

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

Reorganizational Meeting  
July 7, 2016

The Reorganizational Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, July 7, 2016, at 6:30 p.m. in the Board Room of the Olean High School, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by temporary meeting chair, Colleen Taggerty, with a moment of silent prayer for the family of Nick Ash's family, or moment of Personal Reflection. Mary Hirsch-Schena led the Board of Education in the Pledge of Allegiance to the Flag. Maple Leaf Condos, 9<sup>th</sup> Floor Lobby, 65 Bremner Blvd., Toronto ON M5J 0A7 and Olean High School Board Room, 410 West Sullivan Street, Olean, NY 14760. The public was invited to attend.

PRESENT: John Bartimole  
Laurie A. Branch (via videoconferencing)  
Mary Hirsch-Schena  
Ira Katzenstein  
Michiko McElfresh  
James Padlo  
Frank Steffen, Jr.

Excused: Paul Hessney (excused)  
Michael Martello (excused)

STAFF PRESENT: Colleen Taggerty, Superintendent of Schools  
Kathleen Elser, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk  
Mia O'Brien, Director of Human Resources  
Dave Lasky, Teacher

OTHERS: Tom Dinki, OTH

Moved by J. Bartimole, seconded by F. Steffen, Jr., to approve the proposed Meeting  
Agenda.

Agenda

Ayes   6                        Nays   0                        Motion Carried

District Clerk, Victoria L. Zaleski-Irizarry, administered the Oath of Office to the following: newly elected Board of Education member Mary Hirsch-Schena and Superintendent Colleen Taggerty.

Oath of Office For  
Mary Hirsch-  
Schena and  
Colleen Taggerty  
Administered

Moved by J. Bartimole, seconded by L. Branch, to nominate Michiko McElfresh to the office of Board of Education President. Michiko McElfresh was declared elected to the office of President of the Olean Board of Education.

Michiko McElfresh  
Elected Board of  
Education  
President

Ayes   7                        Nays   0                        Motion Carried

District Clerk, Victoria L. Zaleski-Irizarry, administered the Oath of Office to newly elected Board of Education President.

Oath of Office  
Administered to  
the Board of  
Education  
President

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Moved by J. Bartimole, seconded by I. Katzenstein, to nominate Laurie Branch to the office of Board of Education Vice-President. Laurie Branch was declared elected to the office of President of the Olean Board of Education.

Laurie Branch  
Elected Board of  
Education Vice  
President

District Clerk, Victoria L. Zaleski-Irizarry, will administered the Oath of Office to newly elected Board of Education Vice President.

Oath of Office to  
be Administered to  
the Board of  
Education Vice  
President

Moved by I. Katzenstein, seconded by F. Steffen, Jr., that Victoria L. Zaleski-Irizarry be appointed as District Clerk for the 2016-2017 school year (\$8,800 annual stipend).

Victoria L. Zaleski-  
Irizarry Appointed  
District Clerk

Ayes   7                        Nays   0                        Motion Carried

Moved by I. Katzenstein, seconded by F. Steffen, Jr., that Jennifer Layton and Colleen Taggerty be appointed as Pro-tem District Clerk for the 2016-2017 school year (no stipend).

Jennifer Layton  
and Colleen  
Taggerty  
Appointed Pro-  
Tem District Clerk

Ayes   7                        Nays   0                        Motion Carried

Moved by I. Katzenstein, seconded by F. Steffen, Jr., that Amber Aderman be appointed as District Tax Collector for the 2016-2017 school year (no stipend).

Amber Aderman  
Appointed as  
District Tax  
Collector

Ayes   7                        Nays   0                        Motion Carried

Moved by I. Katzenstein, seconded by F. Steffen, Jr., that Kathleen Elser be appointed as Pro-tem District Tax Collector for the 2016-2017 school year (no stipend).

Kathleen Elser  
Appointed as Pro-  
Tem Tax Collector

Ayes   7                        Nays   0                        Motion Carried

Moved by I. Katzenstein, seconded by F. Steffen, Jr., that Daniel Stetz be appointed as District Claims Auditor for the 2016-2017 school year (\$26 per hour).

Daniel Stetz  
Appointed District  
Claims Auditor

Ayes   7                        Nays   0                        Motion Carried

Moved by I. Katzenstein, seconded by F. Steffen, Jr., that Teresa Wesley be appointed as District Treasurer for the 2016-2017 school year (no stipend).

Teresa Wesley  
Appointed  
Treasurer

Ayes   7                        Nays   0                        Motion Carried

Moved by I. Katzenstein, seconded by F. Steffen, Jr., that Kathleen Elser be appointed as Deputy Treasurer for the 2016-2017 school year (no stipend).

Kathleen Elser  
Appointed as  
Deputy Treasurer

Ayes   7                        Nays   0                        Motion Carried

Moved by F. Steffen, Jr., seconded by J. Padlo, that the Olean Medical Group be appointed as School Physicians for the 2016-2017 school year.

Olean  
Medical  
Group,  
School Physicians

Ayes   7                        Nays   0                        Motion Carried

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Moved by F. Steffen, Jr., seconded by J. Padlo, that Hodgson Russ, LLP, Attorneys Harris Beach, PLLC, Attorneys at Law, Daniel A. DeRose, Attorney, Tim McGill Attorney, and Jaeckle Fleishmann & Mugel, LLP be appointed as school attorneys for the 2016-2017 school year.

Ayes 7 Nays 0 Motion Carried

School Attorneys  
Appointed

Moved by F. Steffen, Jr., seconded by J. Padlo, that Jeff Andreano be appointed as High School Classroom & Activity Funds Comptroller for the 2016-2017 school year.

Ayes 7 Nays 0 Motion Carried

Jeff Andreano  
Appointed High  
School Classroom  
& Activity Funds  
Comptroller

Moved by F. Steffen, Jr., seconded by J. Padlo, that Susan Frentz be appointed as High School Classroom & Activity Funds Treasurer for the 2016-2017 school year.

Ayes 7 Nays 0 Motion Carried

Susan Frentz  
Appointed High  
School Classroom  
& Activity Funds  
Treasurer

Moved by F. Steffen, Jr., seconded by J. Padlo, that Gerald Trietley be appointed as Olean Intermediate/Middle School (OIMS) Classroom & Activity Funds Comptroller for the 2016-2017 school year.

Ayes 7 Nays 0 Motion Carried

Gerald Trietley  
Appointed Olean  
Intermediate/  
Middle School  
Classroom &  
Activity Funds  
Comptroller

Moved by F. Steffen, Jr., seconded by J. Padlo, that Christine Norton be appointed as Olean Intermediate/Middle School Classroom & Activity Funds Treasurer for the 2016-2017 school year.

Ayes 7 Nays 0 Motion Carried

Christine Norton  
Appointed Olean  
Intermediate/  
Middle School  
Classroom &  
Activity Funds  
Treasurer

Moved by F. Steffen, Jr., seconded by J. Padlo, that Jeff Andreano be appointed as Attendance Officer for the 2016-2017 school year.

Ayes 7 Nays 0 Motion Carried

Jeff Andreano  
Attendance Officer

Moved by F. Steffen, Jr., seconded by J. Padlo, that Drescher & Malecki be appointed External Auditor for the 2016-2017 school year.

Ayes 7 Nays 0 Motion Carried

Drescher &  
Malecki Appointed  
External Auditor

Moved by F. Steffen, Jr., seconded by J. Padlo, that Buffamante, Whipple & Buttafaro, CPA be appointed Internal Auditor for the 2016-2017 school year.

Ayes 7 Nays 0 Motion Carried

Buffamante,  
Whipple &  
Buttafaro  
Appointed Internal  
Auditor

Moved by F. Steffen, Jr., seconded by J. Padlo, that Victoria L. Zaleski-Irizarry be

Victoria L. Zaleski-

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appointed as Records Access Officer for the 2016-2017 school year.

Ayes   7                        Nays   0                        Motion Carried

Irizarry Appointed  
Records Access  
Officer

Moved by F. Steffen, Jr., seconded by J. Padlo, that Mark Huselstein be appointed as Asbestos LEA Designee for the 2016-2017 school year.

Ayes   7                        Nays   0                        Motion Carried

Mark Huselstein  
Appointed  
Asbestos LEA  
Designee

Moved by F. Steffen, Jr., seconded by J. Padlo, that Kathleen Elser be appointed as Purchasing Agent for the 2016-2017 school year.

Ayes   7                        Nays   0                        Motion Carried

Kathleen Elser  
Purchasing Agent

Moved by F. Steffen, Jr., seconded by J. Padlo, that Rose Sosnowski be appointed as Records Management Officer for the 2016-2017 school year (\$647.35 annual stipend).

Ayes   7                        Nays   0                        Motion Carried

Rose Sosnowski  
Appointed Records  
Management  
Officer

Moved by F. Steffen, Jr., seconded by J. Padlo, that the Olean Times Herald be designated as the Official Newspaper of the District for the 2016-2017 school year.

Ayes   7                        Nays   0                        Motion Carried

Olean Times  
Herald Designated  
Official Newspaper  
of the District

Moved by F. Steffen, Jr., seconded by J. Padlo, that Mia O'Brien be appointed as Title IX and 504 ADA Compliance Officer for the 2016-2017 school year.

Ayes   7                        Nays   0                        Motion Carried

Mia O'Brien  
Appointed Title IX  
and 504 ADA  
Compliance Officer

Moved by F. Steffen, Jr., seconded by J. Padlo, that Jennifer Mahar be appointed as Chief Information Officer for the 2016-2017 school year (\$10,175 annual stipend).

Ayes   7                        Nays   0                        Motion Carried

Jennifer Mahar  
Appointed Chief  
Information Officer

Moved by F. Steffen, Jr., seconded by J. Padlo, that the Mia O'Brien and Jeff Andreano be appointed as Sexual Harassment Officers for the 2016-2017 school year.

Ayes   7                        Nays   0                        Motion Carried

Mia O'Brien and  
Jeff Andreano  
Appointed Sexual  
Harassment  
Officers

Moved by F. Steffen, Jr., seconded by J. Padlo, that the Mia O'Brien be appointed as Homeless Liaison for the 2016-2017 school year.

Ayes   7                        Nays   0                        Motion Carried

Mia O'Brien  
Appointed  
Homeless Liaison

Moved by F. Steffen, Jr., seconded by J. Padlo, that Mia O'Brien be appointed as Medicaid Compliance Officer for the 2016-2017 school year.

Ayes   7                        Nays   0                        Motion Carried

Mia O'Brien  
Appointed  
Medicaid  
Compliance Officer

Moved by F. Steffen, Jr., seconded by J. Padlo, that Cso Woodworth be appointed as Copyright Officer for the 2016-2017 school year.

Ayes   7                        Nays   0                        Motion Carried

Cso Woodworth  
Appointed  
Copyright Officer

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Moved by F. Steffen, Jr., seconded by J. Padlo, that Mark Huselstein be appointed as Pesticide Designee for the 2016-2017 school year.

Ayes 7

Nays 0

Motion Carried

Mark Huselstein  
Appointed  
Pesticide  
Designee

Moved by F. Steffen, Jr., seconded by J. Padlo, that Jeff Andreano, Michael Martel, Gerald Trietley, Joel Whitcher, Brian Crawford, and Linda Nottingham be appointed as Dignity for All Students Coordinators for the 2016-2017 school year.

Ayes 7

Nays 0

Motion Carried

Dignity for All  
Students  
Coordinators  
Appointed

Moved by F. Steffen, Jr., seconded by J. Padlo, that Bernard P. Donegan, Inc. be approved to provide Financial Consulting Services for the 2016-2017 school year.

Ayes 7

Nays 0

Motion Carried

Bernard P.  
Donegan, Inc. to  
Provide Financial  
Services

Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

RESOLVED, that Five Star Bank, M&T Bank, Community Bank, Hamlin Bank and Trust Company, and Key Bank be designated as the Depositories for funds during the 2016-2017 school year.

Five Star, M&T  
Bank, JP Morgan  
Chase, Community  
Bank, and Key  
Bank Designated  
Depositories

RESOLVED, the Treasurer is authorized to make payments of wages of all personnel of the school district in accordance with the agreed and contracted amounts deducting there from any obligation required by law or agreement. The Superintendent of Schools is authorized and directed to certify payrolls for the Board of Education.

Treasurer  
Authorized to  
Make Payments of  
Personnel Wages

RESOLVED, that the Superintendent of Schools is authorized to approve staff personal days, professional days, visitation days, travel days, and all other time off pursuant to contracts and as provided for in the budget during the 2016-2017 school year.

Superintendent  
Authorized to  
Approve Staff  
Personal Days,  
Travel, Etc.

RESOLVED, that the regular meetings of the Olean City School District Board of Education shall be held at 6:30 p.m. in the Olean High School Board Room, unless noted otherwise. The 2016-2017 Board of Education Meeting Calendar is as follows:

Regular  
Meetings

Thursday, July 7, 2016

Tuesday, August 9, 2016

Tuesday, September 13, 2016

Tuesday, October 4, 2016 @ WW

Tuesday, November 15, 2016 @ OIMS

Tuesday, December 13, 2016 @ HS

Tuesday, January 10, 2017

Tuesday, February 14, 2017

Tuesday, March 14, 2017

Tuesday, April 18, 2017

Tuesday, May 2, 2017

Tuesday, July 19, 2016

Thursday, August 25, 2016

Tuesday, October 18, 2016 @ EV

Tuesday, May 16, 2017

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Tuesday, June 13, 2017

Tuesday, June 27, 2017

Special Meetings:

Wednesday, May 17, 2017 (12:00 p.m.) to certify budget vote/board election results

Special Meetings

RESOLVED, that the Superintendent of Schools, be authorized to approve the travel and other business expenses of teaching and non-teaching personnel under adopted Board policy including advanced payments and reimbursements.

Superintendent  
Authorized to  
Approve District  
Expenditures

Board Member  
Conference,  
Convention  
Attendance

Board Member  
Conferences

RESOLVED, that the authorization for Board members to attend a conference, convention and the like shall be by Board resolution adopted prior to such attendance. The Superintendent of Schools will then be authorized to approve the travel and other related expenses including advanced payments and reimbursements.

RESOLVED, that members of the Board of Education be approved to attend Fiscal Oversight Fundamentals Training and/or the October 27-29, 2016 NYSSBA Conference in Buffalo, NY.

Treasurer  
Authorized to Sign  
Checks

RESOLVED, the Treasurer is authorized to sign all checks from all accounts including payroll checks. The Business Administrator is designated as the alternate to sign all checks from all accounts including payroll checks for emergency situations.

Treasurer  
Authorized to Use  
Facsimile  
Signature

RESOLVED, the Treasurer is authorized to use a facsimile signature, to wit, to use a check writer. The Business Administrator is designated as the alternate to use a facsimile signature, to wit, to use a check writer for emergency situations.

Business  
Administrator  
Authorized to  
Make Budget  
Transfers

RESOLVED, the Business Administrator is authorized to make necessary budget transfers up to \$50,000 with the approval of the Superintendent of Schools as authorized by New York State Department of Audit and Control regulations and recommended by the New York State Commissioner of Education guidelines and brief explanation for any item over \$50,000.00 and that such transfers be reported to the Board of Education.

Superintendent  
Authorized to  
Apply for, Accept  
and Administer  
Federal Funds

RESOLVED, that the Superintendent of Schools, or designee, be authorized to apply for, accept and administer Federal Funds.

Vice President to  
Act on Behalf of  
President in  
Absence of  
President

RESOLVED, that the Vice-President will have the authority to act on behalf of the President, including signatory powers in the absence of the President.

Petty Cash Fund

RESOLVED, that petty cash funds be established as outlined below:

		<u>2015-2016</u>	<u>2016-2017</u>
(1)	High School (Jeff Andreano)	\$0	\$100
(2)	High School (Mike Martel)	\$100	\$100
(3)	Intermediate/Middle School (Gerald Trietley – Gr 6&7)	\$100	\$100
	Intermediate/Middle School (Joel Whitcher – Gr 4&5)		

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(4)	Director of P/E, Athletics & Health (To Be Determined)	\$100	\$100
(5)	Washington West Elementary (Linda Nottingham)	\$100	\$100
(6)	East View Elementary (Brian Crawford)	\$100	\$100
(7)	Pupil Service Department (CSE – Marcie Richmond)	\$100	\$100
(8)	Tax Collector (Amber Aderman)	\$100	\$100

RESOLVED, the Business Administrator is authorized to purchase coverage for fidelity bonds required by law for the Treasurer, Tax Collector, District Clerk, Business Administrator, three Account Clerks, Central Treasurer Activity Fund, Internal Claims Auditor, and Superintendent.

Business Administrator Authorized to Purchase Bonds

RESOLVED, the District Treasurer is authorized to invest such portion of district monies as he/she may determine in U.S. Treasury Securities to be held to maturity and maturing in one year, in special time deposit accounts, in certificates of deposits issued by a bank or trust company, provided, however, that such investments shall be payable within such time as the proceeds shall be needed to meet expenditures for which such money was obtained and, further, that such transaction meets all the requirements outlined in Education Law 1723-A.

Treasurer Authorized to Invest District Monies

BE IT ALSO RESOLVED, that the District Treasurer must require any bank or trust company, which has district, deposits over the FDIC Insured Limits of \$250,000 to provide state approved securities as collateral on aggregate deposits in excess of the \$250,000 FDIC Insured Limits. Such collateral must be held in a collateral account at an independent third party bank with the account registered in the name of the Olean Board of Education. All transactions from this account are to be controlled by the District Treasurer to ensure continued adequate collateralization consistent with District policies.

FDIC Insured Limits

RESOLVED, that the automobile mileage reimbursement rate be set at the Internal Revenue Service per mile rate, effective with the 2016-2017 school year.

Automobile Mileage Reimbursement

RESOLVED, that all Policies and Code of Ethics in effect at June 30, 2016, be re-adopted for the 2016-2017 school year.

Policies and Code of Ethics

RESOLVED, that the School Physician, or his/her designee, be authorized at their discretion to provide influenza inoculations for school district personnel choosing to receive and pay for same. The Hepatitis B inoculation is also provided to school district personnel in high-risk positions choosing to receive and pay for same.

School Physician Authorized to Provide Inoculations

RESOLVED, that the Superintendent of Schools be authorized to require an employee to submit to a medical examination to determine his/her fitness to continue employment, and to make such arrangements as are necessary to effectuate this resolution.

Superintendent Authorized to Require an Employee to Submit to Medical Examination

RESOLVED, that the Superintendent of Schools be authorized to act as the representative of the school district and to sign all applications in conjunction with any and all Federal and State aid projects, BOCES Contracts and Agreements as well as local agency contracts with Board approval.

Superintendent Authorized to Sign Federal, State, BOCES Contracts and Local Agency Contracts and Agreements

Treasurer Authorized to

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Utilize Discounts

RESOLVED, that the Treasurer be authorized to pay invoices or billings offering discounts and to pay billings for retirement, federal and state taxes, scholarships, liability and health insurance, employee voluntary deductions, and other invoice or billings the Business Administrator deems necessary to be in the best interest of the District.

Certified Hearing Officers

RESOLVED, that the current list of certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are identified as available to serve in this District, and the list as amended from time-to-time by the State Education Department and posted on the web-based IHO reporting System as the District's list of impartial hearing officers.

BE IT ALSO RESOLVED that the District Clerk and Superintendent or Superintendent's designee shall select certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are available to serve in the District from the list of Impartial Hearing Officers who are certified by the Commissioner of Education of New York State; and document the rotational selection process and engage in the ministerial acts necessary to determine the first available impartial hearing officer for selection in each particular case. The State Education Department's then-current published list on the web-based Impartial Hearing Officer Reporting System will constitute the District's list of the names and statement of the qualifications of each Hearing Officer.

BE IT ALSO RESOLVED that when an Impartial Hearing Officer must be appointed at a time when the Board of Education is not in session or between board meetings, the Board President or Vice-President are authorized to appoint the first available hearing officer to serve in a particular case. In the event that neither the Board President nor Vice President is available to make such an appointment, any member of the Board may appoint the first available hearing officer to serve on a particular case. Board member appointment of an Impartial Hearing Officer to conduct a hearing shall be promptly reported to the Board.

Free and/or Reduced School Lunch and Breakfast Program

RESOLVED, that the Superintendent of Schools, or designee, be authorized to apply for, on behalf of the District, accept, administer and participate in the Free and/or Reduced School Lunch and School Breakfast Programs.

Credit Card Debt Limit

RESOLVED, to renew the following Five Star Bank credit card debt limit during the 2016-2017 school year:

<u>NAME</u>	<u>INDIVIDUAL CREDIT LIMIT</u>
(1) Colleen Taggerty	\$8,000
(2) Kathleen Elser	\$8,000
(3) Mia O'Brien	\$3,000

Third Party Notification Applications

RESOLVED, that June 1, 2017, be set as the last date for submission of Third Party Notification Applications for the 2017-2018 school tax billings.

Committee On Special Education and Pre School Education

TO APPROVE the following appointments of Committees on Special Education and Pre School Education:

Olean City School District  
Committee on Special Education



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## Part 200 Regulations Section 200.3

1. Parent of child.
2. Regular education teacher of the student whenever the student is or may be participating in the regular education environment.
3. Special Education provider(s) for the child.
4. Maura Carucci, Carolyn Crosson – School Psychologists.
5. Jon Hamed – CSE Chairperson and local educational agency representative of the school district
6. Marcie Richmond, Maura Carucci, Carolyn Crosson, Kelly Andreano- Alternate CSE Chairpersons and local educational agency representatives.
7. Dr. Dionne – school physician if requested by the parent or a member of the school at least 72 hours prior to the meeting.
8. Parent representative.

Sub-Committee on  
Special Education

## Sub-Committee on Special Education Part 200 Regulations Section 200.3

1. Parent of child.
2. Regular education teacher of the student whenever the student is or may be participating in the regular education environment.
3. Special Education provider(s) for the child.
4. Jon Hamed – CSE Chairperson and local educational agency representative of the school district
5. Maura Carucci, Carolyn Crosson – School Psychologists, whenever a new psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ration is considered.
6. Marcie Richmond, Maura Carucci, Carolyn Crosson, Kelly Andreano- Alternate CSE Chairpersons and local educational agency representatives.

Committee On Pre  
School Special  
Education

## Committee on Preschool Special Education Part 200 Regulations Section 200.3

1. Parent of child.
2. Regular education teacher of the student whenever the student is or may be participating in the regular education environment.
3. Special Education provider(s) for the student.
4. Kelly Andreano – CPSE Chairperson and local educational agency representative of the school district
5. Maura Carucci, Carolyn Crosson - School Psychologists.
6. Marcie Richmond, Maura Carucci, Carolyn Crosson - Alternate CPSE Chairpersons and local educational agency representatives.
7. Parent Representative.
8. A representative from Early Intervention if the child is transitioning.
9. A representative of the municipality of the preschool child's residence.

CSE Parent  
Member List

## CSE Parent Member List 2016-2017

Heather Jedrosko  
Liz Whipple  
Jack Whipple

Amy Reuther  
Theresa Wells

CPSE Parent  
Member List

CPSE Parent Member List

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Arnold, Kristin

2016-2017

Superintendent  
Authorized to  
Create  
Committees

RESOLVED, that the Superintendent of Schools be granted authority to create committees in accordance with all State and Federal regulations for Curriculum Instruction Assessment Council, Safety, Technology, School Health Team, Professional Development, Academic Intervention Services, Comprehensive District Education Plan/Shared Decision Making, and all other ad hoc committees as deemed appropriate.

Health Welfare  
Services Contracts  
Authorized

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to authorize the Superintendent to enter into Contracts for the billing and/or Health and Welfare Services between the Olean City School District and any other districts for the 2016-2017 School Year.

Standard Work  
Day for Elected  
and Appointed  
Officials

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, BE IT RESOLVED, that the Olean City School District hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of the body:

Title	Name	Standard Work Day (Hrs/day)	Term Begins/ Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials None					
District Clerk	Victoria Irizarry	7.5	07/01/16-06/30/17	N	7
District Treasurer	Teresa Painter Wesley	7.5	07/01/16-06/30/17	Y	NA
Tax Collector	Amber Aderman	7.5	07/01/16-06/30/17	Y	NA
Pro-tem District Clerk	Jennifer Layton	7.5	07/01/16-06/30/17	Y	NA

Charge for Use of  
District Buildings

RESOLVED that the 2016-2017 hourly charge for use of district buildings is as follows:

SUNDAY AND NATIONAL/SCHOOL HOLIDAY USE

Organizations will be charged current labor costs for coverage of event.

WHEN SCHOOL BUILDING IS OPEN

For Facilities (excluding Swimming Pool)	<u>2015-2016</u> No Charge	<u>2016-2017</u> No Charge
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For Swimming Pool – Lifeguard Services	<u>2015-2016</u> \$20 per hr	<u>2016-2017</u> \$20 per hr
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WHEN SCHOOL BUILDING IS NOT OPEN FOR SCHOOL FUNCTIONS

For Facilities (excluding Swimming Pool)

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1. Organizations charging <u>NO</u> entrance fee	<u>2015-2016</u> \$28	<u>2016-2017</u> \$28
2. Organizations charging entrance fee For Swimming Pool	<u>2015-2016</u> \$38	<u>2016-2017</u> \$38
For Swimming Pool (\$38 use fee plus \$20 Lifeguard fee)	<u>2015-2016</u> \$58 per hr	<u>2016-2017</u> \$58 per hr

ADDITIONAL CHARGES WILL BE ADDED FOR THE FOLLOWING:

LIFEGUARD SERVICES PROVIDED	<u>2015-2016</u> \$20 per hr	<u>2016-2017</u> \$20 per hr	
ADDITIONAL DISTRICT CLEANUP BEYOND EMPLOYEES SCHEDULED HOURS	<u>2015-2016</u> \$28 per hr	<u>2016-2017</u> \$50 per hr	<u>Authorization to Take Testimony by Telephone, FaceTime, or Skype</u>
AIR CONDITIONING  hour	<u>2015-2016</u> \$60 per hour	<u>2016-2017</u> \$60 per	<u>Superintendent Authorized to appoint Personnel, Accept Resignations, and Approve Unpaid Leave of Absences</u>

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, for the 2016-2017 school year, the Board of Education hereby authorizes the taking of testimony by telephone, Facetime, or Skype, in Student Education Law 3214 Hearings provided such testimony does not offend the student's due process.

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that for the 2016-2017 school year, the Superintendent be granted the authority to appoint personnel and accept personnel resignations for the purpose of posting for and filling vacancies.

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that for the 2016-2017 school year, the Superintendent be granted the authority to approve unpaid leaves of absences for District employees for a period up to thirty (30) calendar/school days.

RESOLVED that the Business Administrator, or designee, be authorized to approve the after-school use of school buildings and property by groups and organizations under adopted Board policy.

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Director of Special Education be authorized to sign CSE/CPSE recommendations on behalf of the Board of Education.

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the District

Business  
Administrator or  
Designee  
Authorized to  
Approve After-  
school Use of  
School Buildings  
and Property

Director of Special  
Education  
Authorized to Sign  
CSE/CPSE  
Recommendations

Special Education  
Plan Accepted

Fingerprinting  
Fees

Board Members

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Special Education Plan be accepted for the 2016-2017 school year.

Authorized to Attend Audit Committee Meetings

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the District be authorized to pay the fingerprinting fees of volunteer coaches and non-instructional employees for the 2016-2017 school year.

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that any member of the Board of Education that is not a member of the Audit Committee be authorized to attend Audit Committee meetings.

Substitute Teacher Rate of Pay

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the following Substitute Teacher rate of pay for the 2016-2017 school year:

	<u>2015-2016 Rates</u>	<u>2016-2017 Rates</u>
Certified Teacher	\$90 per day	\$105 per day
Bachelor Degree Non-Certified Teacher	\$81 per day	\$91 per day
Non-certified Teacher	\$75 per day	\$85 per day
Long-Term Substitute Teacher	\$110 per day	\$120 per day

Substitute Teacher Aide, Cleaner, Food Service Helper Rate of Pay

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the following Substitute Teacher Aide, Substitute Cleaner, and Substitute Food Service Helper rate of pay for the 2016-2017 school year:

	<u>2015-2016 Rates</u>	<u>2016-2017 Rates</u>
Substitute Teacher Aide	\$9.15 per hour	\$9.70 per hour
Substitute Cleaner	\$9.15 per hour	\$9.70 per hour
Substitute Food Service Helper	\$9.15 per hour	\$9.70 per hour

Substitute Nurse Rate of Pay

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the following Substitute Nurse rate of pay for the 2016-2017 school year:

<u>2015-2016 Rates</u>	<u>2016-2017 Rates</u>
\$15.00 per hour	\$15.00 per hour

School Lunch Prices

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the School Lunch Prices for the 2016-2017 school year be set as follows: Grades 9-12 at \$2.20 for a complete lunch; Grades 4-8 at \$2.10 for a complete lunch; Grades PreK-3 at \$2.05 for a complete lunch; Adult at \$3.84 plus tax for a complete lunch. Reduced Breakfast Price for all levels will be \$.25 per mandate.

<u>2015-2016</u>	<u>2016-2017</u>
\$2.20 Grades 9-12	\$2.20 Grades 9-12
\$2.10 Grades 4-8	\$2.10 Grades 4-8
\$2.05 Grades PreK-3	\$2.05 Grades PreK-3
\$3.84 + tax Adult	\$3.84 + tax Adult

School Breakfast Prices

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the School Breakfast Prices for the 2016-2017 school year be set as follows: Grades 9-12 at \$1.60 for a complete breakfast; Grades 4-8 at \$1.50 for a complete breakfast; Grades PreK-3 at \$1.45 for a complete breakfast; Adult at \$2.20 plus tax for a complete breakfast.. Reduced

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Breakfast Price for all levels will be \$.25 per mandate.

<u>2015-2016</u>	<u>2016-2017</u>
\$1.60 Grades 9-12	\$1.60 Grades 9-12
\$1.50 Grades 4-8	\$1.50 Grades 4-8
\$1.45 Grades PreK-3	\$1.45 Grades PreK-3
\$2.20 + tax Adult	\$2.20 + tax Adult

School Milk Prices

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the price of half-pints of milk for the 2016-2017 school year be \$.55 per carton.

<u>2015-2016</u>	<u>2016-2017</u>
\$.55 Secondary	\$.55 Secondary
\$.55 Gr 4 - 8	\$.55 Gr 4 - 8
\$.55 Elementary	\$.55 Elementary

CSE  
Recommendations  
Approved

Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CSE recommendations reviewed on July 7th be approved:

APPROVED	APPROVED	APPROVED	APPROVED
908002532	908002476	092330000	908002441
908002278	092510018		

Superintendent  
and School  
Business Official  
Appointed  
Delegate and  
Alternate to  
Alleg/Catt Schools  
Medical Health  
Plan Board

Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, to appoint the Chief School Officer as the delegate, and the School Business Official as the alternate delegate, to the Board of Directors of the Allegany Cattaraugus Schools Medical Health Plan for the 2016-2017 fiscal year.

Audit Committee  
Charter Approved

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Audit Committee Charter as presented.

Laptop Distribution  
Preparation  
Approval

upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve Sara Williams, Teresa Perkins, Shayne Certo, and Sandra Patrick to prepare laptop for distribution to students from August 22, 2016, through September 2, 2016, at their hourly rate of pay as of July 1, 2016, for a maximum of 15 hours per person, under the supervision of the Technology Administrator.

Public Comments

Ayes   7  

Nays   0  

Motion Carried

Commendations

Public Comment:  
None

Superintendent's  
Report

Communications, Commendations:

- a. Thank you to Mark Huselstein and Scott Rucinski regarding their efforts to make high school office temperatures more comfortable – the coolant system will be down for several weeks, if not longer

Cattaraugus and  
Wyoming Counties

Superintendent's Report:

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- a. Kathy Elser discussed the Senior Citizen Tax Exemption
- b. Necessary budget transfer to purchase equipment

Project Head Start  
Non-Financial  
Collaborative  
Partnership  
Approved

Moved by J. Bartimole, seconded by L. Branch, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Non-Financial Collaborative Partnership between the Olean City School District and Cattaraugus and Wyoming Counties Project Head Start to promote collaborative working relationships between major providers of preschool education.

Ayes 6 Nays 0 Abstain 1 Motion Carried  
(I Katzenstein-employed by Head Start)

Wagner & Hart  
Appointed School  
Attorneys

Moved by J. Bartimole, seconded by M. Martello, that Wagner & Hart Attorney be appointed as school attorneys for the 2016-2017 school year.

Ayes 6 Nays 0 Abstain 1 Motion Carried  
M. McElfresh-her brother is a partner

Joelle Perry  
Granted  
Permission to  
Attend Summer  
Professional  
Development

Moved by J. Bartimole, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, that Joelle Perry, Social Studies Teacher recalled from PEL, be granted permission to attend summer professional development for up to 30 hours, per OTA Contract.

Ayes 7 Nays 0 Motion Carried

Cathy Skiver  
Granted  
Permission to  
Attend Summer  
Professional  
Development

Moved by J. Padlo, seconded by I. Katzensten, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that Cathy Skiver, Teacher Aide, be granted permission to attend summer professional development for up to 36 hours, at her hourly rate as of July 1, 2016.

Ayes 7 Nays 0 Motion Carried

Budget Tranfer  
Approved

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the budget transfer over \$50,000.00.

Ayes 7 Nays 0 Motion Carried

Athletic  
Department  
Advisory Services  
Approved

Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the appointment of Paul Ksionsyk and Donald Scholla, at an hourly rate of \$23.00 per hour, not to exceed 15 hours each for advisory services related to the operations of the Athletic Department.

Ayes 7 Nays 0 Motion Carried

Creation of a  
Procedure Guide  
for East View  
Assistance  
Approved

Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve Noreen Cook, Andrew McGinnis, Shirlee Russell, and Margaret Tingley to assist in the creation of a procedure guide for East View Elementary for one day during the summer at their hourly rate of pay as of July 1, 2016, for a maximum of 7.5 hours per person, under the supervision of the East View Principal, Brian Crawford.

Ayes 7 Nays 0 Motion Carried

Maureen DiCerbo  
Appointed Teacher  
on Special  
Assignment

Moved by F. Steffen, Jr., seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, Maureen DiCerbo who holds a permanent New York

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State Teaching Certificate permitting her to teach in the PreK, Kindergarten & GRADES 1 – 6 certification areas in the public schools of New York State, is hereby granted a one year leave of absence from her teaching assignment to voluntarily serve as Teacher on Special Assignment, from August 30, 2016, and to end on June 23, 2017. Ms. DiCerbo's salary and benefits during this appointment will be paid in accordance with the collective bargaining agreement between the Olean Teachers' Association and the Board of Education, and will not be diminished due to her leave for purposes of this special assignment.

Ayes 7

Nays 0

Motion Carried

David Lasky  
Appointed Teacher  
on Special  
Assignment

Moved by J. Bartimole, seconded by L. Branch, upon the recommendation of Colleen Taggerty, Superintendent of Schools, David Lasky who holds a permanent New York State Teaching Certificate permitting him to teach in the Math 7-12 Grade certification areas in the public schools of New York State, is hereby granted a one year leave of absence from his Math teaching assignment to voluntarily serve as Teacher on Special Assignment, from August 30, 2016, and to end on June 23, 2017. Mr. Lasky's salary and benefits during this appointment will be paid in accordance with the collective bargaining agreement between the Olean Teachers' Association and the Board of Education, and will not be diminished due to his leave for purposes of this special assignment.

Ayes 7

Nays 0

Motion Carried

Steven Anastasia  
Appointed Teacher  
on Special  
Assignment

Moved by J. Padlo, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, Steven Anastasia who holds a permanent New York State Teaching Certificate permitting him to teach in the Physical Education certification area in the public schools of New York State, is hereby granted a one year leave of absence from his Physical Education teaching assignment to voluntarily serve as Teacher on Special Assignment, from August 30, 2016, and to end on June 23, 2017. Mr. Anastasia's salary and benefits during this appointment will be paid in accordance with the collective bargaining agreement between the Olean Teachers' Association and the Board of Education, and will not be diminished due to his leave for purposes of this special assignment.

Ayes 7

Nays 0

Motion Carried

Linda Edstrom  
Appointed  
Program Specialist

Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the following appointments:

- a. To appoint Linda Edstrom as a Program Specialist for the Community School's Program for the 2016-2017 school year, at an hourly rate of \$23 per hour, 10-20 hours per week.
- b. To appoint Paula Bernstein as a Program Specialist for the Community School's Program for the 2016-2017 school year, at an hourly rate of \$23 per hour, 10-20 hours per week.
- c. To appoint Lesley Patrone as a Program Specialist for the Community School's Program for the 2016-2017 school year, at an hourly rate of \$23 per hour, 10-20 hours per week.
- d. To appoint Paul Wenke as a Program Specialist for the Community School's Program for the 2016-2017 school year, at an hourly rate of \$23 per hour, 10-20

Paula Bernstein  
Appointed  
Program Specialist

Lesley Patrone  
Appointed  
Program Specialist

Paul Wenke  
Appointed  
Program Specialist

McKenzie Forrest  
Appointed  
Program Specialist

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hours per week.

- e. To appoint McKenzie Forrest as a Program Specialist for the Community School's Program for the 2016-2017 school year, at an hourly rate of \$23 per hour, 10-20 hours per week.
- f. To appoint Christine Armstrong-Gabler as a Program Specialist for the Community School's Program for the 2016-2017 school year, at an hourly rate of \$23 per hour, 10-20 hours per week. Work to be performed outside the regularly scheduled school year/day.
- g. To appoint Karen O'Dell as a Teacher on a Special Assignment as an Autism Specialist for the 2016-2017 school year.
- h. To appoint Jon Hamed as a Teacher on Special Assignment as a CSE Chair for the 2016-2017 school year.
- i. To appoint Maureen DiCerbo as a Teacher on Special Assignment as a Literacy Coach for the 2016-2017 school year.
- j. To appoint Patricia Howden as a Teacher on Special Assignment as a Literacy Coach for the 2016-2017 school year.
- k. To appoint Tammy Ketchner as a Teacher on Special Assignment as a Literacy Coach for the 2016-2017 school year.
- l. To appoint Jon Baker, Barb Lias and Cheryl Vecchio to the position of Per Diem Elementary Principal for the Olean City School District effective July 1, 2016. BE IT FURTHER RESOLVED, that Jon Baker, Barb Lias, and Cheryl Vecchio during this appointment be paid the rate of \$275 per day.

Christine  
Armstrong-Gabler  
Appointed  
Program Specialist

Karen O'Dell  
Appointed Teacher  
on Special  
Assignment

Jon Hamed  
Appointed Teacher  
on Special  
Assignment

Maureen DiCerbo  
Appointed Literacy  
Coach

Patricia Howden  
Appointed Literacy  
Coach

Patricia Howden  
Appointed Literacy  
Coach

Jon Baker, Cheryl  
Vecchio, and Barb  
Lias Appointed Per  
Diem Elementary  
Principals

Pamela Burrows  
Appointed  
Summer School  
Aide

Moved by J. Padlo, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Pamela Burrows, Teacher Aide, effective July 11, 2016, to assist in the implementation the 2016 Olean Intermediate Middle School and Secondary School Summer School Programs at her hourly rate of pay as of July 1, 2016.

Christa Stein  
Appointed to the  
Music Tenure Area

Ayes   7  

Nays   0  

Motion Carried

Moved by I. Katzenstein, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, that Christa Stein, who holds a Permanent Music Education Teaching Certificate permitting her to teach in the Music area in the public schools of New York State, is hereby appointed on probation to the Music tenure area for a probationary period of three years to commence August 30, 2016, and to end on August 29, 2019. Eligibility for tenure at the end of the probationary period is dependent on Christa Stein receiving APPR ratings of Effective or Highly Effective in 2 of 3 preceding years and no Ineffective composite or overall rating in the final year.



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BE IT FURTHER RESOLVED that Christa Stein the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 9 as outlined in any modified, amended or successor agreement (\$49,063.00).

Regular Meeting

Ayes   7                        Nays   0                        Motion Carried

Moved by J. Bartimole, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adjourn from the Regular Meeting and go in to Executive Session at 6:50 p.m. for the purpose of discussing: the performance of a particular individual; discussion of four OESPA contractual negotiations. Mia O'Brien, Kathy Elser, and Vicki Zaleski-Irizarry invited to attend.

Executive Session

Ayes   7                        Nays   0                        Motion Carried

Regular

Moved by J. Bartimole, seconded by F. Steffen, Jr., to adjourn from Executive Session and reconvene to the Regular Meeting at 7:05 p.m.

Ayes   7                        Nays   0                        Motion Carried

Adjournment

Moved by J. Bartimole, seconded by F. Steffen, Jr., to adjourn from Executive Session and reconvene to the Regular Meeting at 7:05 p.m.

Ayes   7                        Nays   0                        Motion Carried

Moved by J. Bartimole, seconded by M. Hirsch-Schena, to adjourn the meeting at 7:05 p.m.

Ayes   7                        Nays   0                        Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry  
District Clerk

Dated: July 13, 2016