

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, November 14, 2017, at 6:33 p.m. at Olean Intermediate Middle School LGI Room, 401 Wayne Street, Olean, NY. The meeting was called to order by Ira Katzenstein, President, with a moment of silent prayer or personal reflection. Michael Martello led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT: Ira Katzenstein, President  
Janine Fodor  
Mary Hirsch-Schena  
Michiko McElfresh  
Jim Padlo  
Frank Steffen Jr.

ABSENT: John Bartimole, Vice President (excused)  
Paul Hessney (excused)  
Michael Martello (excused)  
Jim Padlo (excused)

STAFF PRESENT: Rick Moore, Superintendent of Schools  
Kathy Elser, Business Administrator  
Aaron Wolfe, Director of Human Resources  
Jen Mahar, District Coordinator of State and Federal Aid Programs  
Jen Kless, Coordinator of Curriculum and Instruction  
Cso Woodworth, Technology Director  
Mike Martel, OHS Assistant Principal  
Jeff Andreano, OHS Principal  
Lauren Stuff, Washington West Principal  
Gerald Trietley, OIMS Principal (grades 6 & 7)  
Joel Witcher, OIMS Principal (grades 4 & 5)  
Matt Perry, Teacher  
Kellie O'Brien, Teacher  
Rachael Schreiber, Teacher  
Angie Marconi, Teacher

OTHERS: Tom Dinki, Olean Times Herald Reporter  
Lily Schena  
Anastasia Peck  
Tony Marconi

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Moved by M. McElfresh, seconded M. Hirsh-Schena, to approve the proposed Meeting Agenda with the following revision: remove item 11. New Business, h. Removable Safety Fence resolution.

Agenda Approval

Ayes   5                        Nays   0                        Motion Carried

Public Comments

Public Comment Regarding Agenda Items:  
None

Communications, Commendations:

Communications, Commendations

- a. Congratulations to girls swim team member Alexis Trietley, who is a Sectional Champion in the 100 free. Alexis will move on and be competing in the State Meet on November 17th and 18th. Alexis will be competing in both the 100 and 200 free.

Discussion Items:

Discussion Items

- a. Capital Project Updates – Campus Construction

Committee Reports:

Committee Report

- a. Audit and Finance Sub Committee – October 19<sup>th</sup> – given by Mary Hirsch-Schena
- b. School Health Team Committee – October 19<sup>th</sup> – given by Rick Moore
- c. Technology Committee – November 2<sup>nd</sup> – given by Cso Woodworth
- d. Operations Committee – November 7<sup>th</sup> – given by Frank Steffen, Jr.

Superintendent Report

Superintendent's Report

- a. Leadership Academy Day
- b. Veteran's Day
- c. Homeless Huskies
- d. Sports Banquets
- e. Restorative Justice
- f. Community Schools Statistics

Moved by F. Steffen, Jr., seconded by M. McElfresh, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. To adopt the previous minutes of the regular meeting held on October 3, 2017 and October 17, 2017 and the special meeting held on October 24, 2017.
- b. The Warrant Reports for September and October 2017 be accepted and placed on file.
- c. The September 2017 Intra-fund Transfer listing in the amount of \$3,233.50 be accepted/approved and placed on file and the October 2017 Intra-fund Transfer listing in the amount of \$52,228.04 be accepted/approved and placed on file.
- d. The Internal Claims Auditor Exception Reports for the period covering month ending September 30, 2017 and October 31, 2017, be accepted and placed on file.
- e. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Treasurer's Reports September and October 2017, be accepted and placed on file.
- f. The following CSE recommendations reviewed on November 14th be approved:

900457919	908001087	908000536	908000787	900455882
900455866	908002332	908002766	900402680	908002319
908002349	900417789	900453456	083400006	908003145

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900376452	908002565	908002839	100190001	093130003
908003112	908000610	908001295	900400801	908003143
900457622	900427918	900457637	900457863	900441608
908002785	900455203	900448346	908003117	908001170
082830000	900457739	908001226	908000958	900457791
082490017	900442510	908000927	908001619	900436499
908002652	908001976	900446861	908002404	908002406
908003100	908000655	900455167	900447204	900417358
908002006	900455341	900427164	900457951	900457097
082430000	900457841	908000826	900455854	900453168
091050009	900453140	900457749	908001492	900447074
908000863	900457923	900457609	092780000	090210002
082960007	900457846	900417199	900447549	900441960

g. The following CPSE recommendations reviewed on November 14 be approved:

908003146	908003025	908002530	908002892	908003237
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h. The Olean Intermediate Middle School's and Olean High School's Student Activity Accounts Quarterly Reports for the period July 1, 2017, through September 30, 2017, be accepted and placed on file.

i. To appoint the list of Conditional and Non-Conditional Substitutes.

j. To declare the list of musical instruments as surplus items; to declare three bookshelves and misc. office items as surplus

Ayes   5                        Nays   0                        Motion Carried

Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, that the Olean City School District's 2017 Tax Collector's Report on Unpaid Taxes, as prepared by District Tax Collector, Jennifer Layton, be accepted and placed on file.

Tax Collector's  
Report of Unpaid  
Taxes Accepted  
and Placed on File

Ayes   5                        Nays   0                        Motion Carried

Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus County for the period October 1, 2017, through September 30, 2018, to provide High School Equivalency Instruction Services and Math and Reading Tutorial Services.

Catt. Co.  
Agreement for High  
School Equivalency  
Instruction Services  
and Math and  
Reading Tutorial  
Services Approved

<u>2016-2017 Rate</u>	<u>2017-2018 Rate</u>
\$32,000.00	\$32,000.00

Ayes   5                        Nays   0                        Motion Carried

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Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus County for the period October 1, 2017, through September 30, 2018, for after school and summer programs for at-risk youth.

2016-2017 Rate                      2017-2018 Rate  
\$11,000.00/yr                      \$11,000.00/yr

Ayes   5                        Nays   0                        Motion Carried

Catt. Co.  
Agreement for After  
School and  
Summer Programs  
for At-Risk Youth  
Approved

Moved by M. McElfresh, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean Teachers' Association Memorandum of Agreement regarding APPR.

Ayes   5                        Nays   0                        Motion Carried

Olean Teachers'  
Association APPR  
MOA Approved

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean Teachers' Association Memorandum of Agreement regarding TOSA/Athletic Director.

Ayes   5                        Nays   0                        Motion Carried

Olean Teachers'  
Association TOSA  
for Athletic Director  
Approved

Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean Teachers' Association Memorandum of Agreement regarding Shelly Waugh Family Illness Waiver.

Ayes   5                        Nays   0                        Motion Carried

Olean Teachers'  
Association Family  
Illness Waiver for  
Shelly Waugh  
Approved

Moved by M. Hirsch-Schena, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve Ann Anderson, Lance Anderson, Joseph Bierfeldt, Casey Boehmer, Varma Childs, Mary Ellison, William Fox, Penny Lamont, Donna Lermينياux, Joseph Palumbo, Bryan Petro, Zachary Spears, Becky Todd and Denise Wenke as a school volunteers for the 2017-2018 school year.

Ayes   5                        Nays   0                        Motion Carried

School Volunteers  
Approved

Moved by F. Steffen, Jr., seconded by M. McElfresh, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Varsity Girls' Softball Team's Over Night Field Trip to Myrtle Beach, SC from March 29, 2018, through April 6, 2018. Approval is granted with the understanding that all school rules and regulations will be followed. The cost to the school district will be the use of a school van and gas card. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Ayes   5                        Nays   0                        Motion Carried

Girls' Softball Team  
Over Night Trip  
Approved

Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean High School Senior Class Over Night Field Trip to Hersey Park, PA and Ocean City, MD from June 9, 2018, through June 11, 2018. Approval is granted with the understanding that all school rules and regulations will be followed. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Ayes   5                        Nays   0                        Motion Carried

Senior Class Over  
Night Trip Approved

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Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to rescind the following resolution adopted at the August 9, 2016 Board of Education meeting:

Rescind  
Appointment  
Resolution of Caitlin  
Martin

Moved by M. Martello, seconded by L. Branch, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that Caitlin Martin, who holds an Initial Students With Disabilities Birth – Grade 2 Teaching Certificate permitting her to teach in the Special Education area in the public schools of New York State, is hereby appointed on probation to the Special Education tenure area for a probationary period of four years to commence August 30, 2016, and to end on August 29, 2020. Eligibility for tenure at the end of the probationary period is dependent on Caitlin Martin receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

BE IT FURTHER RESOLVED that Caitlin Martin the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 2 as outlined in any modified, amended or successor agreement (\$38,139.00).

Ayes   5                        Nays   0                        Motion Carried

Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with regret, of Darlene Connelly, Science Teacher, effective June 30, 2018.

Retirement  
Resignation of  
Darlene Connelly  
Accepted With  
Regret

Ayes   5                        Nays   0                        Motion Carried

Moved by M. Hirsch-Schena, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Katie Aloï, Teacher Aide, retroactive to October 24, 2017.

Resignation of Katie  
Aloï Accepted With  
Regret

Ayes   5                        Nays   0                        Motion Carried

Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Joseph Lasaponora, Special Education Teacher, retroactive to October 27, 2017.

Resignation of  
Joseph Lasaponora  
Accepted With  
Regret

Ayes   5                        Nays   0                        Motion Carried

Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, that Linda Puller who has a Permanent Special Education Certification permitting her to teach in the Special Education area in the public schools of New York State, is hereby appointed on probation to the Special Education tenure area for a probationary period of four (4) years retroactive to October 16, 2017, and to end on October 15, 2021. Eligibility for tenure at the end of the probationary period is dependent on Linda Puller receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

Linda Puller  
Appointed to the  
Special Education  
Tenure Area

BE IT FURTHER RESOLVED that Linda Puller the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 5, salary of \$42,348 (pro-rated) as outlined in any modified, amended or successor agreement.

Ayes   5                        Nays   0                        Motion Carried

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Moved by F. Steffen, Jr., seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Sandra Padgett as a part-time non-conditional non-probationary Teacher Aide, 5.75 hours per day, retroactive to October 10, 2017, at an hourly rate of \$21.43.

Sandra Padgett  
Appointed Teacher  
Aide

Ayes 5 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. McElfresh, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Tina Aiello-Austin as a part-time non-conditional non-probationary Teacher Aide, 5 hours per day, retroactive to October 18, 2017, at an hourly rate of \$13.76.

Tina Aiello-Austin  
Appointed Teacher  
Aide

Ayes 5 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby amends its August 9, 2016 probationary appointment of Ms. Caitlin Martin to the Special Education tenure area, to credit Ms. Martin for one year of long-term substitute service in the Special Education tenure area (from September 8, 2015, through June 24, 2016) which immediately preceded her probationary appointment, for which she received an APPR rating. Accordingly, Ms. Martin's probationary period is for a period of three (3) years to commence August 30, 2016 and to end August 29, 2019. Eligibility for tenure at the end of the probationary period continues to be dependent on Caitlin Martin receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

Amended  
Appointment of  
Caitlin Martin  
Approved

Ayes 5 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint James Knight as a part-time conditional probationary Teacher Aide, 4.00 hours per day, retroactive to October 30, 2017, at an hourly rate of \$11.80. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

James Knight  
Appointed Teacher  
Aide

Ayes 5 Nays 0 Motion Carried

Informational Items:

Informational Items

- a. BOCES Budget Adjustments
- b. Technology Committee – Thursday, December 2nd at 3:30 pm – OHS Board Room
- c. Operations Committee – Tuesday, December 5th at 4:30 pm – OHS Board Room
- d. Safety Committee – Wednesday, December 6th at 3:30 pm – OHS Board Room
- e. Board Building Tour – Tuesday, December 12th at 6:00 pm - OHS
- f. Board Meeting – Tuesday, December 12th at 6:30 pm – OHS
- g. Buildings and Grounds Committee – Tuesday, December 19th at noon – OHS Board Room
- h. Audit and Finance Sub Committee – Thursday, December 21 at noon – OHS Board Room
- i. School Health Team Committee – Thursday, December 21st at 3:30 – OIMS

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Moved by J. Fodor, seconded by F. Steffen, Jr., to adjourn from the Regular Meeting and go in to Executive Session at 7:33 p.m. for the purpose of discussing: negotiations related to the OTA Grievance, litigation update, and Managerial/Confidential Contracts. Kathy Elser and Aaron Wolfe invited to attend executive session.

Regular Meeting

Ayes 5 Nays 0 Motion Carried

Moved by J. Fodor, seconded by F. Steffen, Jr., to adjourn from Executive Session and reconvene to the Regular Meeting at 8:04 p.m.

Executive Session

Ayes 5 Nays 0 Motion Carried

Moved by F. Steffen, Jr. seconded by M. Hirsch-Schena, in accordance with Article 3, titled Grievances, of the OTA Collective Bargaining Agreement, following a Board Grievance meeting held on October 3, 2017, and after consideration of the entire grievance record, the District Clerk be instructed to advise the grievant in the OTA grievance dated June 21, 2017 that the grievance has been denied; and the Board President be instructed to issue a written response consistent with the Board's position.

OTA Grievance Denied

ROLL CALL VOTE WAS TAKEN ON THE MOTION:

		<u>Yes</u>	<u>No</u>
Ira Katzenstein	VOTING	<u>x</u>	_____
Janine Fodor	VOTING	<u>x</u>	_____
Mary Hirsch-Schena	VOTING	<u>x</u>	_____
Michiko McElfresh	VOTING	<u>x</u>	_____
Frank Steffen, Jr.	VOTING	<u>x</u>	_____

Ayes 5 Nays \_\_\_\_\_ Motion Carried

Moved by J. Fodor, seconded by F. Steffen, Jr., to adjourn the meeting at 8:06 p.m.

Adjournment

Ayes 5 Nays 0 Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry  
 District Clerk

Dated: November 28, 2017

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
<b>NON-CERTIFIED</b>			
<b>SUBSTITUTE TEACHER</b>			
SUBSTITUTE TEACHER	BEE, MELISSA	BACHELORS	YES
SUBSTITUTE TEACHER	HALL, MICHELLE	BACHELORS	YES

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SUBSTITUTE TEACHER	STAPPENBECK, EMMA	BACHELORS	YES
<b>SUBSTITUTE TEACHER AIDES</b>			
SUBSTITUTE TEACHER AIDE	BEE, MELISSA	N/A	YES
SUBSTITUTE TEACHER AIDE	KEMP, SCOTTIE	N/A	NO
SUBSTITUTE TEACHER AIDE	WAGNER, SHERYL	N/A	YES
<b>SUBSTITUTE FOOD SERVICE</b>			
SUBSTITUTE FOOD SERVICE	KEMP, SCOTTIE	N/A	NO
SUBSTITUTE FOOD SERVICE	WAGNER, SHERYL	N/A	YES
<b>SUBSTITUTE CLEANER</b>			
SUBSTITUTE CLEANER	KEMP, SCOTTIE	N/A	NO

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