

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

Regular Meeting
January 22, 2008

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, January 22, 2008 at 7:32 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by President Martello with a moment of silent prayer and a moment of silence. Michiko McElfresh led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT: Michael Martello, President
Ira Katzenstein, Vice President
John Bartimole
Laurie A. Branch
Gordon E. Cross
Eric Garvin
Steven H. Hamed
Michiko McElfresh
George Pancio

ABSENT:

STAFF PRESENT: Mark Ward, Superintendent
Ann O'Brien, Business Administrator
Judith Creeden, Director of Curriculum/Testing
Connie Pound, IJN Principal
Gerald Trietley, OMS Principal
Lynn Corder, Director of Personnel/Reading First Coordinator
Linda Nottingham, Teacher
Pearl Bowker, Teacher/OTA President
Dan Brooks, Guidance Counselor
Victoria Zaleski-Irizarry, District Clerk

OTHERS: Jeff Shaw, Olean Times Herald
Andy Studley, Attendance Support Program Coordinator
Amy Sherburne
Jim Johnson
Subir Barua

Public Comments:
None

Public
Comments

Moved by L. Branch, seconded by M. McElfresh, to approve the proposed Meeting Agenda with the following revisions: after the Superintendent's Report, add Presentation – Dan Brooks – OHS Girls' Varsity Softball Team Trip.

Agenda
Additions and
Changes

Ayes 9

Nays 0

Motion Carried

Communications, Commendations

a. New York State Office of Parks Recreation & Historic Preservation Office

Communication
and
Commendation

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Superintendent Ward discussed the following subjects with the Board of Education:

1. Grants being applied for: Early Reading First; Liberty Partnership; 21st Century
2. Even Start funding due to expire August 2008
3. Capital Project

Superintendent Report

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. Upon the recommendation of Mark J. Ward, Superintendent of Schools, that the Treasurer's Report dated November 30, 2007 be accepted and placed on file.
- b. Upon the recommendation of Mark J. Ward, Superintendent of Schools, that the Warrant Report for December 2007 be accepted and placed on file.
- c. Upon the recommendation of Mark J. Ward, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending December 31, 2007 be accepted and placed on file.
- d. Upon the recommendation of Mark J. Ward, Superintendent of Schools, that the December 2007 Intra-fund Transfer listing in the amount of \$5,708.95 be accepted/approved and placed on file.
- e. Upon the recommendation of Mark J. Ward, Superintendent of Schools, that the Olean Middle School's and Olean High School's Student Activity Accounts Quarterly Reports for the period covering October 1, 2007 through December 31, 2007 be accepted and placed on file.

Ayes 9

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by I. Katzenstein, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the Contract between the Olean City School District and Cattaraugus County for Community Optional Preventive Service Parenting Education Instructions beginning September 1, 2007 and terminating on August 31, 2008.

Contract Between Olean City School District and Cattaraugus County for Parenting Education Instructions Approved

Ayes 9

Nays 0

Motion Carried

Moved by L. Branch, seconded by J. Bartimole, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the "Memorandum of Agreement" between the Olean City School District and The Liberty Partnership Program at SUNY Fredonia for the period of July 1, 2008 through June 30, 2013.

Memorandum of Agreement Between Olean City School District and Liberty Partnership Program Approved

Ayes 9

Nays 0

Motion Carried

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Moved by G. Cross, seconded by E. Garvin, to approve and authorize the President of the Olean Board of Education to sign the August 7, 2006 through June 30, 2009 Employment Agreement of Ann O'Brien as Business Administrator.

Employment Agreement of Ann O'Brien, Business Administrator Approved

Ayes 9 Nays 0 Motion Carried

Moved by S. Hamed, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, that Schavon Morgan be permitted to do an unpaid 40 hour "Counseling Practicum" through St. Bonaventure University, under the supervision of Mary Lee Wenke, OMS Guidance Office, during the 2007-2008 school year beginning January 28, 2008.

Counseling Practicum - Shavon Morgan

Ayes 9 Nays 0 Motion Carried

Moved by M McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to create two (2) part-time Teacher Aide positions, 5.75 hours per day.

Creation of Two Part-Time Teacher Aide Positions

Ayes 9 Nays 0 Motion Carried

Moved by M McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to create one (1) part-time Literacy Parent Educator/Coordinator position for the 2007-2008 school year, 20 hours per week, \$23.00 per hour as per the OTA Contract.

Creation of One Part-Time Literacy Parent Educator/Coordinator Position

Ayes 9 Nays 0 Motion Carried

Moved by G. Cross, seconded by I. Katzenstein, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the list of school volunteers:

School Volunteers

Timothy Abdo	Dennis Martinelli
Margaret Barber	Billy McClain
Michelle Brown	Bob Olander
Rick Burdick	Cathy Olson
Donna Conner	Eric/Mary Parr
Brandy Cummins	Thomas Pilon
Dave Elliott	Brian/Rycelle Weseman
Amanda Hlasnick	Scott Whiteman
Raquel Kasperski	Darcy Witter
JoEllen Kille	

Ayes 9 Nays 0 Motion Carried

Moved by L. Branch, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to amend the 2008-2009 Budget Development Calendar as proposed.

2008-2009 Budget Calendar Amended

Ayes 9 Nays 0 Motion Carried

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Moved by M. McElfresh, seconded by G. Pancio, upon the recommendation of Mark J. Ward, Superintendent of Schools, to reestablish the Tell-O-Scope Club beginning with the 2007-2008 school year.

Tell-O-Scope Club

Ayes 9 Nays 0 Motion Carried

Moved by G. Pancio, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to grant permission for the Olean High School Varsity Girls' Softball Team to travel to Myrtle Beach, SC from April 5, 2008 through April 12, 2008. Approval is granted with the understanding that all school rules and regulations will be followed, there will not be any cost to the school district. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur. The District will provide transportation.

OHS Varsity Girls' Softball Team Trip to Myrtle Beach Approved

Ayes 9 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve an unpaid Leave of Absence for Melanie L. Meyers, Grade 3 Teacher, East View Elementary School, from January 28, 2008 through February 29, 2008.

Melanie Meyers Granted Unpaid Leave of Absence

Ayes 9 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by G. Pancio, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Edna Ewing as a part-time non-conditional probationary Food Service Helper, 4 hours per day, \$8.15 per hour, for the 2007-2008 school year, effective January 23, 2008.

Edna Ewing Appointed Food Service Helper

Ayes 9 Nays 0 Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Michael Howden as a part-time conditional probationary Cook, 5 1/2 hours per day, \$9.76 per hour, for the 2007-2008 school year, effective January 23, 2008. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointees have been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointees have been denied conditional clearance or clearance, the appointments shall terminate immediately without further action by this Board. If the appointees are granted clearance after the receipt of conditional clearance, the appointments shall continue.

Michael Howden Appointed Cook

Ayes 9 Nays 0 Motion Carried

Moved by E. Garvin, seconded by G. Pancio, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Pam Crandall as a part-time NON-CONDITIONAL probationary Teacher Aide, 5 3/4 hours per day, \$10.12 per hour, for the 2007-2008 school year, effective January 23, 2008.

Pam Crandall Appointed Teacher Aide

Ayes 9 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by G. Cross, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Nikki Nease and Mary Tripodi as a NON-CONDITIONAL CERTIFIED SUBSTITUTE TEACHERS for the 2007-2008 school year.

Ayes 9 Nays 0 Motion Carried

Nikki Nease
and Mary
Tripodi
Appointed Non-
Conditional
Certified
Substitute
Teachers

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Jessica Barrett, JoEllen Beatty, Raymond Dell, and Gregory Spears as CONDITIONAL NON-CERTIFIED SUBSTITUTE TEACHERS for the 2007-2008 school year. In accordance with Section 503(18)(b) of the Education Law, these are conditional appointments and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointees have been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointees have been denied conditional clearance or clearance, the appointments shall terminate immediately without further action by this Board. If the appointees are granted clearance after the receipt of conditional clearance, the appointments shall continue.

Ayes 9 Nays 0 Motion Carried

Jessica Barrett,
Joellen Beatty,
Raymond Dell,
and Gregory
Spears
Appointed
Conditional
Non-Certified
Substitute
Teachers

Moved by E. Garvin, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Adam MaCauley as a NON-CONDITIONAL NON-CERTIFIED SUBSTITUTE TEACHER for the 2007-2008 school year.

Ayes 9 Nays 0 Motion Carried

Adam
MaCauley
Appointed Non-
Conditional
Non-Certified
Substitute
Teacher

Moved by I. Katzenstein, seconded by G. Cross, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Naveena Gudla, Deborah Layman, and Fawn Wilson as CONDITIONAL SUBSTITUTE TEACHER AIDES for the 2007-2008 school year. In accordance with Section 503(18)(b) of the Education Law, these are conditional appointments and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointees have been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointees have been denied conditional clearance or clearance, the appointments shall terminate immediately without further action by this Board. If the appointees are granted clearance after the receipt of conditional clearance, the appointments shall continue. Barbara Veno as a NON-CONDITIONAL SUBSTITUTE TEACHER AIDE AND FOOD SERVICE HELPER for the 2007-2008 school year.

Ayes 9 Nays 0 Motion Carried

Naveena
Gudla,
Deborah
Layman, and
Fawn Wilson
Appointed
Conditional
Substitute
Teacher Aides

Moved by L. Branch, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Darik Layman and Timothy Spiller as **CONDITIONAL SUBSTITUTE CLEANERS** for the 2007-2008 school year. In accordance with Section 503(18)(b) of the Education Law, these are conditional appointments and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointees have been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointees have been denied conditional clearance or clearance, the appointments shall terminate immediately without further action by this Board. If the appointees are granted clearance after the receipt of conditional clearance, the appointments shall continue.

Darik Layman and Timothy Spiller Appointed Conditional Substitute Cleaners

Ayes 9 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Deborah Layman as **CONDITIONAL SUBSTITUTE NURSE** for the 2007-2008 school year. In accordance with Section 503(18)(b) of the Education Law, these are conditional appointments and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointees have been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointees have been denied conditional clearance or clearance, the appointments shall terminate immediately without further action by this Board. If the appointees are granted clearance after the receipt of conditional clearance, the appointments shall continue.

Deborah Layman Appointed Conditional Substitute Nurse

Ayes 9 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following extra-curricular appointments for the 2007-2008 school year:

Sally Ventura Appointed Tell-O-Scope Advisor

Position	Location	L-Name	F-Name	Salary
Advisor – Tell-O-Scope	OHS	Ventura	Sally	\$711

Ayes 9 Nays 0 Motion Carried

The Board of Education discussed the following items:

- a. Presentation –Andy Studley, Attendance Support Program Coordinator, Cattaraugus Community Action, Inc.

Discussion Items

The following Committee Reports were presented to the Board of Education:

- a. Steve Hamed presented the Buildings and Grounds Committee Report
- b. Michiko McElfresh presented the Operations Committee Report
- c. Ira Katzenstein presented the Outreach Committee Report

Committee Reports

The Board of Education discussed the following information items:

None

Informational Items

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Moved by L. Branch, seconded by I. Katzenstein, to adjourn from Regular Session and convene in Executive Session to discuss CPSE Recommendations and CSE Recommendations, at 8:20 p.m.

Regular Session

Ayes 9 Nays 0 Motion Carried

Moved by E. Garvin, seconded by L. Branch, to adjourn from Executive Session and reconvene in Regular Session at 8:25 p.m.

Executive Session

Ayes 9 Nays 0 Motion Carried

Moved by G. Cross, seconded by J. Bartimole, upon the recommendation of Mark J. Ward, Superintendent of Schools, the following CPSE recommendation reviewed on January 22nd be approved:

CPSE Recommendations

CPSE

APPROVED	APPROVED
000000808	000000793
000000772	000000796
000000795	000000794
000000784	000000799
000000798	000000683
000000803	000000745
000000652	900455824
900455882	000000806
900455864	

Ayes 9 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by G. Pancio, upon the recommendation of Mark J. Ward, Superintendent of Schools, the following CSE recommendation reviewed on January 22nd be approved:

CSE Recommendations

CSE

APPROVED	APPROVED
900122659	900441201
900377268	900431156
900383978	900192233
900122772	900190933
900454347	900232383
900192466	900191262
900191854	900348749
900191662	900199002
900433313	900455645
900120478	900126040
900126032	900192212
900455523	900134955
900369520	900433164

Ayes 9 Nays 0 Motion Carried

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Moved by L. Branch, seconded by G. Cross, to adjourn from the meeting at 8:26
p.m.

Adjournment
of Meeting

Ayes 9

Nays 0

Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry
District Clerk

January 23, 2008

vzi