OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Special Meeting of the Board of Education of the City School District of Olean, NY was held on Monday, August 31, 2020, at 6:32 p.m. in the Olean High School Board Room, 410 West Sullivan Street, Olean in-person and via Zoom. The meeting was called to order by Mary Hirsch-Schena, President, with a moment of personal reflection. Mr. Moore asked attendees to keep the Hinsdale Central School Superintendent and his family in their prayers. Janine Fodor led the Board of Education in the Pledge of Allegiance to the Flag.

As a result of the COVID-19 pandemic, and in accordance with Executive Order 202.1, members of the public were not permitted to attend the board meeting in person. The meeting was recorded and transcribed, per Executive Order 202.1.

PRESENT:	**Mary Hirsch-Schena, President** **Andrew Caya, Vice President** **John Bartimole – via Zoom** **Janine Fodor** **Paul Hessney** **Ira Katzenstein** **Kelly Keller** **Frank Steffen, Jr. – via Zoom**
Absent:	**James Padlo**
STAFF PRESENT:	**Rick Moore, Superintendent of Schools** **Jenny Bilotta, Business Administrator** **Victoria L. Zaleski-Irizarry, District Clerk** **Aaron Wolfe, Director of Human Resources** **Jeff Andreano, HS Principal** **Mike Martel, HS Assistant Principal** **Jerry Trietley, OIMS Principal (grades 6 & 7) – via ZOOM** **Jen Mahar, Coordinator of State and Federal Aid Programs – via ZOOM** **Jen Kless, Coordinator of Curriculum and Instruction – via Zoom** **Nick Patrone, Director of Community Schools – via ZOOM** **Ryan Nawrot, Teacher – via ZOOM**
OTHERS:	

Moved by J. Bartimole, seconded by A. Caya, to approve the amended agenda as presented – add item d. OESPA MOA to New Business. **Agenda Approved**

Ayes 8 Nays 0 Motion Carried

Public Comments Regarding Agenda Items: **Public Comments**
None

Moved by J. Bartimole, seconded by J. Fodor, to adjourn from the Special Meeting and go in to Executive Session at 6:35 pm for the purpose of discussing: contract negotiations and the performance of a particular individual. **Executive Session**

Ayes 8 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by A. Caya, to adjourn from the Executive Session and reconvene to the Regular Meeting at 7:24 pm. **Reconvene to Special Meeting**

Communications/Commendations: **Communications/ Commendations**
a. Mr. Moore presented a Letter of Commendation to Victoria L. Zaleski-Irizarry, District Clerk, for her budget vote/board election efforts
b. Liberty Partnership Thank You
c. OCSD Foundation – Welcome Back posters

Superintendent's Report: **Superintendent's Report**
a. Thank you to the administrative staff and the board of education for their hard work during these unprecedented times
b. Day Care – the OCSD is not funding a day care program, however, YMCA day care is available. Information regarding the Y's day care program will be on the website and FB page

Moved by f. Steffen, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Lease Agreement for Distance Learning (1) Classroom Space between the Olean City School District and Cattaraugus-Allegany-Erie-Wyoming Counties BOCES for the period of July 1, 2020, through June 30, 2021. **BOCES Lease Agreement – Distance Learning Classroom Space Approved**

2019-2020 Rate (1 room)
$3,000/rm

2020-2021 Rate (1 room)
$3,000/rm

Ayes 8 Nays Motion Carried

Moved by J. Bartimole, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following SEQRA resolution to wit: **SEQRA Resolution Adopted**

A RESOLUTION, DATED AUGUST 31, 2020, OF THE BOARD OF EDUCATION OF THE CITY SCHOOL DISTRICT OF THE CITY OF OLEAN, CATTARAUGUS COUNTY, NEW YORK (THE "DISTRICT") CONFIRMING THE DETAILS OF A CAPITAL OUTLAY PROJECT (INVOLVING MODEST IMPROVEMENTS AT THE WASHINGTON WEST ELEMENTARY SCHOOL BUILDING) AND CONFIRMING THE PROJECT AS BEING A TYPE II ACTION UNDER SEQRA.

WHEREAS, the City School District of the City of Olean, Cattaraugus County, New York (the "District"), after consultation by District officials with the District's retained architectural firm (Young + Wright Architectural), has resolved that the District should undertake a capital outlay project involving modest improvements at the Washington West Elementary School building, such work being anticipated to include, but not necessarily be limited to, the removal and installation of various interior doors and an upgraded exterior electronic sign, and all associated work (collectively, the "Project"); and

WHEREAS, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by Young + Wright Architectural to be $100,000; and

WHEREAS, the Project is to be financed by the application of $100,000 of funds earmarked for such purpose as a "Transfer to Capital Fund" in the District's approved (2019-2020) budget, with the work on the Project being expected to be completed during the 2020-2021 fiscal year of the District; and

WHEREAS, the District wishes to reserve the right to expand, contract or modify the scope of the Project in light of the level of future construction bids received, with the understanding that the estimated maximum cost of the Project will not exceed $100,000; and

WHEREAS, in accordance with State Education Department guidance and policy, the District/Board of Education is the appropriate agency to be the lead agency to undertake Project review under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, Section 617.5 of the SEQRA regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include "maintenance or repair involving no substantial changes in an existing structure or facility," "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site…," and "routine activities of educational institutions…"; and

WHEREAS, the Project constitutes one or more of such activities; and

WHEREAS, the New York State Office of Parks, Recreation and Historic Preservation a/k/a the State Historic Preservation Office ("SHPO") has previously determined that Washington West Elementary School building is "Not Eligible" for inclusion in the New York State and National Registers of Historic Places (the "Registers"), and determined that no properties, including archaeological and/or historic resources, listed in or eligible for the Registers would be impacted by similar recent capital outlay projects;

NOW THEREFORE, BE IT RESOLVED, that it is the final determination of the District's Board of Education that the Project is a Type II action, which is not subject to review under SEQRA, and that the Project will not result in a significant adverse impact on the environment; and be it further

RESOLVED, that funding for the Project has been included as a "Transfer to Capital Fund" line item (not exceeding $100,000 in amount) in the District's approved budget for the 2019-2020 fiscal year (with appropriate additional notification to District voters regarding the anticipated details of the work having been given in connection with the District's regular budget presentation and approval process), so that the Project may be initiated and completed during the District's 2020-2021 fiscal year; and be it further

RESOLVED, that this resolution will take effect immediately.

Ayes 8 Nays 0 Motion Carried

Surplus Vehicle Award Rescinded

Moved by A. Caya, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to rescind the following Surplus Vehicle bid award approved at the August 11, 2020 board meeting.

Moved by A. Caya, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Surplus Vehicle bid award to:

Individual/Company
Damon Miller

VIN#
1GNDU23198D155518

Product Award
2008 Chevy Uplander

Bid Award
$2,000

Ayes 6 Nays 0 Motion Carried

Ayes 8 Nays 0 Motion Carried

Surplus Vehicle Bid Awarded

Moved by J. F. Steffen, Jr., seconded by P. Hessney., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Surplus Vehicle bid award to:

Individual/Company
Joseph DuShaw

VIN#
1GNDU23198D155518

Product Award
2008 Chevy Uplander

Bid Award
$832.59

Ayes 8 Nays 0 Motion Carried

OESPA MOA Approved

On motion I. Katzenstein and seconded by A. Caya, the Board of Education hereby approves the terms of the Memorandum of Agreement between the Olean City School District and the Olean Educational Support Personnel Association which establishes the hourly wage of unit members assigned to perform out of title cleaning duties during regular work hours and additional pay for classroom coverage as presented to the board.

Ayes 8 Nays 0 Motion Carried

Michael Martel, Assistant Principal, Resignation Accepted

Moved by J. Bartimole, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation of Michael Martel, High School Assistant Principal, retroactive to August 27, 2020.

Ayes 8 Nays 0 Motion Carried

Brooke Bushnell Resignation Accepted With Regret

Moved by J. Fodor, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Brooke Bushnell, Teacher Aide, retroactive to August 24, 2020.

Ayes 8 Nays 0 Motion Carried

Heather Steiner Resignation Accepted With Regret

Moved by P. Hessney, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Heather Steiner, Food Service Helper, retroactive to August 26, 2020.

Ayes 8 Nays 0 Motion Carried

Julie Cogswell Unpaid Leave of Absence Approved

Moved by A. Caya, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools to approve an unpaid leave of absence for Julie Cogswell, Teacher Aide, from September 1, 2020 through October 1, 2020.

Ayes 8 Nays 0 Motion Carried

Michael Martel Appointed Director of Technology

Moved by A. Caya, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Michael Martel to the 12-month Administrative position of Director of Technology retroactive to August 27, 2020. This is three-year non-conditional probationary appointment and shall end on August 26, 2023. The appointee holds a Professional New York State certificate in the School Building Leader certification area and a Professional New York State certification in the School District Leader certification area and has submitted a signed statement for conditional appointment as provided in Section 503(18)(b).

BE IT FURTHER RESOLVED THAT during the first year of this appointment Michael Martel will be paid at the annual pro-rated salary of $100,000.00.

Ayes 8 Nays 0 Motion Carried

Heather Gogel Appointed in the ELA Tenure Area

Moved by J. Bartimole, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, hat Heather Gogel, whose ELA Teaching Certificate is pending, permitting her to teach in the ELA area in the public schools of New York State, is hereby non-conditionally appointed to the ELA tenure area for a probationary period of four (4) years to commence September 8, 2020, and to end on September 7, 2024. Eligibility for tenure at the end of the probationary period is dependent on Heather Gogel receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

BE IT FURTHER RESOLVED that Heather Gogel the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 7 as outlined in any modified, amended or successor agreement ($45,189.00)

Ayes 8 Nays 0 Motion Carried

Mary Kallenbach-Miller Appointed in the Elementary Tenure Area

Moved by A. Caya, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, that Mary Kallenbach-Miller who has an Initial Childhood Education (1-6) Certification permitting her to teach in the Elementary area in the public schools of New York State, is hereby non-conditionally appointed to the Elementary tenure area for a probationary period of four (4) years to commence September 1, 2020, and to end on August 31, 2024. Eligibility for tenure at the end of the probationary period is dependent on Mary Kallenbach-Miller receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

BE IT FURTHER RESOLVED that Mary Kallenbach-Miller the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 1, salary of $39,886.00 as outlined in any modified, amended or successor agreement.

Ayes 8 Nays 0 Motion Carried

Amy Webster Appointed Teacher Aide

Moved by A. Caya, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Amy Webster to a 10-month, part-time non-conditional probationary Teacher Aide position, 5.75 hours per day, effective September 1, 2020, at an hourly rate of $11.80.

Ayes 8 Nays 0 Motion Carried

Nicole Marsfelder Appointed Teacher Aide

Moved by J. Fodor, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Nicole Marsfelder to a 10-month, part-time non-conditional probationary Teacher Aide position, 5.75 hours per day, effective September 1, 2020, at an hourly rate of $11.80.

Ayes 8 Nays 0 Motion Carried

Vivienne Cline Appointed Food Service Helper

Moved by J. Fodor, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools to appoint Vivienne Cline to a 10-month, part-time non-conditional probationary Food Service Helper position, 5.75 hours per day, effective September 1, 2020, at an hourly rate of $11.80.

Ayes 8 Nays 0 Motion Carried

Mark Huselstein Appointed Clerk of the Works

Moved by F. Steffen, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Mark Huselstein, to the position of Clerk of the Works for the 2020-2021 school year at an annual stipend of $3,500.00.

Ayes 8 Nays 0 Motion Carried

Jenna Hendricks Appointed Modified Soccer Coach

Moved by J. Fodor, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools to approve the 2020-2021 Coaching appointment of Jenna Hendricks, as the Modified Girls Soccer Coach, Index .060, stipend $2,393.00.

Ayes 8 Nays 0 Motion Carried

Kari Jennings Appointed School Nurse

Moved by K. Keller, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Kari Jennings as a School Nurse (RN). This is a full-time, non-conditional probationary, 10-month position, 7.5 hours per day, effective September 1, 2020, at an hourly rate of $20.00.

Ayes 8 Nays 0 Motion Carried

Discussion Item: **Discussion item**

a. OTA – Ryan Nawrot noted the OTA was not part of the reopening planning process

Informational Items: **Informational Items**

a. Buildings and Grounds Meeting - Tuesday, September 8th at 4:30 pm
b. Operations Meeting - Monday, September 14th at 4:30 pm
c. Audit/Finance Meeting - Thursday, September 17th at noon
d. Board Meeting - Tuesday, September 22nd at 6:30 pm

Moved by A. Caya, seconded by K. Keller, to adjourn the meeting at 7:55 p.m. **Adjournment**

Ayes 8 Nays 0 Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk
Dated: September 3, 2020