

Olean City School District
Operations Committee Meeting
410 West Sullivan Street
Monday, February 3, 2020
12:00 pm

Present:	Ira Katzenstein	Jen Mahar
	Jen Kless	Paul Hessney
	Aaron Wolfe	Rick Moore
	Kathy Elser	Jenny Bilotta
	John Bartimole – via phone	Janine Fodor – via phone

Catt Co Probation Officer Program Contract

- The committee review the contract
- Mr. Moore noted the district and Catt Co have had a long-standing relationship
- The committee discussed how student information is shared between the district and County, the probation officer is licensed to carry a weapon on school grounds and wears her County badge at all times, and Page 3, Section 8. HIPAA Compliance – the committee recommended revising language to “The School District “and Cattaraugus County” agree to comply with the HIPAA requirements.....; Mr. Moore will contact the director of probation and request the contract be amended; the revised contract will be placed on the next BOE agenda

Over Night Trips

- The committee reviewed three trips – Washington Club, Liberty Partnership and the Senior Class
- Paul noted that he still has concerns regarding the Ski Club trip to Vermont; Kathy noted that there is an insurance umbrella policy for each trip; Jenny noted that a Utica Insurance rep will be at the Audit/Finance Committee meeting to discuss/review the district’s coverage; the committee recommended a summary of coverage be shared prior to the trips being placed on a board agenda

NYSED Education Law 2D Efforts – staff

- Mr. Moore noted the district is working on a Data Privacy Officer appointment
- The law states the DPO has to be a district employee; Aaron noted the district has options and a few employees have expressed interest
- Mr. Moore will be working on a Memorandum of Agreement regarding stipend; position will be advertised internally
- Jen Mahar noted that BOCES has had workshops regarding this topic

Meeting adjourned at 12:45 pm

Next meeting: March 2, 2020 at 12:00 pm