YEAR 1

GOAL #1: INCREASE DISTRICT CAPACITY TO IMPLEMENT PERSONALIZED LEARNING PLANS USING TECHNOLOGY

Objective 1A

Conduct a comprehensive needs assessment to identify challenges and opportunities related to implementing Personalized Learning Plans with supportive educational technology.

Objective 1B

Assemble a team of at least 6 people to create necessary documents, organize necessary data measures, and plan required professional development for project implementation.

Task
Conduct a Needs Assessment

Description
VIA Evaluation, a data-driven evaluation and capacity building firm, will conduct a comprehensive needs assessment for Personalized Learning Plans (PLPs) and technology necessary to support them at Olean City School District. The result will be a road map that will ensure successful implementation of PLPs for at-risk students. The assessment will incorporate scholarly research, best practices, focus groups, and surveys.

Actions Taken
- Met with Via Evaluation on 4/5/19 to discuss initial needs for the survey.
  - Discussed Personal Development supports in areas of new technology, developing a comprehensive list of websites and resources, and a menu of supports to be placed on the school website in one place.
  - Discussed the development of a staff survey and ways to collect data.
- From 5/22/19 to 6/10/19 One-on-One Technology Interviews were held.
- On 6/10/19 the Finalized LTG Teacher Survey was sent out through Survey Monkey to gather data on training needs and use of technology.

Documentation
- **4/5/19 Grant Kick off Meeting Agenda with VIA Evaluation**
  - **4/5/19 Grant Kick off Meeting Minutes**
- **One-on-One Technology Interview Questions**
  - **One-on-One Technology Synopsis**
- **Learning Technology Online Survey**
  - **Learning Technology Survey Synopsis**

Task
Form a Professional Learning Community (PLC) for Personal Learning Plans (PLP)

Description
Group of teachers meets monthly to gather resources and receive advance training on PLPs and technology.

Task
Create PLP Template and Menu of Supports

Description
Description: This web-based tool will include a structured and streamlined 'menu of support' that students and teachers can use to meet goals of their PLPs (with the plan itself and many supports being technology based). Examples of supports include technology such the NAO robot for students with Autism, SiLAS social skills virtual reality games, tutoring services, counseling, etc. The PLP will be informed by data measures collected through the eSchool GURU dashboard, examines factors such as behavior incidents, attendance, and projected final average.

Actions Taken
- On 4/16/19 sent out an invitation to School staff and administration who were identified as being regularly engaged in the ongoing advancement of education for our target population.
- On 5/13/19 Held the first PLC Meeting with 13 individuals in attendance. Individuals represented Sp. Ed, Title I, Liberty Partnership, Guidance, Administration, Library, and Technology Grant. Introduced the grant and also discussed what a PLP is and how to consolidate the vision of each program for best use in the district.

Documentation
- Professional Learning Community Invitation
- 5/13/19 PLC Meeting Agenda
  - 5/13/19 PLC Meeting Minutes
- 6/13/19 PLC Meeting Agenda
  - 6/13/19 PLC Meeting Minutes

Actions Taken
- The initial design plan was to create a menu of options that would support the use of a PLP. This menu would have a comprehensive group of websites, programs, and software options that would be presented in one place and allow the student and teacher to customize the platform towards the student's needs.
- During year 1 we have compiled this information and are currently collaborating with the PLC and our Grant Administrative team to determine the best platform to materialize this information.

Documentation
- Comprehensive List of Websites and Technology Resources