

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

Regular Meeting  
March 11, 2008

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, March 11, 2008 at 7:31 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by President Martello with a moment of silent in memory of Harold Dutton. John Bartimole led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT: Michael Martello, President  
John Bartimole  
Laurie A. Branch  
Gordon E. Cross  
Eric Garvin  
Steven H. Hamed  
Michiko McElfresh  
George Pancio

ABSENT: Ira Katzenstein, Vice President

STAFF PRESENT: Mark Ward, Superintendent  
Ann O'Brien, Business Administrator  
Jerry Trietley, OMS Principal  
Connie Pound, IJN Principal  
Lynn Corder, Director of Personnel/Reading First Coordinator  
Victoria Zaleski-Irizarry, District Clerk  
Pearl Bowker, Teacher  
Sheila Jackson, Teacher  
Elaine Stephan, Teacher  
Maureen Ullman, Teacher

OTHERS: Jeff Shaw, Olean Times Herald  
Nick Pircio, WHDL (arrived at 8:40 p.m.)  
Amy Sherburne  
5 OHS Students

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Public Comments:

None

Public Comments

Moved by L. Branch, seconded by G. Cross, to approve the proposed Meeting Agenda with the following revisions: add f, g, h, and i to agenda Item 9. New Business and f. to agenda Item 11. Discussion Items.

Agenda Additions  
and Changes

Ayes 8                      Nays 0                      Motion Carried

Communications  
and  
Commendations

Communications, Commendations

- a. Boys' basketball team will be competing in the Final Four on March 14<sup>th</sup>
- b. Girls' basketball team did very well this year
- c. DECA Club students to compete nationally – Mark Gerwig and Nick Kolasinski

Superintendent Ward discussed the following subjects with the Board of Education:

- 1. Capital Project meeting 3/11/08 with Hunt, Christa to finalize project figures

Superintendent  
Report

Moved by M. McElfresh, seconded E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following Consent Agenda items:

Consent Agenda

- a. The previous meeting minutes of the Regular Meeting held on Tuesday, February 12, 2008 and Tuesday, February 26, 2008.

Ayes 8                      Nays 0                      Motion Carried

Moved by J. Bartimole, seconded by G. Pancio, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Mary Ann Kahm, 1:1 Teacher Aide at IJN, will complete her probation effective March 17, 2008.

Mary Ann Kahm  
Completes  
Probation

Ayes 8                      Nays 0                      Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Jennifer Barnes, 1:1 Teacher Aide at BV, has completed her probation effective January 16, 2008.

Jennifer Barnes  
Completes  
Probation

Ayes 8                      Nays 0                      Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Kimberly Kruse, 1:1 Teacher Aide at BV, has completed her probation effective January 17, 2008.

Kimberly Kruse  
Completes  
Probation

Ayes 8                      Nays 0                      Motion Carried

Moved by E. Garvin, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Mary Manning, School Monitor at BV, has completed her probation effective January 16, 2008.

Mary Manning  
Completes  
Probation

Ayes 8                      Nays 0                      Motion Carried

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Moved by L. Branch, seconded by G. Cross, to appoint Dr. Robert Olczak, District Superintendent of Schools, as a search consultant for the position of Superintendent of Schools.

Dr. Robert Olczak  
Appointed Search  
Consultant

Ayes 8                      Nays 0                      Motion Carried

Moved by E. Garvin, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to abolish one (1) full-time Cleaner position.

Full-Time Cleaner  
Position  
Abolished

Ayes 8                      Nays 0                      Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to create one (1) part-time (10 month) Cleaner position, 5 hours per day.

One (1) Part-  
Time Cleaner  
Position Created

Ayes 8                      Nays 0                      Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to create one (1) part-time (10 month) Cleaner position, 3 hours per day Tuesday through Friday and 8 hours on Saturday.

One (1) Part-  
Time Cleaner  
Position Created

Ayes 8                      Nays 0                      Motion Carried

Moved by L. Branch, seconded by S. Hamed, that associated expenses will be paid for district athletic teams and district clubs that are successful in competition and advance to the regional, state, or national level.

Regional, State,  
or National  
Competition

Ayes 8                      Nays 0                      Motion Carried

Moved by J. Bartimole, seconded by E. Garvin, to accept the resignation of Thomas Moser, Science Teacher at the Olean High School, for retirement purposes, effective June 30, 2008, with regret and appreciation for his years of dedicated service to the students of the Olean City School District.

Thomas Moser  
Retirement  
Resignation

Ayes 8                      Nays 0                      Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve an unpaid Leave of Absence for Marcia Yurek, Teacher Aide, Washington West Elementary School, for a period of 21 weeks effective January 31, 2008 through June 27, 2008.

Marcia Yurek  
Granted Unpaid  
Leave of  
Absence

Ayes 8                      Nays 0                      Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, due to an error in the original June 30, 2006 appointment, that MARIE RAKUS is granted a conditional three-year probationary appointment in the English Language Arts (Grades 7-12) tenure area effective August 30, 2006. In accordance with Section 2503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has

Marie Rakus  
Probationary  
Appointment  
Correction

been denied conditional clearance or clearance, this appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue and the conditional status shall be removed; in that event, the probationary service shall end on August 30, 2009. The appointee is certified in the English Language Arts (Grades 7-12) certification area and has submitted a signed statement for conditional appointment as provided in Section 2503(18)(b).

BE IT FURTHER RESOLVED that MARIE RAKUS during the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 9 with 36 graduate hours and a Master's Degree or as outlined in any modified, amended or successor agreement (\$42,701).

Ayes 8                      Nays 0                      Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Gail Miller as a conditional part-time Food Service Helper, 3.5 hours per day, \$8.15 per hour, for the 2007-2008 school year, effective March 12, 2008. In accordance with Section 503(18)(b) of the Education Law, these are conditional appointments and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointees have been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointees have been denied conditional clearance or clearance, the appointments shall terminate immediately without further action by this Board. If the appointees are granted clearance after the receipt of conditional clearance, the appointments shall continue.

Gail Miller  
Appointed  
Conditional Part-  
Time Food  
Service Helper

Ayes 8                      Nays 0                      Motion Carried

Moved by S. Hamed, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Susan Pfeiffer as a conditional part-time Teacher Aide, 5.75 hours per day, \$10.12 per hour, for the 2007-2008 school year, effective March 17, 2008. In accordance with Section 503(18)(b) of the Education Law, these are conditional appointments and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointees have been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointees have been denied conditional clearance or clearance, the appointments shall terminate immediately without further action by this Board. If the appointees are granted clearance after the receipt of conditional clearance, the appointments shall continue.

Susan Pfeiffer  
Appointed  
Conditional Part-  
Time Teacher  
Aide

Ayes 8                      Nays 0                      Motion Carried

Moved by M. McElfresh, seconded by G. Cross, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Eric Gustason as a NON-CONDITIONAL NON-CERTIFIED SUBSTITUTE TEACHER for the 2007-2008 school year.

Eric Gustason  
Appointed Non-  
Conditional Non-  
Certified  
Substitute  
Teacher

Ayes 8                      Nays 0                      Motion Carried

Moved by J. Bartimole, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Jeremy Clawson and Jessica Kubiak as **CONDITIONAL NON-CERTIFIED SUBSTITUTE TEACHERS** for the 2007-2008 school year. In accordance with Section 503(18)(b) of the Education Law, these are conditional appointments and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointees have been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointees have been denied conditional clearance or clearance, the appointments shall terminate immediately without further action by this Board. If the appointees are granted clearance after the receipt of conditional clearance, the appointments shall continue.

Jeremy Clawson  
and Jessica  
Kubiak Appointed  
Conditional Non-  
Certified  
Substitute  
Teachers

Ayes 8                      Nays 0                      Motion Carried

Moved by M. McElfresh, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Lucy Crane and Charmaine Little as **CONDITIONAL SUBSTITUTE FOOD SERVICE HELPERS** for the 2007-2008 school year. In accordance with Section 503(18)(b) of the Education Law, these are conditional appointments and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointees have been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointees have been denied conditional clearance or clearance, the appointments shall terminate immediately without further action by this Board. If the appointees are granted clearance after the receipt of conditional clearance, the appointments shall continue.

Lucy Crane and  
Charmaine Little  
Appointed  
Conditional  
Substitute Food  
Service Helper

Ayes 8                      Nays 0                      Motion Carried

Moved by L. Branch, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Lucy Crane as **CONDITIONAL SUBSTITUTE CLEANER** for the 2007-2008 school year. In accordance with Section 503(18)(b) of the Education Law, these are conditional appointments and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointees have been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointees have been denied conditional clearance or clearance, the appointments shall terminate immediately without further action by this Board. If the appointees are granted clearance after the receipt of conditional clearance, the appointments shall continue.

Lucy Crane  
Appointed  
Conditional  
Substitute  
Cleaner

Ayes 8                      Nays 0                      Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Charmaine Little as **CONDITIONAL SUBSTITUTE TEACHER AIDE** for the 2007-2008 school year. In accordance with Section 503(18)(b) of the Education Law, these are conditional appointments and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointees have been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointees have been denied conditional clearance or clearance, the appointments shall terminate immediately without further action by this Board. If the appointees are granted clearance after the receipt of conditional clearance, the appointments shall continue.

Charmaine Little  
Appointed  
Conditional  
Substitute  
Teacher Aide

Ayes 8                      Nays 0                      Motion Carried

The Board of Education discussed the following items:

- a. 2008-2009 School Calendar – submitted to all three unions for review
- b. 2007-2009 Olean City School District Plan for Special Education – Second Reading
- c. Policy #7131 Non-Resident Policy – First Reading
- d. Policy #7694 Use of Time Out Rooms – First Reading
- e. Budget Update and Review – presentation by Ann O'Brien, Business Administrator
- f. Internal Posting for Superintendent of Schools

Discussion Items

Moved by L. Branch, seconded by J. Bartimole, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the 2007-2009 Olean City School District Plan for Special Education.

Olean City School District Plan for Special Education Approved

Ayes 8                      Nays 0                      Motion Carried

Moved by S. Hamed, seconded by E. Garvin, to approve the Internal posting for the Superintendent of Schools position. Interested internal candidates letter of intent, resume, and placement folder to be submitted to Dr. Robert Olczak, District Superintendent of Schools, by Tuesday, March 25, 2008.

Internal Posting for Superintendent of Schools Position Approved

Ayes 8                      Nays 0                      Motion Carried

The following Committee Reports were presented to the Board of Education:

- a. Laurie Branch presented the Audit Committee Report
- b. Laurie Branch presented the Finance Committee Report

Committee Reports

The Board of Education discussed the following items:

- a. Alleg/Catt School Board Association – Spring Dinner, March 27<sup>th</sup>, Moonwink's
- b. BOCES Annual Meeting – Thursday, April 3, 2008, 7:00 p.m., BOCES Center at Olean

Informational Items

Moved by L. Branch, seconded by G. Cross, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve following the CPSE recommendation reviewed on March 11th be approved:

CPSE Recommendations

<b>APPROVED</b>	<b>APPROVED</b>
<b>900455994</b>	<b>900455907</b>
<b>900455849</b>	

Ayes 8                      Nays 0                      Motion Carried

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Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve following the CSE recommendation reviewed on March 11th be approved:

CSE  
Recommendations

APPROVED	APPROVED
900046079	900119340
900314884	900296985
900455934	900376486
900259739	900390134
900330050	900376760
900026755	900122229
900218123	900232383
900348009	900350165
900453027	900111402
900102207	900431156
900048887	900046147
900388367	900402721
900433584	900297168
900348053	900287804
900420737	900410354
900116727	900026782
900113507	900206015
900447074	900330050
900405431	

Ayes 8                      Nays 0                      Motion Carried

Moved by L. Branch, seconded by M. McElfresh, to adjourn from the meeting at 8:59 p.m.

Adjournment  
of Meeting

Ayes 8                      Nays 0                      Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry  
District Clerk

March 14, 2008