Olean City School District
Operations Committee Meeting
Monday, May 3, 2021
4:30 pm
Via ZOOM

Present:	Kelly Keller	Jenny Bilotta
	Rick Moore	Janine Fodor
	Ira Katzenstein	Jen Kless
	Frank Steffen, Jr.	Aaron Wolfe
	Vicki Zaleski-Irizarry	
Guest:	Mike Martel	Lauren Stuff
Observer:	Mary Hirsch-Schena	Andrew Caya

2021-2022 DRAFT School Calendar

- Mr. Moore presented the proposed calendar that reflects a two week Spring Recess; he met with several teachers that feel the two week break is better than the split break; there is a short period of time between the Christmas break and the split break in February; attendance is terrible right before and after break as people tend to extend vacation; for the individuals that do not go on vacation, spring time is better so they can enjoy warmer weather; two week break will allow students to prepare for Regents, go on college visits, apply for financial aid; coordinate job shadowing for vocational students; devise programs to help students get students caught up on work; capital project – will be better for work to occur over a two week period of time – outside excavating is more difficult in February
- Ira requested that Mr. Moore provide data at the end of the 21-22 school year based on the reasons above
- Out of country trip to Vietnam will occur during Spring Recess 2022
- Concerns of committee members: parents have a difficult time finding day care for a two week period of time; students attend CTE classes at BOCES; what type of programs will be available for families that do not travel during break? One of the main reasons for the split break was April state test given right immediately after a two week break resulted in lower test scores
- Mr. Moore noted that Community Schools, the YMCA and the City of Olean will have programs available
- The committee will recommend the proposed calendar – for one year, possibly two for the capital project

2021-2022 Non-Resident Student Tuition

- Information was presented on the number of non-resident students attending Olean schools, most of which are children of employees
- The committee will recommend the tuition remain the same, however, will explore an increase due to cost of living increases, tax increases, budget, etc.

Changing the day of Operations meeting

- The committee discussed meetings be held after Admin Co meetings so that updates can be given to the committee in a more timely manner; committee membership will change in July

Final look at re-opening plan (any changes due to board or public comment)

- Two great meetings were held last week; transportation continues to be an issue; Jenny Bilotta is working on solutions
- Committee concerns: only one student allowed in a seat on the bus (more if living in the same household), but can up 20-30 students in a classroom

Addressing the transition (mental health) for staff and students

- Committee members expressed mental health concerns as students and staff transition to 100% in person; Mr. Moore noted the district could contract for mental health services

- Aaron noted the district offers an Employee Assistance Program
- Discussed creating “happy camp’, offer workshops, utilize district guidance counselors
- Mr. Moore feels people will feel better when the school year comes to an end, people can be outside, enjoy the warmer weather and relax

Summer School

- Jen Mahar noted administrators are working on programming – Jen reviewed the draft programming
- Ira asked if remote learning would be available? Mr. Moore noted it would not – students attending summer school need to be in-person
- Aaron reported that it is difficult finding district teachers for the Summer School program(s); will begin outside search
- Jenny noted that not many component districts offer summer school; those that do, including BOCES, are having a difficult time finding summer staffing
- Per Lauren, elementary students will be selected based on end of year analysis and benchmark testing
- Summer Lunch Program through Community Action – tentative sites at EV, WW, OIMS, Martha Court, YMC, War Vets
- Summer STAR program will not be offered this year; Nick is concerned about social distancing, etc.
- Kelly asked about possible week long camps for students; Mr. Moore will explore
- Ira noted there are many summer programs available throughout the community – School of Dance, JCC Summer College, Arts Council

Janine exited at 5:30 pm.

Operations/Budget - what adjustments or additional resources including personnel need to be made to accommodate full time education for 2021/2022?

- Mr. Moore noted the plan for the 21-22 school year is 100% in-person instruction for all staff and students, five days per week
- Jenny continues to work out bussing issues; Aaron working on staffing
- After school tutoring program

Calendar/Contractual school days and times, how will we put the 5th day back in September and also meet contract obligations at all grade levels while maximizing learning time?

- Mr. Moore noted the plan for the 21-22 school year is 100% in-person instruction for all staff and students, five days per week
- Kelly asked if the school day would return to normal (pre COVID schedule); the 20-21 school days were shortened; hybrid learning on Monday, Tuesday, Thursday, and Friday; addressed concerns regarding minimal teaching and/or interaction with students on Wednesday due to teacher prep time obligations

Safety Plan

- Mr. Moore noted the 2020-2021 district-wide safety plan needs to be adopted. First a public hearing must be held; will schedule it for May 19th at 6 pm before the board meeting

Meeting adjourned at 6:00 pm.

Next meeting: June 7, 2021 at 4:30 pm