

Olean City School District  
Operations Committee Meeting  
Monday, September 9, 2019  
410 West Sullivan Street  
4:15 pm

Present:                Jen Mahar                Jen Kless  
                              Janine Fodor             Ira Katzenstein  
                              Paul Hessney            Rick Moore  
                              Aaron Wolfe             Kathy Elser  
                              Daniele Vecchio        Vicki Zaleski-Irizarry

Guest:                 Scott Waterman, Community Action

#### Learning Technology Grant Update – Jen Mahar and Scott Waterman

Jen and Scott presented the following:

- Year 1 – needs assessment done in Spring 2019; Year 2 – Personalized Learning Plan OIMS 2019-2020 school year; Year 3 – Personalized Learning Plan OHS 2020-2021 school year
- Grant is \$92,000 per year for three years
- Personalized Learning Plan
- Use of Technology – SILAS, NAO Robot, BOLT
- Scott and Jen will give an update in early Spring 2020

Scott exited the meeting at 4:35

#### Online Registration – Jen Mahar

Jen presented the following:

- On-line registration forms for new students via eSchool parent portal; phase in within a couple of months
- Parent/guardian will be required to complete forms; Central Registrar will review forms for completeness; meeting will then be scheduled for parent/guardian to come in to finalize
- On-line will not be the only way to register
- Recommendation from committee: include district boundary map as well as bussing information/guidelines

#### Title I Parent and Family Policy – Jen Mahar

- Jen has not heard back from the state yet

#### Survey Update – Jen Mahar

- Survey participants included parent/teachers (grade 5); very small response
- Jen compiled data and reviewed results with Rick
- Rick noted that not all students have taken the survey yet; how do we make it more individualized instead of the survey being a mass approach?; would like the survey to be more student driven
- Paul noted that people are contacting regarding results; Ira noted that Paul should be directing such individuals to the Superintendent
- The Ad Hoc Committee has been dissolved

#### Contracts – streamlining

- Mr. Moore noted that going forward all contracts will have a 60-day review process before going to the BOE for approval (1<sup>st</sup> reviewed at committee level; 2<sup>nd</sup> review; BOE approval)
- Mr. Moore will relay this to any administrators that submit contracts for BOE approval

#### PR Media Specialist

- Mr. Moore noted that he would like to create a part-time position; approximately 20 hours week, must be flexible during the day; would this be a competitive Civil Service position – Aaron to check; Janine recommended SBU students could do this as part of their internship requirement; Ira recommended an outside organization or shared service through BOCES; cost out the position both ways – Civil Service versus BOCES Shared Service

Aaron exited the meeting at 5:45 pm

#### YMCA MOU – Extended School Day

- Mr. Moore noted that the YMCA's Advantage Schools grant of \$192,000 has expired; we are currently using district monies to fund the program
- Mr. Moore and Barb Sweitzer are trying to identify other funding sources
- Janine noted that the YMCA is advertising this program and questioned why if the funding has expired (recruiting for a program the district is paying for); it cost approximately \$480 per day – can another organization provide the service for less?
- This item will be discussed at the September 23<sup>rd</sup> Finance Committee meeting; can the district fund this program as it was not included in the budget
- A letter needs to go out to parents ASAP

#### Goals for 2019-2020 School Year:

- Policy streamlining
- Parent involvement/engagement
- Auditorium – guest speakers, authors, musicians

Meeting adjourned at 6:00 pm

Next meeting: October 7, 2019 at 4:15 pm