, seconded by M. G. Cross, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve following the CSE recommendation reviewed on February 26th be approved:

CSE  
Recommendations

APPROVED	APPROVED
900026860	900122659
900218205	900192284
900192213	900358403
900385333	900417358
900455978	900243147
900115853	900259901
900215667	900350105
900042416	900124092
900191490	900337129
900398624	900348216



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900434096	900447074
900026860	900190520
900369712	900347035
900190512	900372887
900376821	900381439
900126325	900455460
900415714	900367593
900338036	900202204
900218052	900331434
900120445	900331213
900331418	900434082
900316431	

CSE  
Recommendations

Ayes 7

Nays 0

Motion Carried

Moved by L. Branch, seconded by E. Garvin, to adjourn from the meeting at 8:37  
p.m.

Adjournment  
of Meeting

Ayes 7

Nays 0

Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry  
District Clerk

March 3, 2008