

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

Regular Meeting  
December 11, 2007

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, December 11, 2007 at 7:30 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by President Martello with a moment of silent prayer and a moment of silence. Steve Hamed led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT: Michael Martello, President  
Ira Katzenstein, Vice President (arrived at 7:35 p.m.)  
John Bartimole  
Laurie A. Branch  
Gordon E. Cross  
Eric Garvin  
Steven H. Hamed  
Michiko McElfresh

ABSENT: George Pancio

STAFF PRESENT: Mark Ward, Superintendent  
Ann O'Brien, Business Administrator  
Judith Creeden, Director of Curriculum/Testing  
Connie Pound, IJN Principal  
John White, BV Principal  
Gerald Trietley, OMS Principal  
Barb Lias, OHS Principal  
Lynn Corder, Director of Personnel/Reading First Coordinator  
Les DeGolier, Teacher  
Fred Welch, Teacher  
Victoria Zaleski-Irizarry, District Clerk

OTHERS: Jeff Shaw, Olean Times Herald

Public Comments:  
None

Public  
Comments

Moved by L. Branch, seconded by J. Bartimole, to approve the proposed Meeting Agenda with the following revisions: remove agenda items 11. a. 1.

Agenda  
Additions and  
Changes

Ayes 7                      Nays 0                      Motion Carried

Communications, Commendations

- a. New York State Commission Correspondence

Communication  
and  
Commendation

Superintendent Ward discussed the following subjects with the Board of Education:

1. Safe Routes to School grant
2. Board of Regents Chancellor Breakfast
3. Carrier Coach – apology for bus breakdown
4. Girl's Softball Team trip to Myrtle Beach

Superintendent  
Report

Moved by J. Bartimole, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent  
Agenda

- a. The previous meeting minutes of the Regular Meeting held on Tuesday, November 13, 2007 and Tuesday, November 27, 2007.
- b. Upon the recommendation of Mark J. Ward, Superintendent of Schools, the Treasurer's Report dated October 31, 2007 be accepted and placed on file.
- c. Upon the recommendation of Mark J. Ward, Superintendent of Schools, the Warrant Report for November 2007 be accepted and placed on file.
- d. Upon the recommendation of Mark J. Ward, Superintendent of Schools, to accept/approve the November 2007 Intra-fund Transfer listing in the amount of \$49,171.00
- e. Upon the recommendation of Mark J. Ward, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending November 30, 2007 be accepted and placed on file.

Ayes 8                      Nays 0                      Motion Carried

Moved by M. McElfresh, seconded by I. Katzenstein, upon the recommendation of Mark J. Ward, Superintendent of Schools, to authorize the Superintendent to enter into a retainer agreement for the advisory services of David Flaherty, former District Treasurer, related to operations in the District Business Office as previously approved by Board of Education resolution on July 17, 2007.

Retainer  
Agreement for  
Advisory  
Services of  
David Flaherty

Ayes 8                      Nays 0                      Motion Carried

Moved by E. Garvin, seconded by S. Hamed, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the Agreement between the Olean City School District and Hunt Engineers, Architects & Land Surveyors, PC for capital project architect services.

Agreement  
Between Olean  
City School  
District and  
Hunt Engineers  
Approved

Ayes 8                      Nays 0                      Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, that WHEREAS, the State of New York continues to cause reductions in State Aid payments to local school districts in the present year, thereby harming our cash flow between January, 2008 and December, 2008 and

Cattaraugus-  
Allegany-Erie-  
Wyoming  
BOCES  
Borrowing  
Approved

WHEREAS, the Cattaraugus-Allegany-Erie-Wyoming Counties BOCES has proposed to alleviate part of the financial impact of these State Aid reductions or delays by borrowing funds to place, temporarily, the usual monthly payments by component school districts to BOCES so that this District will make one payment to BOCES on June 20, 2008 for all BOCES services invoices from February to June and one payment to BOCES on December 19, 2008 for all BOCES invoices for the period of September through December, therefore

BE IT RESOLVED, that this Board supports the proposal by Cattaraugus-Allegany-Erie-Wyoming BOCES to borrow funds for the above-stated purpose in the amount of \$13,000,000.

Ayes 8                      Nays 0                      Motion Carried

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Moved by G. Cross, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Jennifer Layton, Account Clerk Typist, has completed her probation effective December 28, 2007.

Jennifer Layton  
Completes  
Probation

Ayes 8                      Nays 0                      Motion Carried

Moved by M. McElfresh, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to abolish one (1) full-time Confidential Managerial Administrative Assistant position.

Full-Time  
Confidential  
Managerial  
Administrative  
Assistant  
Position  
Abolished

Ayes 8                      Nays 0                      Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to create one (1) full-time Confidential Managerial Senior Account Clerk Typist position.

Full-Time  
Confidential  
Managerial  
Senior Account  
Clerk Typist  
Position  
Created

Ayes 8                      Nays 0                      Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, that the Collective Negotiations Agreement between the Olean City School District and the Olean Administrators/Supervisory Association for the period of July 1, 2007 through June 30, 2011, as set forth in the Settlement Memorandum executed by representatives of the District and the Association, is hereby approved and ratified.

Collective  
Negotiations  
Agreement

Moved by M. McElfresh, seconded by S. Hamed, to table this motion until after Executive Session.

Vote to Table  
Motion

A ROLL CALL VOTE WAS TAKEN on the motion to table the main motion with the following results:

Gordon E. Cross	VOTING	YES
Ira Katzenstein	VOTING	YES
Michael Martello	VOTING	YES
Michiko McElfresh	VOTING	YES
Steve Hamed	VOTING	YES
Laurie A. Branch	VOTING	YES
John Bartimole	VOTING	YES
Eric Garvin	VOTING	YES

Ayes 8                      Nays 0                      Motion Tabled

Moved by I. Katzenstein, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approved the following extra-curricular appoints for the 2007-2008 school year:

National Honor Society Advisor Appointments

Position	Location	L-Name	F-Name	Salary
National Honor Society Advisor	OHS	Connelly	Darlene	\$627
National Honor Society Advisor	OHS	Shannon	Carol	\$627
National Honor Society Advisor	OHS	Yates	Mary	\$627

Moved by L. Branch, seconded by S. Hamed, to table this motion until after executive session.

A ROLL CALL VOTE WAS TAKEN to table the National Honor Society Advisor appointments with the following results:

Vote to Table Motion

Gordon E. Cross	VOTING	YES
Ira Katzenstein	VOTING	YES
Michael Martello	VOTING	YES
Michiko McElfresh	VOTING	YES
Steve Hamed	VOTING	YES
Laurie A. Branch	VOTING	YES
John Bartimole	VOTING	YES
Eric Garvin	VOTING	YES

Ayes 8                      Nays 0                      Motion Tabled

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Teresa Painter as a non-conditional probationary full time (12 month) Senior Account Clerk Typist, effective December 11, 2007, at a salary of \$22.50 per hour. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Teresa Painter Appointed Non-Conditional Probationary Full-Time Senior Account Clerk Typist

Ayes 8                      Nays 0                      Motion Carried

Moved by L. Branch, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Randy Samuelson and Jeffery Anastasia to the position of Driver Education Instructor (after-school) for the second semester of the 2007-2008 school year at a rate per the OTA contract.

Randy Samuelson and Jeffery Anastasia Appointed Driver Education Instructors

Ayes 8                      Nays 0                      Motion Carried

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Moved by M. McElfresh, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Chad Obenrader as a NON-CONDITIONAL CERTIFIED SUBSTITUTE TEACHER for the 2007-2008 school year.

Ayes 8                      Nays 0                      Motion Carried

Chad  
Obenrader  
Appointed Non-  
Conditional  
Certified  
Substitute  
Teacher

Moved by J. Bartimole, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint James Pawlowski and Eric Wenke as CONDITIONAL NON-CERTIFIED SUBSTITUTE TEACHERS for the 2007-2008 school year. In accordance with Section 503(18)(b) of the Education Law, these are conditional appointments and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointees have been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointees have been denied conditional clearance or clearance, the appointments shall terminate immediately without further action by this Board. If the appointees are granted clearance after the receipt of conditional clearance, the appointments shall continue.

Ayes 8                      Nays 0                      Motion Carried

James  
Pawlowski and  
Eric Wenke  
Appointed  
Conditional  
Non-Certified  
Substitute  
Teachers

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Barbara Veno as a NON-CONDITIONAL SUBSTITUTE TEACHER AIDE AND FOOD SERVICE HELPER for the 2007-2008 school year.

Ayes 8                      Nays 0                      Motion Carried

Barbara Veno  
Appointed Non-  
Conditional  
Substitute  
Teacher Aide  
and Food  
Service Helper

Moved by M. McElfresh, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the appointment of Katherine Miller as a conditional probationary full-time (11 month) Keyboard Specialist, effective January 14, 2008, at a probationary salary of \$10.40 per hour. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Ayes 8                      Nays 0                      Motion Carried

Katherine Miller  
Appointed  
Conditional  
Probationary  
Full-Time (11  
Month)  
Keyboard  
Specialist

Moved by L. Branch, seconded by I. Katzenstein, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the appointment of Karla Button as a conditional probationary part-time (10 month) Keyboard Specialist, effective January 3, 2008, at a probationary salary of \$10.40 per hour. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or

Karla Button  
Appointed  
Conditional  
Probationary  
Part-Time (10  
Month)  
Keyboard  
Specialist

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clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Ayes 8                      Nays 0                      Motion Carried

The Board of Education discussed the following items:

- a. Policy #7530 – Child Abuse and Neglect/Maltreatment – First Reading
- b. 2008-2009 Budget Development Calendar
- c. January 8, 2008 – Board of Education Goal Setting – 5 pm to 7 pm
- d. Project Lead the Way Presentation – Barb Lias, Fred Welch and Les DeGolier

Discussion  
Items

The following Committee Reports were presented to the Board of Education:

- a. Laurie Branch presented the Audit Committee Report
- b. Laurie Branch presented the Finance Committee Report

Committee  
Reports

The Board of Education discussed the following information items:

None

Informational  
Items

Moved by L. Branch, seconded by M. McElfresh, to adjourn from Regular Session and convene in Executive Session to discuss legal update, collective contract negotiation issues, litigation update, personnel appointment issues, CPSE Recommendations and CSE Recommendations, at 8:25 p.m.

Regular  
Session

Ayes 8                      Nays 0                      Motion Carried

Moved by L. Branch, seconded by J. Bartimole, to adjourn from Executive Session and reconvene in Regular Session at 8:54 p.m.

Executive  
Session

Ayes 8                      Nays 0                      Motion Carried

Moved by M. McElfresh, seconded by G. Cross, to remove from the table the following motion:

Agreement  
Between the  
Olean City  
School District  
and the Olean  
Administrators/  
Supervisory  
Association  
Approved

Moved by M. McElfresh, seconded by G. Cross, upon the recommendation of Mark J. Ward, Superintendent of Schools, that the Collective Negotiations Agreement between the Olean City School District and the OLEAN ADMINISTRATORS/SUPERVISORY ASSOCIATION for the period of July 1, 2007 through June 30, 2011, as set forth in the Settlement Memorandum executed by representatives of the District and the Association, is hereby approved and ratified.

Ayes 8                      Nays 0                      Motion Carried

A vote was taken on the main motion with the following results:

Ayes 8                      Nays 0                      Motion Carried

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Moved by I. Katzenstein, seconded by L. Branch, to remove from the table the following motion:

Moved by I. Katzenstein, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following extra-curricular appointments for the 2007-2008 school year:

Position	Location	L-Name	F-Name	Salary
National Honor Society Advisor	OHS	Connelly	Darlene	\$627
National Honor Society Advisor	OHS	Shannon	Carol	\$627
National Honor Society Advisor	OHS	Yates	Mary	\$627

Darlene Connelly, Carol Shannon, and Mary Yates Appointed National Honor Society Advisors

A vote was taken on the main motion with the following results:

Ayes 6                      Nays 2                      Motion Carried  
(S. Hamed, L. Branch)

Moved by L. Branch, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve following CPSE recommendation reviewed on December 11th be approved:

CPSE Recommendations

CPSE

APPROVED	APPROVED
000000797	000000720
000000670	000000786
000000785	000000684

Ayes 8                      Nays 0                      Motion Carried

Moved by G. Cross, seconded by J. Bartimole, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve following CSE recommendation reviewed on November 13th be approved:

CSE Recommendations

CSE

APPROVED	APPROVED
900385287	900049204
900122679	900417764
900191196	900396463
900441608	900329781
900256817	900422733
900378517	900400119
900158096	900023710
900190512	900417793
900454347	900434139
900199027	900191092
900431647	900344168
900441340	900218069
900448346	900453177
900431156	

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Moved by L. Branch, seconded by M. McElfresh, to adjourn from Regular Session and convene in Executive Session to discuss a contractual issue, at 8:55 p.m. Mike Ward, Ann O'Brien, and Vicki Zaleski-Irizarry exited the meeting. Regular Session

Ayes 8 Nays 0 Motion Carried

Moved by L. Branch, seconded by M. Martello, to adjourn from Executive Session and reconvene in Regular Session at 10:53 p.m. Executive Session

Ayes 8 Nays 0 Motion Carried

Moved by L. Branch, seconded by S. Hamed, to adjourn from the meeting at 10:54 p.m. Adjournment of Meeting

Ayes 8 Nays 0 Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry  
District Clerk

December 21, 2007

vzi