

Olean City School District
Building and Grounds Committee
Tuesday, November 21, 2017
Sports Complex, Wayne Street
12:00 p.m.

Present: Jim Padlo Janine Fodor
Rick Moore Mark Huselstein
Vicki Zaleski-Irizarry

Guest: Steve Anastasia, Athletic Director

Q-Ware software

- Mark Huselstein gave a brief update regarding the new software program
- Building principals have been discussing the program at monthly faculty meetings
- Mark reviews all work orders entered, prioritizes, and assigns to maintenance dept. staff

Scheduling with new system/timetables for projects

- Jim noted that he would like to short term or long term assigned to each work order; if work order goes beyond a certain date – staff should have to advise “why”; hold people accountable
- Jim would like an update in three months

Fundraising: Utilizing OIMS and/or High School

- Jim proposed several fundraising approaches for OIMS/HS students that participate in extra-curricular clubs (Whale Watch, Washington Club, etc.), sports, and music programs
- Students are constantly trying to raise my by selling cookie dough, candy bars, candles, etc.
- The district should do an arts and crafts fair like Portville Central School does or Franklinville Central School’s Maple Fest. arts and crafts show
- Jim spoke to Mr. Trietley about using OIMS for such an event
- Jim would like to know how much money is raised by students through fundraising, how much it cost to go on over night trips, etc.
- Organizing such an event would be massive, staff would have to volunteer, students/advisors would have to work the event, etc. – this item will be placed on the December 5th Operations Committee agenda

Cap. Project update

- Mr. Moore noted that we are ready to go out to bid
- Bid openings in early February
- EV work to begin this summer
- HS 3rd floor to be done this summer
- OIMS pool to be done this summer
- Prof. Learning Center windows will be included in bid packet

Other

- Jim addressed safety concerns regarding the OIMS bus lane

A tour of the Sports Complex was given by Mark Huselstein and Steve Anastasia.

Meeting adjourned at 1:00 p.m.

Next Meeting: TBD

