

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

Reorganizational Meeting
July 3, 2012

The Reorganizational Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, July 3, 2012 at 6:30 p.m. in the Board Room of the Olean High School, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by temporary meeting chair, Colleen Taggerty, with a moment of silent prayer or moment of Personal Reflection. Paul Knieser led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT: John Bartimole
Laurie A. Branch
Gordon E. Cross
Amy Giachetti
Dan Harris
Ira Katzenstein
Paul Knieser (arrived at 6:32 p.m.)
James Padlo

ABSENT: Michael Martello

STAFF PRESENT: Colleen Taggerty, Superintendent of Schools
Kathleen Elser, Business Administrator
Jeff Andreano, OHS Assistant Principal
Dave Lasky, Teacher

OTHERS: Brian Lothridge, Olean Times Herald
Nick Pircio, WHDL
Julia McAndrew
Gail Cross

Moved by J. Bartimole, seconded by L. Branch, to approve the proposed Meeting Agenda with the following revisions: revisions to the District's Special Education Plan (number of schools and Nurse section).

Agenda
Additions and
Changes

Ayes 8 Nays 0 Motion Carried

District Clerk, Victoria L. Zaleski-Irizarry, administered the Oath of Office to the following: re-elected Board of Education member Laurie Branch; Superintendent Colleen Taggerty; and newly elected Board of Education member Amy Giachetti.

Oath of Office
For Laurie
Branch, Colleen
Taggerty, and
Amy Giachetti

Moved by L. Branch, seconded by P. Knieser, to nominate Ira Katzenstein to the office of Board of Education President. Moved by J. Bartimole, seconded by Amy Giachetti, to close nominations.

Ira Katzenstein
Nominated to the
Office of Board
of Education

A vote was taken for Ira Katzenstein's election to the office of President of the Olean Board of Education with the following results:

Ayes 8 Nays 0 Motion Carried

President
Ira Katzenstein
Elected Board of
Education
President

REORGANIZATIONAL MEETING

TUESDAY, JULY 3, 2012

PAGE 2

Ira Katzenstein was declared elected to the office of President of the Olean Board of Education.

Oath of Office Administered to the Board of Education President

District Clerk, Victoria L. Zaleski-Irizarry, administered the Oath of Office to newly elected Board of Education President, Ira Katzenstein.

Moved by L. Branch, seconded by J. Padlo, to nominate Mike Martello to the office of Board of Education Vice-President. Moved by J. Bartimole, seconded by P. Knieser, to close nominations.

Mike Martello Nominated to the Office of Board of Education Vice President

A vote was taken for Mike Martello's election to the office of Vice President of the Olean Board of Education with the following results:

Mike Martello Elected Board of Education Vice President

Ayes 8 Nays 0 Motion Carried

District Clerk, Victoria L. Zaleski-Irizarry, will administer the Oath of Office to newly elected Board of Education Vice President, Mike Martello.

Oath of Office to be Administered to the Board of Education Vice President

Moved by J. Bartimole, seconded by G. Cross, that Victoria L. Zaleski-Irizarry be appointed as District Clerk for the 2012-2013 school year (\$8,000 annual stipend).

Victoria L. Zaleski-Irizarry Appointed District Clerk

Ayes 8 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by G. Cross,, that Jennifer Layton be appointed as Pro-tem District Clerk for the 2012-2013 school year (no stipend).

Jennifer Layton Appointed Pro-Tem District Clerk

Ayes 8 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by G. Cross, that Tiana Howden be appointed as District Tax Collector for the 2012-2013 school year (no stipend).

Tiana Howden Appointed as District Tax Collector

Ayes 8 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by G. Cross, that Kathleen Elser be appointed as Pro-tem District Tax Collector for the 2012-2013 school year (no stipend).

Kathleen Elser Appointed as Pro-Tem Tax Collector

Ayes 8 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by G. Cross,, that Daniel Stetz be appointed as District Claims Auditor for the 2012-2013 school year (\$25 per hour).

Daniel Stetz Appointed District Claims Auditor

Ayes 8 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by G. Cross, that Teresa Painter Wesley be appointed as District Treasurer for the 2012-2013 school year (no stipend).

Teresa Painter Wesley Appointed Treasurer

Ayes 8 Nays 0 Motion Carried

REORGANIZATIONAL MEETING

TUESDAY, JULY 3, 2012

PAGE 3

Moved by J. Bartimole, seconded by G. Cross, that Kathleen Elser be appointed as Deputy Treasurer for the 2012-2013 school year (no stipend).

Ayes 8 Nays 0 Motion Carried

Kathleen Elser
Appointed as
Deputy
Treasurer

Moved by P. Knieser, seconded by L. Branch, that the Olean Medical Group be appointed as School Physicians for the 2012-2013 school year.

Ayes 8 Nays 0 Motion Carried

Olean
Medical
Group,
School
Physicians

M Moved by P. Knieser, seconded by L. Branch,, that Hodgson Russ, LLP, Attorneys, and Harris Beach, PLLC, Attorneys at Law be appointed as school attorneys for the 2012-2013 school year.

Ayes 8 Nays 0 Motion Carried

Hodgson
Russ LLP and
Harris Beach,
LLP
Appointed
As School
Attorneys

Moved by P. Knieser, seconded by L. Branch, that Barbara Lias be appointed as High School Classroom & Activity Funds Comptroller for the 2012-2013 school year.

Ayes 8 Nays 0 Motion Carried

Barbara Lias
Appointed High
School
Classroom &
Activity Funds
Comptroller

Moved by P. Knieser, seconded by L. Branch, that Roseanne Capra be appointed as High School Classroom & Activity Funds Treasurer for the 2012-2013 school year.

Ayes 8 Nays 0 Motion Carried

Roseanne Capra
Appointed High
School
Classroom &
Activity Funds
Treasurer

Moved by P. Knieser, seconded by L. Branch, that Gerald Trietley be appointed as Olean Intermediate/Middle School (OIMS) Classroom & Activity Funds Comptroller for the 2012-2013 school year.

Ayes 8 Nays 0 Motion Carried

Gerald Trietley
Appointed Olean
Intermediate/
Middle School
Classroom &
Activity Funds
Comptroller

Moved by P. Knieser, seconded by L. Branch, that Christine Norton be appointed as Olean Intermediate/Middle School Classroom & Activity Funds Treasurer for the 2012-2013 school year.

Ayes 8 Nays 0 Motion Carried

Christine Norton
Appointed Olean
Intermediate/
Middle School
Classroom &
Activity Funds
Treasurer

Moved by P. Knieser, seconded by L. Branch, that Barbara Lias be appointed as Attendance Officer for the 2012-2013 school year.

Ayes 8 Nays 0 Motion Carried

Barbara Lias
Attendance
Officer

REORGANIZATIONAL MEETING

TUESDAY, JULY 3, 2012

PAGE 4

Moved by P. Knieser, seconded by L. Branch, Schechter & Polakoff, LLP be appointed as District External Auditor for the 2012-2013 school year.

Ayes 8

Nays 0

Motion Carried

Brock, Schechter & Polakoff, LLP
Appointed
District External Auditor

Moved by P. Knieser, seconded by L. Branch, that Buffamente, Whipple & Buttafaro, CPAs be appointed as District Internal Auditor for the 2012-2013 school year.

Ayes 8

Nays 0

Motion Carried

Buffamente, Whipple & Buttafaro CPAs
Appointed
District Internal Auditor

Moved by P. Knieser, seconded by L. Branch, that Victoria L. Zaleski-Irizarry be appointed as Records Access Officer for the 2012-2013 school year.

Ayes 8

Nays 0

Motion Carried

Victoria L. Zaleski-Irizarry
Appointed
Records Access Officer

Moved by P. Knieser, seconded by L. Branch, that David Fidurko be appointed as Asbestos LEA Designee for the 2012-2013 school year.

Ayes 8

Nays 0

Motion Carried

David Fidurko
Appointed
Asbestos LEA Designee

Moved by P. Knieser, seconded by L. Branch, that Kathleen Elser be appointed as Purchasing Agent for the 2012-2013 school year.

Ayes 8

Nays 0

Motion Carried

Kathleen Elser
Purchasing Agent

Moved by P. Knieser, seconded by L. Branch, that Rose Sosnowski be appointed as Records Management Officer for the 2012-2013 school year (\$588.50 annual stipend).

Ayes 8

Nays 0

Motion Carried

Rose Sosnowski
Appointed
Records Management Officer

Moved by P. Knieser, seconded by L. Branch, that the Olean Times Herald be designated as the Official Newspaper of the District for the 2012-2013 school year.

Ayes 8

Nays 0

Motion Carried

Olean Times Herald
Designated Official Newspaper of the District

Moved by P. Knieser, seconded by L. Branch, that Lynn Corder be appointed as Title IX and 504 ADA Compliance Officer for the 2012-2013 school year.

Ayes 8

Nays 0

Motion Carried

Lynn Corder
Appointed Title IX and 504 ADA Compliance Officer

Moved by P. Knieser, seconded by L. Branch, that Jennifer Mahar be appointed as Chief Information Officer for the 2012-2013 school year (\$7,000 annual stipend).

Ayes 8

Nays 0

Motion Carried

Jennifer Mahar
Appointed Chief Information Officer

REORGANIZATIONAL MEETING

TUESDAY, JULY 3, 2012

PAGE 5

Moved by P. Knieser, seconded by L. Branch, that Lynn Corder and Barb Lias be appointed as Sexual Harassment Officers for the 2012-2013 school year.

Ayes 8

Nays 0

Motion Carried

Lynn Corder and
Barb Lias
Appointed
Sexual
Harassment
Officers

Moved by P. Knieser, seconded by L. Branch, that Lynn Corder be appointed as Homeless Liason for the 2012-2013 school year.

Ayes 8

Nays 0

Motion Carried

Lynn Corder
Appointed
Homeless
Liason

Moved by M. Martello, seconded by G. Cross, that Lynn Corder be appointed as Medicaid Compliance Officer for the 2012-2013 school year.

Ayes 8

Nays 0

Motion Carried

Lynn Corder
Appointed
Medicaid
Compliance
Officer

Moved by M. Martello, seconded by G. Cross, that Cso Woodworth be appointed as Copyright Officer for the 2012-2013 school year.

Ayes 8

Nays 0

Motion Carried

Cso Woodworth
Appointed
Copyright Officer

Moved by M. Martello, seconded by G. Cross, that David Fidurko be appointed as Pesticide Designee for the 2012-2013 school year.

Ayes 8

Nays 0

Motion Carried

David Fidurko
Appointed
Pesticide
Designee

Moved by M. Martello, seconded by G. Cross, that Barbara Lias, Gerald Trietley, Joel Whitcher, John White, and Linda Nottingham be appointed as Dignity for All Students Coordinators for the 2012-2013 school year.

Ayes 8

Nays 0

Motion Carried

Dignity for All
Students
Coordinators
Appointed

Moved by J Padlo, seconded by L. Branch, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following Consent Agenda items:

RESOLVED, that Five Star Bank, M&T Bank, JP Morgan Chase, Community Bank, and Key Bank be designated as the Depositories for funds during the 2012-2013 school year.

Five Star, M&T
Bank, JP
Morgan Chase,
Community
Bank, and Key
Bank Designated
Depositories

RESOLVED, that the regular meetings of the Olean Public School Board of Education shall be held on the first and third Tuesday of each month at 6:30 p.m. in the Olean High School Board Room, unless noted otherwise. The 2012-2013 Board of Education Meeting Calendar is as follows:

Regular
Meetings

First Tuesday

Tuesday, July 03, 2012
Tuesday, August 07, 2012
Tuesday, September 04, 2012
Tuesday, October 02, 2012
Tuesday, November 06, 2012
Tuesday, December 04, 2012

Third Tuesday

Tuesday, July 17, 2012
Tuesday, August 21, 2012
Tuesday, September 18, 2012
Tuesday, October 16, 2012
Tuesday, November 20, 2012
Tuesday, December 18, 2012
Tuesday, January 15, 2013

Tuesday, February 05, 2013
Tuesday, March 05, 2013

Tuesday, March 19, 2013

REORGANIZATIONAL MEETING

TUESDAY, JULY 3, 2012

PAGE 6

Tuesday, April 16, 2013
Tuesday, May 07, 2013
Tuesday, June 04, 2013

Tuesday, May 21, 2013
Tuesday, June 18, 2013

Special Meetings:

Tuesday, April 23, 2012 (12:00 p.m.) to adopt BOCES Admin Budget
Wednesday, May 22, 2013 (12:00 p.m.) to certify budget vote/board election results
Friday, June 28, 2013 (12:00 p.m.) for end of year board meeting

Special Meetings

RESOLVED, the Treasurer is authorized to make payments of wages of all personnel of the school district in accordance with the agreed and contracted amounts deducting there from any obligation required by law or agreement. The Superintendent of Schools is authorized and directed to certify payrolls for the Board of Education.

Treasurer
Authorized to
Make Payments
of Personnel
Wages

RESOLVED, that the Superintendent of Schools is authorized to approve staff personal days, professional days, visitation days, travel days, and all other time off pursuant to contracts and as provided for in the budget during the 2012-2013 school year.

Superintendent
Authorized to
Approve Staff
Personal Days,
Travel, Etc.

RESOLVED, that the Superintendent of Schools, be authorized to approve the travel and other business expenses of teaching and non-teaching personnel under adopted Board policy including advanced payments and reimbursements.

Superintendent
Authorized to
Approve District
Expenditures

RESOLVED, that the authorization for Board members to attend a conference, convention and the like shall be by Board resolution adopted prior to such attendance. The Superintendent of Schools will then be authorized to approve the travel and other related expenses including advanced payments and reimbursements.

Board Member
Conference,
Convention
Attendance

RESOLVED, that members of the Board of Education be approved to attend Fiscal Oversight Fundamentals Training and/or the October 57-27 NYSSBA Conference at the Rochester

Board Member
Fiscal Oversight
Training,
NYSSBA
Conference

RESOLVED, the Treasurer is authorized to sign all checks from all accounts including payroll checks. The Business Administrator is designated as the alternate to sign all checks from all accounts including payroll checks for emergency situations.

Treasurer
Authorized to
Sign Checks

RESOLVED, the Treasurer is authorized to use a facsimile signature, to wit, to use a check writer. The Business Administrator is designated as the alternate to use a facsimile signature, to wit, to use a check writer for emergency situations.

Treasurer
Authorized to
Use Facsimile
Signature

RESOLVED, the Business Administrator is authorized to make necessary budget transfers up to \$50,000 with the approval of the Superintendent of Schools as authorized by New York State Department of Audit and Control regulations and recommended by the New York State Commissioner of Education guidelines and brief explanation for any item over \$50,000.00 and that such transfers be reported to the Board of Education.

Business
Administrator
Authorized to
Make Budget
Transfers

REORGANIZATIONAL MEETING

TUESDAY, JULY 3, 2012

PAGE 7

RESOLVED, that the Superintendent of Schools, or designee, be authorized to apply for, accept and administer Federal Funds.

Superintendent
Authorized to
Apply for, Accept
and Administer
Federal Funds

RESOLVED, that the Vice-President will have the authority to act on behalf of the President, including signatory powers in the absence of the President.

Vice President to
Act on Behalf of
President in
Absence of
President

RESOLVED, that petty cash funds be established as outlined below:

Petty Cash Fund

		<u>2011-2012</u>	<u>2012-2013</u>
(1)	High School (Jeff Andreano)	\$0	\$100
(2)	High School (Barb Lias)	\$100	\$100
(3)	Intermediate/Middle School (Gerald Trietley – Gr 6&7)	\$100	\$100
	Intermediate/Middle School (Joel Whitcher – Gr 4&5)	\$100	\$100
(4)	Director of P/E, Athletics & Health (Don Scholla)	\$100	\$100
(5)	Washington West Elementary (Linda Nottingham)	\$100	\$100
(6)	East View Elementary (John White)	\$100	\$100
(7)	Pupil Service Department (CSE – Marcie Richmond)	\$100	\$100
(8)	Tax Collector (Tiana Howden)	\$100	\$100

RESOLVED, the Business Administrator is authorized to purchase coverage for fidelity bonds required by law for the Treasurer, Tax Collector, District Clerk, Business Administrator, three Account Clerks, Central Treasurer Activity Fund, Internal Claims Auditor, and Superintendent.

Business
Administrator
Authorized to
Purchase Bonds

RESOLVED, the District Treasurer is authorized to invest such portion of district monies as he/she may determine in U.S. Treasury Securities to be held to maturity and maturing in one year, in special time deposit accounts, in certificates of deposits issued by a bank or trust company, provided, however, that such investments shall be payable within such time as the proceeds shall be needed to meet expenditures for which such money was obtained and, further, that such transaction meets all the requirements outlined in Education Law 1723-A.

Treasurer
Authorized to
Invest District
Monies

BE IT ALSO RESOLVED, that the District Treasurer must require any bank or trust company, which has district, deposits over the FDIC Insured Limits of \$250,000 to provide state approved securities as collateral on aggregate deposits in excess of the \$250,000 FDIC Insured Limits.

Such collateral must be held in a collateral account at an independent third party bank with the account registered in the name of the Olean Board of Education. All transactions from this account are to be controlled by the District Treasurer to ensure continued adequate collateralization consistent with District policies.

RESOLVED, that the automobile mileage reimbursement rate be set at the Internal Revenue Service per mile rate, effective with the 2012-2013 school year.

Automobile
Mileage
Reimbursement

RESOLVED, that all Policies and Code of Ethics in effect at June 30, 2012 be re-adopted for the 2012-2013 school year.

Policies and
Code of Ethics

REORGANIZATIONAL MEETING

TUESDAY, JULY 3, 2012

PAGE 8

RESOLVED, that the School Physician, or his/her designee, be authorized at their discretion to provide influenza inoculations for school district personnel choosing to receive and pay for same. The Hepatitis B inoculation is also provided to school district personnel in high-risk positions choosing to receive and pay for same.

School Physician
Authorized to
Provide
Inoculations

RESOLVED, that the Superintendent of Schools be authorized to require an employee to submit to a medical examination to determine his/her fitness to continue employment, and to make such arrangements as are necessary to effectuate this resolution.

Superintendent
Authorized to
Require an
Employee to
Submit to
Medical
Examination

RESOLVED, that the Superintendent of Schools be authorized to act as the representative of the school district and to sign all applications in conjunction with any and all Federal and State aid projects, BOCES Contracts and Agreements as well as local agency contracts with Board approval.

Superintendent
Authorized to
Sign Federal,
State, BOCES
Contracts and
Local Agency
Contracts and
Agreements

RESOLVED, that the Treasurer be authorized to pay invoices or billings offering discounts and to pay billings for retirement, federal and state taxes, scholarships, liability and health insurance, employee voluntary deductions, and other invoice or billings the Business Administrator deems necessary to be in the best interest of the District.

Treasurer
Authorized to
Utilize Discounts

RESOLVED, that the current list of certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are identified as available to serve in this District, and the list as amended from time-to-time by the State Education Department and posted on the web-based IHO reporting System as the District's list of impartial hearing officers.

Certified Hearing
Officers

BE IT ALSO RESOLVED that the District Clerk and Superintendent or Superintendent's designee shall select certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are available to serve in the District from the list of Impartial Hearing Officers who are certified by the Commissioner of Education of New York State; and document the rotational selection process and engage in the ministerial acts necessary to determine the first available impartial hearing officer for selection in each particular case. The State Education Department's then-current published list on the web-based Impartial Hearing Officer Reporting System will constitute the District's list of the names and statement of the qualifications of each Hearing Officer.

BE IT ALSO RESOLVED that when an Impartial Hearing Officer must be appointed at a time when the Board of Education is not in session or between board meetings, the Board President or Vice-President are authorized to appoint the first available hearing officer to serve in a particular case. In the event that neither the Board President nor Vice President is available to make such an appointment, any member of the Board may appoint the first available hearing officer to serve on a particular case. Board member appointment of an Impartial Hearing Officer to conduct a hearing shall be promptly reported to the Board.

RESOLVED, that the Superintendent of Schools, or designee, be authorized to apply for, accept, administer and participate in the Free and/or Reduced School Lunch and School Breakfast Programs.

Free and/or
Reduced School
Lunch and
Breakfast
Program

REORGANIZATIONAL MEETING

TUESDAY, JULY 3, 2012

PAGE 9

RESOLVED, to renew the following Five Star Bank credit card debt limit during the 2012-2013 school year:

<u>NAME</u>	<u>INDIVIDUAL CREDIT LIMIT</u>
(1) Colleen Taggerty	\$8,000
(2) Kathleen Elser	\$8,000
(3) Lynn Corder	\$3,000

Credit Card Debt Limit

RESOLVED, that June 1, 2013, be set as the last date for submission of Third Party Notification Applications for the 2012-2013 school tax billings.

Third Party Notification Applications

TO APPROVE the following appointments of Committees on Special Education and Pre School Education:

Committee On Special Education and Pre School Education

Olean City School District
Committee on Special Education
Part 200 Regulations
Section 200.3

1. Parent of child.
2. Regular education teacher of the student whenever the student is or may be participating in the regular education environment.
3. Special Education provider(s) for the child.
4. Maura Whitcomb, Carolyn Crosson – School Psychologists.
5. Jon Hamed – CSE Chairperson and local educational agency representative of the school district
6. Marcie Richmond, Maura Whitcomb, Carolyn Crosson, Kelly Andreano- Alternate CSE Chairpersons and local educational agency representatives.
7. Dr. Dionne – school physician if requested by the parent or a member of the school at least 72 hours prior to the meeting.
8. Parent representative.

Sub-Committee on Special Education
Part 200 Regulations
Section 200.3

Sub-Committee on Special Education

1. Parent of child.
2. Regular education teacher of the student whenever the student is or may be participating in the regular education environment.
3. Special Education provider(s) for the child.
4. Jon Hamed – CSE Chairperson and local educational agency representative of the school district
5. Maura Whitcomb, Carolyn Crosson – School Psychologists, whenever a new psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ration is considered.
6. Marcie Richmond, Maura Whitcomb, Carolyn Crosson, Kelly Andreano- Alternate CSE Chairpersons and local educational agency representatives.

Committee on Preschool Special Education
Part 200 Regulations
Section 200.3

Committee On Pre School Special Education

1. Parent of child.
2. Regular education teacher of the student whenever the student is or may be participating in the regular education environment.

REORGANIZATIONAL MEETING

TUESDAY, JULY 3, 2012

PAGE 10

3. Special Education provider(s) for the student.
4. Kelly Andreano – CPSE Chairperson and local educational agency representative of the school district
5. Maura Whitcomb, Carolyn Crosson - School Psychologists.
6. Marcie Richmond, Maura Whitcomb, Carolyn Crosson - Alternate CPSE Chairpersons and local educational agency representatives.
7. Parent Representative.
8. A representative from Early Intervention if the child is transitioning.
9. A representative of the municipality of the preschool child’s residence.

CSE Parent Member List
2012-2013

CSE Parent Member List

Julie Bailey	Heather Jedrosko
Dodi McIntyre	Mindy Murphy
Amy Reuther	Jennifer Stoops
Theresa Wells	Jack Whipple
Liz Whipple	

CPSE Parent Member List
2012-2013

CPSE Parent Member List

Heather Jedrosko	Amy Reuther
Jennifer Riley	Susanna Stitt

RESOLVED, that the Superintendent of Schools be granted authority to create committees in accordance with all State and Federal regulations for Safety, Technology, Health Advisory, PDP, AIS, CDEP, and all other ad hoc committees as deemed appropriate.

Superintendent Authorized to Create Committees

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to authorize the Superintendent to enter into Contracts for the billing and/or Health and Welfare Services between the Olean City School District and any other districts for the 2012-2013 School Year.

Health Welfare Services Contracts Authorized

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, BE IT RESOLVED, that the Olean City School District hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of the body:

Standard Work Day for Elected and Appointed Officials

Title	Name	Standard Work Day (Hrs/day)	Term Begins/ Ends	Participates in Employer’s Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
None					
District Clerk	Victoria Irizarry	7.5	07/01/12-06/30/13	N	7
District Treasurer	Teresa Painter Wesley	7.5	07/01/12-06/30/13	Y	NA
Tax Collector	Tiana Howden	7.5	07/01/12-06/30/13	Y	NA
District Claims Auditor	Daniel Stetz	6.0	07/01/12-06/30/13	Y	NA
Pro-tem District Clerk	Jennifer Layton	7.5	07/01/12-06/30/13	Y	NA

**REORGANIZATIONAL MEETING
TUESDAY, JULY 3, 2012
PAGE 11**

RESOLVED that the 2011-2012 hourly charge for use of district buildings is as follows:

Charge for Use
of District
Buildings

SUNDAY AND NATIONAL/SCHOOL HOLIDAY USE

Organizations will be charged current labor costs for coverage of event.

WHEN SCHOOL BUILDING IS OPEN

For Facilities (excluding Swimming Pool)	<u>2011-2012</u> No Charge	<u>2012-2013</u> No Charge
For Swimming Pool – Lifeguard Services	<u>2011-2012</u> \$20 per hour	<u>2012-2013</u> \$20 per hour

WHEN SCHOOL BUILDING IS NOT OPEN FOR SCHOOL FUNCTIONS

For Facilities (excluding Swimming Pool)		
1. Organizations charging <u>NO</u> entrance fee	<u>2011-2012</u> \$28	<u>2012-2013</u> \$28
2. Organizations charging entrance fee For Swimming Pool	<u>2011-2012</u> \$38	<u>2012-2013</u> \$38
	<u>2011-2012</u> \$58 per hour	<u>2012-2013</u> \$58 per hour
	<u>2011-2012</u> (\$38 use fee plus \$20 Lifeguard Fee)	<u>2012-2013</u> (\$38 use fee plus \$20 Lifeguard Fee)

ADDITIONAL CHARGES WILL BE ADDED FOR THE FOLLOWING:

LIFEGUARD SERVICES PROVIDED	<u>2011-2012</u> \$20 per hour	<u>2012-2013</u> \$20 per hour
ADDITIONAL DISTRICT CLEANUP BEYOND EMPLOYEES SCHEDULED HOURS	<u>2011-2012</u> \$28 per hour	<u>2012-2013</u> \$28 per hour
AIR CONDITIONING	<u>2011-2012</u> \$60 per hour	<u>2012-2013</u> \$60 per hour

RESOLVED that the Business Administrator, or designee, be authorized to approve the after-school use of school buildings and property by groups and organizations under adopted Board policy.

Business
Administrator or
Designee
Authorized to
Approve After-
school Use of
School Buildings
and Property

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Director of Special Education be authorized to sign CSE/CPSE recommendations on behalf of the Board of Education.

Director of
Special
Education
Authorized to
Sign CSE/CPSE
Recommendatio
ns

REORGANIZATIONAL MEETING

TUESDAY, JULY 3, 2012

PAGE 12

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the District Special Education Plan be accepted for the 2012-2013 school year.

District Special Education Plan Accepted

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the District be authorized to pay the fingerprinting fees of volunteer coaches and non-instructional employees for the 2012-2013 school year.

Fingerprinting Fees

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Audit Committee Charter as presented.

Audit Committee Charter Approved

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that any member of the Board of Education that is not a member of the Audit Committee be authorized to attend Audit Committee meetings.

Board Members Authorized to Attend Audit Committee Meetings

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the following Substitute Teacher rate of pay for the 2012-2013 school year:

Substitute Teacher Rate of Pay

	<u>2011-2012 Rates</u>	<u>2012-2013 Rates</u>
Certified Teacher	\$85 per day	\$85 per day
Bachelor Degree Non-Certified Teacher	\$76 per day	\$76 per day
Non-certified Teacher	\$70 per day	\$70 per day
Long-Term Substitute Teacher	\$100 per day	\$100 per day

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the following Substitute Teacher Aide, Substitute Cleaner, and Substitute Food Service Helper rate of pay for the 2012-2013 school year:

Substitute Teacher Aide, Cleaner, Food Service Helper Rate of Pay

	<u>2011-2012 Rates</u>	<u>2012-2013 Rates</u>
Substitute Teacher Aide	\$8.75 per hour	\$8.75 per hour
Substitute Cleaner	\$8.75 per hour	\$8.75 per hour
Substitute Food Service Helper	\$8.75 per hour	\$8.75 per hour

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the following Substitute Nurse rate of pay for the 2012-2013 school year:

Substitute Nurse Rate of Pay

<u>2011-2012 Rates</u>	<u>2012-2013 Rates</u>
\$14.60 per hours	\$14.60 per hour

To adopt the previous meeting minutes of the Regular Meetings held on June 5, 2012 and June 19, 2012.

Adoption of June 2012 Meeting Minutes

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Olean Middle School's and Olean High School's Student Activity Accounts Quarterly Reports for the period April 1, 2012 through June 30, 2012 be accepted and placed on file.

SAC Quarterly Report

Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, to appoint the attached list of Conditional Substitute(s).

Substitute(s) Appointment

Ayes 8

Nays 0

Motion Carried

REORGANIZATIONAL MEETING
TUESDAY, JULY 3, 2012
PAGE 13

Public Comment:

Dave Lasky, 930 Crown Street – welcome to newly elected board member, Amy Giachetti.

Public
Comments

Superintendent's Report

- a. Lead Evaluator – Resolution Language
- b. Letter of Support – Catt Co Health Department
- c. Move Management – ahead of schedule
- d. Building Tours of IJN and BV

Superintendent's
Report

Moved by L. Branch, seconded by J. Bartimole, to amend the agenda and add item g. under New Business.

Amendment to
the Agenda

Ayes 8 Nays 0 Motion Carried

Moved by P. Knieser, seconded by Amy Giachetti, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Contract between the Olean City School District and Portville Central School for the Summer 2012 Special Needs Transportation.

Summer 2012
Special Needs
Transportation
Contract
Approved

<u>2011-12</u>	<u>2012-13</u>
\$12,658.67	\$13,974.95

Ayes 8 Nays 0 Motion Carried

Moved by L. Branch, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Non-Financial Collaborative Partnership between the Olean City School District and Cattaraugus and Wyoming Counties Project Head Start to promote collaborative working relationships between major providers of preschool education.

Cattaraugus and
Wyoming
Counties Project
Head Start Non-
Financial
Collaborative
Partnership
Approved

Ayes 7 Nays 0 Abstain 1 Motion Carried
(I Katzenstein)

Moved by L. Branch, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept the donated used athletic equipment from the Hinsdale Central School District.

Donated Used
Athletic
Equipment
Accepted

Ayes 8 Nays 0 Motion Carried

Moved by L. Branch, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Contract between the Olean City School District and Turning Point Behavioral Services for the period of July 2, 2012 through June 30, 2013 for ABA Consultant Services.

Turning Point
Behavior
Services
Contract
Approved

<u>2011-2012 Rate</u>	<u>2012-2013 Rate</u>
\$105 per hour	\$105 per hour

Ayes 8 Nays 0 Motion Carried

REORGANIZATIONAL MEETING

TUESDAY, JULY 3, 2012

PAGE 14

Moved by P. Knieser, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Contract between the Olean City School District and Janet Miller-Snyder for the period of July 5, 2012 through June 30, 2013 for Interpreting Services.

Interpreting Services Contract Approved

2011-2012 Rate

N/A

2012-2013 Rate

\$36.60 per hour

Ayes 8

Nays 0

Motion Carried

Moved by P. Knieser, seconded by A. Giachetti, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Agreement between the Olean City School District and Renaissance Learning, Inc. for application hosting.

Renaissance Learning, Inc. Application Hosting Agreement Approved

Ayes 8

Nays 0

Motion Carried

Moved by P. Knieser, seconded by L. Branch, to authorize Colleen Taggerty, Superintendent of Schools, to submit a letter of support to Cattaraugus County Health Department for is application for a Community Transformation Grant.

Cattaraugus County Health Department Letter of Support

Ayes 8

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept the resignation of Michael Sikora, Cleaner, with regret, effective July 12, 2012.

Resignation of Michael Sikora Accepted with Regret

Ayes 8

Nays 0

Motion Carried

Moved by P. Knieser, seconded by D. Harris, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the following appointments:

John Hamed as a teacher on a special assignment as a CSE Chair for the 2012-2013 school year.

Jon Hamed Appointed as Teacher on Special Assignment

Karen O'Dell as a teacher on a special assignment as an Autism Specialist for the 2012-2013 school year.

Karen O'Dell Appointed as Teacher on Special Assignment

Patricia Howden as a teacher on a special assignment as a Reading First Coach for the 2012-2013 school year.

Patricia Howden Appointed Teacher on Special Assignment

Jennifer Kless as a teacher on a special assignment as a Reading First Coach for the 2012-2013 school year.

Jennifer Kless Appointed Teacher on Special Assignment

REORGANIZATIONAL MEETING

TUESDAY, JULY 3, 2012

PAGE 15

Pamela Neary as a teacher on a special assignment as a Reading First Coach for the 2012-2013 school year.

Pamela Neary
Appointed
Teacher on
Special
Assignment

Linda Edstrom be appointed as Program Specialist for the Community School's Program for the 2012-2013 school year, at an hourly rate of \$23 per hour, 10-20 hours per week.

Linda Edstrom
Appointed
Program
Specialist

Paula Bernstein be appointed as Program Specialist for the Community School's Program for the 2012-2013 school year, at an hourly rate of \$23 per hour, 10-20 hours per week.

Paula Bernstein
Appointed
Program
Specialist

Paul Wenke be appointed as Program Specialist for the Community School's Program for the 2012-2013 school year, at an hourly rate of \$23 per hour, 10-20 hours per week.

Paul Wenke
Appointed
Program
Specialist

Douglas Bushnell be appointed as Program Specialist for the Community School's Program for the 2012-2013 school year, at an hourly rate of \$23 per hour, 10-20 hours per week.

Douglas
Bushnell
Appointed
Program
Specialist

Leslie Patrone be appointed as Program Specialist for the Community School's Program for the 2012-2013 school year, at an hourly rate of \$23 per hour, 10-20 hours per week.

Leslie Patrone
Appointed
Program
Specialist

Mary Volz be appointed as Program Specialist for the Community School's Program for the 2012-2013 school year, at an hourly rate of \$23 per hour, 10-20 hours per week.

Mary Volz
Appointed
Program
Specialist

Rachelle Ryan be appointed as Program Specialist for the Community School's Program for the 2012-2013 school year, at an hourly rate of \$23 per hour, 10-20 hours per week.

Rachelle Ryan
Appointed
Program
Specialist

Larry Miller be appointed as Program Specialist for the Community School's Program for the 2012-2013 school year, at an hourly rate of \$23 per hour, 10-20 hours per week.

Larry Miller
Appointed
Program
Specialist

Karen Butler be appointed as Program Specialist for the Community School's Program for the 2012-2013 school year, at an hourly rate of \$23 per hour, 10-20 hours per week.

Karen Butler
Appointed
Program
Specialist

**REORGANIZATIONAL MEETING
TUESDAY, JULY 3, 2012
PAGE 16**

To appoint Jon Baker, Cheryl Vecchio, and David Olson to the position of Per Diem Elementary Principal for the Olean City School District effective July 5, 2012. BE IT FURTHER RESOLVED, that Jon Baker and Cheryl Vecchio during this appointment be paid the rate of \$275 per day.

Jon Baker,
Cheryl Vecchio,
and David Olson
Appointed Per
Diem
Elementary
Principals

Ayes 8 Nays 0 Motion Carried

Moved by D. Harris, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Laurie Marsfelder as a teacher on a special assignment as an Early Reading First Coach for the 2012-2013 school year.

Laurie
Marsfelder
Appointed
Teacher on
Special
Assignment

Ayes 7 Nays 0 Abstain 1 Motion Carried
(A. Giachetti)

Moved by P. Knieser, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, in accordance with Civil Service Law and Rules that the employment of Jeffrey Rau, having the most seniority in the Cleaner Civil Service Title, be reinstated effective July 12, 2012, 8 hours per day, at an hourly rate of \$17.08, Step 3.

Jeffrey Rau
Reinstated as
Cleaner

Ayes 8 Nays 0 Motion Carried

Moved by L. Branch, seconded by A. Giachetti, to adjourn the meeting at 6:53 p.m.

Adjournment

Ayes 8 Nays 0 Motion Carried

Thank you to Eric Garvin for his year of service as Board President.

Respectfully submitted,

Victoria L. Zaleski-Irizarry
District Clerk

Dated: July 6, 2012
Vzi

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT CLEARANCE
SUB CLEANER	SHOUP, AVERY		NO