

WORK HARD, BE KIND ... Discover Your Excellence!

BOULDER CREEK SCHOOL

505 Springer Drive, Redding, CA 96003
(530) 224-4140
Office Hours: Monday - Friday, 7:00 a.m. - 4:00 p.m.

Tina Croes, Principal
Elise Towers, Assistant Principal
Jeff Arndt, Assistant Principal
Deanna Barnes, School Secretary

Welcome!

Welcome to Boulder Creek School, "Home of the Bears." We are excited to have you as a part of our Boulder Creek family. We are committed to excellence, and it is our goal to establish a partnership with you while providing a rich and supportive learning environment that nurtures the development of every child.

The information in this handbook will help you become familiar with the procedures and rules at Boulder Creek School. Please take time to read through the handbook with your child. Should you have any questions, please feel free to contact the school office or your child's teacher.

"Mision" (Mission +Vision) Statement

Boulder Creek will champion students, support staff, and empower families to discover their excellence and create a better world. We will strive to:

- ★ *celebrate student success*
- ★ *provide students with the necessary tools to meet challenges*
- ★ *foster the love of learning*
- ★ *value each child's uniqueness and differences*
- ★ *provide opportunities for each child to reach their full potential*
- ★ *develop the child's feelings of self-worth and accomplishment*
- ★ *create a safe, loving, respectful environment.*



ARRIVAL AND DISMISSAL EXPECTATIONS

The law states the school and parents share in the responsibility of a student's conduct to and from school. The same good behavior expected from students at school is expected from them as they travel back and forth to school.

Boulder Creek is a **closed campus** and all foot traffic is channeled through the main (office) entrance during school hours to help us monitor the people entering/exiting campus. We ask for your cooperation with our routines, procedures and protocols to ensure the safety of our students as well as school property.

Please help us enforce these safety guidelines:

- The front office will be open between the hours of 7:00 a.m. - 4:00 p.m. on school days, except in the event of a school lockdown.

- **Before school** and **after school** the gates on the east side of campus (at the back drop-off loop), on the front side of campus (between the Kindergarten playground and the cafeteria), and the front west side of campus (near the office) will be opened to allow for traffic flow with students and parents entering and leaving campus.
    - **Arrival *Regular* and *Minimum* Days**: The four above-mentioned gates will be open between 7:30 a.m. and 8:15 a.m. for students to enter the campus without coming through the office.
    - **Dismissal *Regular* Days**: These gates will be open from 1:45 p.m. - 2:20 p.m. during dismissal.
    - **Dismissal *Minimum* Days**: These gates will be open from 12:50 - 1:20.
- **Between the hours of 8:15 a.m. and 1:45 p.m. (8:15-12:50 on minimum days),** parents, students, adults and other visitors to campus must **use the main entrance through the school office.** Visitors will be required to scan identification and receive a guest pass. This is to secure campus and monitor those present at Boulder Creek.

- Please **do not hop fences or ask other adults or students to open gates** during the closed campus school hours.

Please note that the **bus loop gate WILL NOT** be unlocked for drop-off and pick-up. This gate will only be opened upon the arrival of the bus for the bus riders only. The gate will then be locked again. Do not use the bus loop for drop-off or pick-up as the gate will be locked and students will not be able to enter.

YMCA parents should enter the YMCA, room 28, from the back parking lot.

Supervision for students does not begin until 7:30 a.m. For this reason, students may not arrive at school before 7:30. Students MUST report to the cafeteria or playground upon arrival to school. A student may report to his/her classroom ONLY IF HIS/HER TEACHER HAS GRANTED PRE-ARRANGED, EARLY-MORNING ENTRY UNDER THE TEACHER'S SUPERVISION. If permission is given, classrooms can only be accessed through the exterior doors.

ARRIVAL AND DISMISSAL EXPECTATIONS (continued)

To ensure the safety of all children, students must be picked up at their dismissal times. The school does not provide supervision for students after 2:20 p.m. on regular days and 1:20 p.m. on minimum days. Every Monday is a minimum day. If students are not picked up by the aforementioned times, they will be escorted to the office. Parents will then be required to go to the office to check students out. Remember this is to ensure your child's safety, so please be prompt when picking up your child.

- Students waiting for the bus after school must do so in the designated area.
- Students arriving late or leaving early must be checked in or out through the office.
- Students with Inter-District or Intra-District Agreements who are consistently tardy, absent, or not picked up on time may jeopardize their Inter-District or Intra-District Agreements.

ASSIGNED PARKING LOTS FOR DROP-OFF AND PICK-UP

This year, you will be **assigned to a specific parking lot for morning drop-off and afternoon pick-up**. It is extremely important that you stick to this because your child/children will be taken to this area after school. **If you have multiple BC children**, we do not want you to have to go from parking lot to parking lot, so **you will be picking all of your children up together in one location.** This **location is decided by the youngest child in the family**. Older children in the family will need to find their youngest sibling at the pick-up location that is assigned to that sibling's grade level. For example, Kindergarten will be picked up in the front parking lot, so all older siblings of Kindergartners will report to the dismissal location to find their Kindergarten sibling's class at the front of the school and wait for their parents there together. We will be out to help older siblings find their pick-up point. This should only take a day or two to get into the routine of where to go.

Parking Lot Assignments by Grade-Level:

- TK/K (and all older siblings) - Front Lot
- 1 and 2 (and all older siblings) - Back Lot
- 3 and 4 (and all older siblings) - Front Lot
- 5 (and all older siblings) - Back Lot
- 6-8 (and all older siblings) Front Lot

Please **do not arrive earlier than your <u>oldest</u> child's release time** (see above), as we want to be able to clear the parking lot quickly for each group. If you have multiple children who are released at both times, please find a parking space rather than waiting in the pick-up lane as this will block the lane from moving as you wait for your older child. Thank you for your cooperation.

AFTER SCHOOL PROGRAM (YMCA)

The YMCA provides an after-school program for Boulder Creek students. It is designed to provide fun activities, clubs, and homework help. Contact the YMCA Boulder Creek After School Program at 224-0952.

LIBRARY

The library is open on school days from 7:50 a.m. to 2:30 p.m. Students are encouraged to use the library for the purpose of checking out reading books, taking Accelerated Reader tests, and/or conducting research. Students are expected to care for all library materials and return books in good condition. Parents are responsible for lost or damaged library materials and will be charged for replacement costs.

SCHOOL SAFETY

SCHOOL SAFETY PLAN: In accordance with EESD Board Policy, Boulder Creek School has a comprehensive School Safety Plan. The plan is reviewed annually with the School Site Council and practiced regularly to ensure the safety of all

students and staff should an emergency arise. Our School Resource Officer and school administration work together to practice designated drills. Parents can support the safety of our students by instructing their children to obey the directions of their teachers, yard duty supervisors, office and support staff, bus drivers (if riding), and administrators. All visitors are required to sign in at the front office and obtain a visitor's pass.



DRESS CODE AND GROOMING

It is the responsibility of the District to ensure an environment that promotes learning. Students must be neat, clean, well-groomed, and ready to learn. Clothing and hairstyles must be appropriate and not interfere with instruction. In the best interest of children and the school, students must adhere to the following:

- Clothing shall cover undergarments and torso at all times and may not have skin-revealing holes or rips above the mid-thigh.
- Garments may not be too tight or too revealing.
- Dresses and skirts shall be at least mid-thigh in length.
- Shorts must have a minimum 3" inseam AND not be too revealing.
- Pajamas are allowed only on designated spirit days or special events planned by school administration.
- Safe footwear must be worn at all times and allow for participation in PE. Flip flops, shoes without a back strap, and skate shoes are not permitted.
- Hats may be worn outdoors for sun protection or warmth.
- No low-hanging or sagging garments; undergarments must be covered.
- For safety reasons, dangling, sharp, heavy jewelry or accessories are not permitted.
- No clothing, jewelry or personal items that bear statements or pictures that are obscene or profane, advocate illegal, sexual, or violent behavior, alcohol, tobacco, or other drugs, violence, racism, gang-related, or make sexual innuendos will be allowed.
- Face painting, hair coloring, or body piercing that cause a disruption or safety concern are not allowed. Hair may not be sprayed with any coloring that would drip when wet.

Administration will determine whether or not any of the above guidelines are a distraction or potential distraction to the learning environment at school and constitute a violation. Physical Education teachers may require separate dress for physical education instruction, which may be a specific physical education uniform. Requirements for safety, health, and cleanliness will be enforced when appropriate.



ACADEMIC EXCELLENCE

HOMEWORK POLICY

The staff at Boulder Creek Elementary School believes homework plays an important role in the education of children. Nightly reading is critical for your child's academic success. Therefore, nightly reading should be assigned to each child. Homework should reinforce concepts that have already been introduced by the classroom teacher. Students should be able to successfully complete homework assignments with minimal help from adults. At times, projects may be included as homework. All students should have access to the necessary material to complete the project. If you need help with materials please contact your child's teacher.

Nightly Reading Guidelines		**Additional Homework Guidelines**	
Kindergarten	15 minutes per night	Kindergarten	10-15 minutes per night
First Grade	15–20 minutes per night	First Grade	10-20 minutes per night
Second Grade	15-20 minutes per night	Second Grade	15-25 minutes per night
Third Grade	20-30 minutes per night	Third Grade	20-30 minutes per night
Fourth Grade	30 minutes per night	Fourth Grade	25-40 minutes per night
Fifth Grade	30 minutes per night	Fifth Grade	30-45 minutes per night
Sixth Grade	30 minutes per night	Sixth Grade	35-50 minutes per night
Seventh Grade	30 minutes per night	Seventh Grade	40-55 minutes per night
Eighth Grade	30 minutes per night	Eighth Grade	45-60 minutes per night

Remember these are guidelines. Some children may need a bit more time to complete their homework. If homework becomes burdensome, please contact your child's teacher.

Teacher Responsibility



Teachers will follow Boulder Creek homework guidelines and will communicate class homework assignments to parents and students on a weekly or daily basis. Teachers will distribute an informational letter to parents explaining class expectations, grading and homework policies. Teachers will inform parents about homework expectations throughout the school year including during Back-to-School Night and in parent newsletters. If a student repeatedly fails to complete homework, parents/guardians will be notified. If parents have questions about homework, they can contact teachers via email, in writing or in person. Teachers will respond to parent questions promptly. Homework will not be assigned as punishment. 6th-8th grade teachers will coordinate assignments as needed, and will provide a progress report every three weeks. Parents of middle school students may access their child's grades online at: bouldercreek.eesd.net. Click on the PowerSchool Parent Portal Login. Use of this site requires a username and password that all parents created at the time of enrollment. Parents may call the school office for assistance if they have forgotten their login user name or password. Junior high teachers voluntarily maintain class web sites which can be accessed at: bouldercreek.eesd.net.

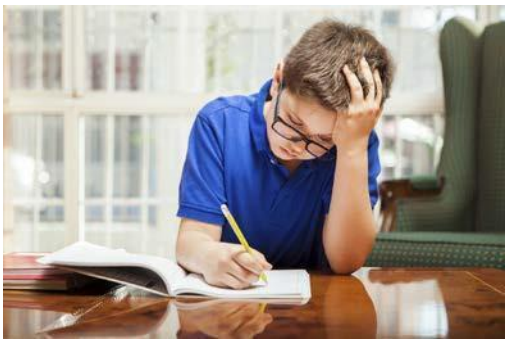
Guidelines for Parents



Parents can help students with homework by:

- ★ Attending Back-to-School Night
- ★ Showing interest in student's school work
- ★ Checking to see if homework assignments are complete
- ★ Encouraging student to complete homework
- ★ Providing a regular time and quiet place for students to complete homework and discussing concerns with teacher if homework seems to be causing problems for the student
- ★ Staying connected with teachers by checking grades online (6th–8th grade), reviewing progress reports, attending conferences, and reading newsletters.
- ★ Encourage positive patterns of food, exercise, and sleep

Guidelines for Students



Students will be most successful by:

- ★ Coming to school with the necessary supplies
- ★ Asking for clarification of assignments and for help when needed
- ★ Scheduling a regular time and quiet place to complete homework
- ★ Completing homework and handing it in when it is due
- ★ Doing his or her best on homework assignments
- ★ Taking home and using daily assignment calendars, textbooks, and supplies
- ★ Grades 4-8 thoroughly completing their daily planner
- ★ Sharing class and school assignments and expectations with parents.
- ★ Maintain a positive attitude and positive character traits.

RESOURCES

Your child's teacher and his/her peers are always great resources to help with homework. Many teachers use their own time to stay after school and help students with homework. Students can also build relationships with classmates to study and work together outside of class to complete projects and homework assignments. Grades 4-8 *may* have access to some form of homework club.

HOMEWORK REQUESTS DUE TO ABSENCES

Homework requests may be made if a student is absent from school. Please allow 24 hours for teachers to assemble the needed work and deliver it to the office. All assignments can be picked up in the office after 3pm. The completed work should be returned to the teacher(s) when the student returns to school, unless other arrangements are made. Additionally, homework assignments can be accessed through the 6-8th grade teachers' websites.

REPORT CARDS

Report cards will be issued at the end of each trimester. For the first and second trimesters, parents will be given report cards during their conference time. If you are unable to attend your child's conference, report cards will be sent home or parents may access them through the PowerSchool parent portal. The third trimester report card will either be sent home with students or parents may access them through the parent portal at the end of the school year.

STUDENT RECOGNITION

During the year students are recognized in the following ways:

- ★ Positive Character Trait
- ★ Golden Bear
- ★ 4th-8th Grades Awards Assemblies
- ★ Positive Attendance
- ★ 'Caught You Being a Leader'
- ★ Principal's Math Challenge
- ★ Positive Principal Call
- ★ Academics
- ★ Student Shout-Outs
- ★ Staff Shout-Outs



ACADEMIC HONESTY

Boulder Creek students are expected to develop the highest standards of academic honesty. Most students conduct themselves with integrity and are disturbed when they observe others cheating. Cheating harms our community in many ways. Honest students are frustrated by the unfairness of undetected, and therefore unpunished, cheating. Students who are dishonest about their academic work also cheat themselves of a real education. They rob themselves, not only of important knowledge, but also of the experience of learning how to learn. In the workplace, students will learn that most professions have a code of ethics and standards to which they will be expected to adhere. At Boulder Creek, students are expected to practice the integrity they must demonstrate later in life. For all of these reasons, academic misconduct is considered a serious offense.

What is academic misconduct? Students are guilty of cheating when they present, as their own, work they did not do. Students are also guilty of cheating if they help someone else to cheat. One of the most common forms of cheating is plagiarism, which is using another's words or ideas without giving proper credit. Teachers discuss the topic of plagiarism, as well as examples, with their students as appropriate. The temptation to cheat can be eliminated by developing and practicing sound study habits, keeping up on class work as it is assigned, and by making good use of the help offered. Parents and students are strongly encouraged to communicate with the teacher if the student is encountering emotional and/or health problems that distract from studies and interfere with concentration.

TECHNOLOGY



All students receive instruction in appropriate digital citizenship. Students in grades 4-8 receive additional training in Internet safety and anti-cyberbullying. To prepare students to compete in a technological world, the district has implemented cutting-edge applications of technology to enhance in-depth learning and promote innovation. Each student has access to Chromebooks in the classroom. Every classroom also utilizes Clear Touch technology as a tool for teaching and learning. Students may use technology to collaborate on projects through shared applications. Although the district maintains strict firewalls, students should only access internet sites condoned by school staff.

STUDENT SUPPORT SERVICES AND PROGRAMS

STUDENT STUDY TEAM (SST): A Student Study Team (SST) is an efficient and effective way to bring together all resources in the best interest of helping students. The team is made up of special education teacher, classroom teachers, the school psychologist and/or counselor, the parent, and the administrator. When appropriate, the student will also attend. Students may be referred to the SST Team by a teacher, parent, counselor, health clerk, administrator, or psychologist. When a student is referred, information is gathered concerning academics, discipline, behavior, and health. Students are most successful when there is a cooperative effort between parents and school personnel in a spirit of shared responsibility. The SST meets at the school or virtually to explore and problem-solve in order to help and support students having difficulties in class. The team is a problem-solving body that can help define the needs of the students and school and help translate those needs into a plan of action.

SCHOOL COUNSELOR: A counselor is on site to provide additional support to students as needed. Parent permission must be obtained in order for students to receive counseling services. School counseling is designed to be a short-term reinforcement (not in- depth therapy) in order to provide students with tools to negotiate and cope with challenges they may be facing.

SOCIAL/EMOTIONAL (SEL) CURRICULUM: SEL curriculum is designed to reduce impulsive and aggressive behavior in children by increasing social competency skills. Students are taught to reduce impulsive, high-risk, and aggressive behaviors and increase their socio-emotional competence and other protective factors. Group discussion, modeling, coaching, and practice are used to increase students' social competence, risk assessment, decision-making ability, self-regulation, and positive goal setting. The program's lesson content varies by grade level and is organized into three skill-building units covering the following.

- Empathy – teaches children to identify and understand their own emotions and those of others.
- Impulse Control and Problem Solving – helps children choose positive goals, reduce impulsiveness, and evaluate consequences of their behavior in terms of safety, fairness, and impact on others.
- Anger Management – enables children to manage emotional reactions and engage in decision-making.

LOVE AND LOGIC (www.loveandlogic.com): Love and Logic, a philosophy espoused by Dr. Charles Fay, is a way of working with children that puts parents and teachers in a positive position of reasonable control, teaches children to be responsible, and prepares children to live in a world with many choices and consequences. Respect and dignity for self and others is emphasized. Classes are taught by individuals who have received training on Love and Logic.



PROGRESSIVE DISCIPLINE PLAN

CORE BELIEFS ABOUT DISCIPLINE

At Boulder Creek School, it is our goal to promote positive behavior, responsibility, and the joy of learning. Each child is an individual with their own personal, social, and educational needs. As a result, every disciplinary situation is unique in nature. Consequences for misbehavior provide the best learning value when matched to the student and situation. The odds for children learning from their mistakes increase dramatically when children see a reasonable connection between their behavior and the resulting consequences.

Social emotional growth is best accomplished by a combined effort between home and school. Boulder Creek staff takes pride in the positive partnership with parents/guardians as this has proven crucial to the success of our students. We look forward to the continued team approach which makes Boulder Creek School one of the "Best in the North State".

POSITIVE DISCIPLINE

At Boulder Creek, our first choice of discipline is always positive. We seek opportunities to use positive reinforcement such as Positive Praise, Golden Bears – Grades 1-5, Positive Principal Calls, Caught You Being a Leader Slips, Lunch with the Principal, and 4th-8th Grade Recognition Assemblies, among others, to reinforce a positive culture on our campus.

BEHAVIOR EXPECTATIONS

Behavioral expectations are based upon positive character traits taught and reinforced regularly at school. All students should strive to exhibit, through their words and actions, a positive attitude, respect for all, and integrity. In addition, students should do the right thing and show efforts toward learning. Below are some examples of specific expected behaviors at school:

- ★ Respect the property of the school and others.
- ★ Name calling, threatening, pushing, and fighting are not appropriate or acceptable responses to resolving problems and will not be tolerated.
- ★ Profanity and abusive language is not permitted.
- ★ Students are expected to be respectful to each other and the adults who work at Boulder Creek School.
- ★ Students will follow the directions given by the adults who work at Boulder Creek School.
- ★ Items that are distractions to the learning environment should be left at home (gum, toys, etc.).
- ★ Please leave all electronic and bluetooth items at home. (*See more details in the special note below*).
- ★ Children may not trade or give away money or personal possessions during the school day. They also may not buy or sell items.
- ★ During school time, students must have a hall pass when reporting to the office, library, restroom or any other place on campus that is not the classroom or playground. Passes are available from teachers or yard duty aides.
- ★ No student is to be in a classroom unless an adult is present.
- ★ Food is to be eaten in designated areas only.
- ★ Use the correct behavior in designated areas: playground, cafeteria, library, walkways, bathrooms, and classrooms.
- ★ Main building hallways will be locked until 8:00 am. Students should enter class in the morning from the classroom's exterior door.
- ★ No energy drinks are allowed at school. Examples: Red Bull, Rock Star, Monster. Sodas and coffee drinks are strongly discouraged and will not be allowed inside the classrooms.

SPECIAL NOTE ABOUT CELL PHONES AND SMART WATCHES:

If a student brings a cell phone to school, it is to be turned off (not just placed in silent or vibrate mode) and put in a backpack as soon as the student arrives on campus. The phone may be powered back on after the school day has ended. Smart watches may remain on the wrist but must be put in "watch mode" only. Watches must not send or receive calls or texts during the school day. All content (screen saver, ringtone, pictures, music, and any web activity) must be school appropriate while phones and watches are used on campus, on the bus, during field trips and sporting events, and during any school-related activity.

Progressive Discipline for Violation of Electronic Devices Policy:

1st infraction: Phone/smart watch may be confiscated by school personnel and secured in the school office. The student may retrieve the phone/smart watch at the end of the school day. Parents will be notified.

2nd infraction: Phone/smart watch will be confiscated and only the parent or guardian may retrieve it from the office. Administration will contact the parent and a lunch detention will be issued to the student.

3rd infraction: All 2nd infraction consequences apply. Additionally, the student will no longer be allowed to have a cell phone/smart watch on campus for the remainder of the year. Any further incidents will be considered willful defiance of the policy and may result in pupil suspension.



Discover Your Excellence …The Boulder Creek Way

Common Areas	What Should I do?
Everywhere	• I use kind words and actions • I respect, listen to and follow the directions of ALL staff • I help keep the campus clean • I keep my electronic devices (cell phones, etc) off and in my backpack • I keep hands, feet, objects to myself • I enter buildings with a quiet voice • I use “please” and “thank you” with others
Playground	• I follow the rules of the game, take turns, and demonstrate positive sportsmanship • I include everyone in games and play safely • I remember my personal items and throw my trash away • I return and share classroom equipment
Cafeteria	• I practice good table manners, not throwing items and remain quietly seated until dismissed by staff • I use my inside voice and have calm behavior • I clean up after myself • I eat ONLY my food and obey the allergy table • I raise my hand to ask question
Hallways	• I walk quietly, facing forward on the right side • I am quiet and go only where I need to go • I carry a hall pass when I am not with an adult • I hold the door open for others
Bathrooms	• I respect the privacy of others and stay in my own space • I leave the bathroom neat for the next person • I flush toilet and wash my hands • I am quick to return to class or recess • I use only the paper towels I need and throw them away
Arrival and Dismissal	• I arrive after 7:30 a.m., eat breakfast or drop off backpack at classroom door • I always walk • I get picked up after school in my designated parking lot • At pickup, I have an adult with me to get to my parent’s car • I stay in my designated area with a teacher and actively look for my ride or bus • I am ready to get in and out of the car/bus quickly and safely
Library	• I enter quietly and only when an adult is present • I use a quiet voice • I treat books with care both at home and at school • I use a shelf marker and ask for help • I return library books on time • I choose appropriate library books at my reading level • I take an AR Test by myself

Boulder Creek School-Wide Behavior Plan

Our goal is to develop respectful, responsible, and safe citizens who are ready to learn.

PROGRESSIVE DISCIPLINE GUIDELINES

Inappropriate behavior, not prevented through Boulder Creek’s Positive Behavior Plan, falls into three levels of offenses. Each level is addressed either by the classroom teacher or the school administration.

LEVEL 1 choices are handled by the teacher in conjunction with the classroom management plan. Teacher documentation of behavior and action is highly suggested.

- Disruptive Behavior
- Dress-code Violation (refer to administration for clothing change)
- Not following directions
- Excessive Talking
- Inappropriate noise-making
- General disrespect
- Teasing/put-downs
- Mild inappropriate body contact
- Name calling
- Misuse of materials
- Eye-rolling
- Wandering
- Mild inappropriate language

LEVEL 2 choices are handled by the teacher in conjunction with the classroom management plan. At least three interventions/strategies (with a minimum of one parent contact) must be implemented before an office referral may be made. Teacher will document behavior and action.

- Back-talking/arguing
- Inappropriate gestures/language
- Open defiance
- Stealing
- Cheating/lying
- Throwing objects
- Inappropriate body contact
- Escalation of Level 1 choices

LEVEL 3 choices are automatic referrals to administration. Specific communication to administration and written documentation on referral must be completed by the teacher if the behavior occurred in the classroom. Other school staff must also refer students for level 3 offenses. Parent contact will be made by administration.

- Repeated disrespect for authority
- Fighting
- Obscene gestures/Ethnic slurs
- Inappropriate touching
- Damaging property
- Direct and willful disobedience of school rules & policies
- Deliberate & continued violation of school dress code
- Bullying/Cyberbullying (See definition below)
- Threatening/taunting
- Threatening bodily harm
- Stealing/Forgery
- Habitual use of profanity
- Harassment, including sexual harassment
- Deliberate misuse of technology

ZERO Tolerance- Minimum consequence – suspension

- **Weapons/facsimile of a weapon/dangerous instrument**
- **Assault with intent to injure another student**
- **Leaving school without permission**
- **Possession or use of a controlled substance**

Harassment and Bullying

Bullying is defined as the ongoing act of one or more individuals intimidating/targeting one or more persons through verbal, physical, mental, written, or electronic ("cyberbullying") interactions. Bullying can create unnecessary and unwarranted anxiety that can affect student attendance, playing in the school yard or recreation areas, participating in or attending extra or co-curricular activities, or riding on the bus to and from school each day.

Racial, ethnic, religious, sexual, or disability harassment is any unwanted physical or verbal attention directed toward any person or persons that makes an individual feel inferior or uncomfortable. This attention may include racial, ethnic, religious, or sexual comments, name-calling, jokes, gestures, and/or graffiti.

- Students are strongly encouraged to take action if they observe it - "Don't put up with put downs."
- Students should report harassment or mistreatment by speaking to a teacher, counselor, or administrator, and

students may do so confidentially.

- Students are asked to immediately report any inappropriate graffiti on desks, walls, or bathrooms so that it can be removed.
- Students who feel that they have been a victim of any form of harassment are asked to immediately report it to a teacher, counselor, or administrator.

PROGRESSIVE AND RESTORATIVE DISCIPLINE PLAN

Progressive and restorative discipline uses a continuum of interventions, supports, and consequences to address inappropriate student behaviors and builds on those strategies to develop positive behaviors. It also considers the previous discipline history of the student and all relevant factors including mitigating factors. Behavioral infractions are sorted into three levels based on the severity of the infraction, and each violation of the code may have from one to three levels of consequences. In all cases, administrative discretion will be exercised. For students with special education needs, interventions, supports, and consequences are consistent with the student's strengths, needs, goals, and expectations that have been outlined in their Individual Education Plan.

PREVENTION STRATEGIES: Our progressive discipline plan includes prevention strategies designed to promote healthy relationships and appropriate behaviors. Programs such as *Leader in Me and Second Step* (social-emotional curriculum), *Love & Logic* (parenting and discipline practices), *Capturing Kids' Hearts* (a culture and climate program which focuses on relationship building), school wide bullying prevention education, and PBIS (Positive Behavioral Interventions and Supports).

EARLY AND ONGOING INTERVENTION: The use of early and ongoing intervention strategies will help prevent unsafe or inappropriate behaviors. Early strategies provide students with appropriate support where required and result in an improved school climate. Such classroom strategies include contact with parents, detentions, verbal reminders, review of expectations, loss of a special classroom/school activity/privilege, and/or an additional work assignment that includes a learning component. Ongoing interventions may also be required for some students to help sustain and promote positive behaviors and to address underlying causes for the inappropriate behavior. Ongoing interventions may include teacher/administrator meetings with parents, volunteer service to the school community, peer mentoring and/or a referral to counseling.

IN-SCHOOL OPTIONS: Specific alternatives used to address disruptive behavior may include suspension from class or school. However, there are also many alternatives to off-campus suspensions which dictate logical consequences and assist students as they work to improve behavior. Alternatives serve to augment a suspension or as a stand-alone Level 1 or 2 consequence. These alternatives include community service tasks, counseling intervention, mentor services, SST (Student Study Team) referral, teacher/parent/administrator/student conference, parents' attendance at school with student, in-school supervised suspension, written or verbal apology to the victim, written reflections, restorative measures, law enforcement discussions with student/parents, conflict mediation, campus beautification, time-out, mentoring by an older peer or adult, anger management or social skills education, referral to the School Attendance Review Board (SARB), or placement in an alternative educational setting when necessary.

EXTRA-CURRICULAR REQUIREMENTS

Boulder Creek offers a robust extra-curricular program with many clubs and after-school opportunities for student participation. Students are required to maintain the same eligibility requirements as outlined for our sports programs for any extra-curricular activity. Each student must have a 2.0 grade point average with no failing grades at the start of any club or extra-curricular activity. If a student struggles to maintain eligibility requirements during his/her participation in any of these activities, it will be at the discretion of the club/extra-curricular coordinator and administration whether that student will be allowed to continue.

DANCES

Behavior expectations are identical to those of the regular school day. School rules and dress code apply during dances. Students will be allowed to attend dances if they meet the requirements outlined in the Boulder Creek Student-Athlete and

Parent Handbook. Students must have a signed grade check/parent permission slip in hand in order to enter the dance.

Eligibility
Students must have a cumulative 2.0 Grade Point Average with no failing grades on their progress report. Discipline referrals will be reviewed by administration and participation in a dance will be determined by school administration. Students need to have good citizenship in order to attend a dance. Suspension from school during that trimester will result in the student not being eligible to participate in the next scheduled dance. An eligibility list will be determined prior to the dance.

Guidelines
Students need to arrive at the dance within 30 minutes of the dance starting time. The doors will be closed 30 minutes after the dance begins and students may no longer enter the dance. For the safety of your child, students must stay inside the facility until the dance is over. Students will not be allowed to leave the dance without a parent/guardian checking them out at the door. An emergency telephone number must be provided by parent/guardian indicating where the parent/guardian can be reached during the hours of the dance. Students must have a note if they plan to leave the dance with anyone other than their parent/guardian. The note must be signed by the parent/guardian and have a telephone number where the parent can be reached. The note must indicate who will be picking up the child. Students must meet the discipline guidelines outlined in the Boulder Creek Athletic/Activity Handbook.

WEB (Where Everyone Belongs)

Boulder Creek has an active WEB program. Students entering grade 8 may apply for WEB in the spring to serve the following school year. WEB Representatives must abide by the same guidelines as athletes (See Athletic Guidelines).

PARENT AND COMMUNITY INVOLVEMENT



The Boulder Creek staff believes that providing a family-like environment strongly connected to our parent community is fundamental to the ongoing support and development of each student. With strong relationships intact, children have the freedom to discover and enjoy the process of reaching their fullest potential. It is with great commitment, hard work, and support from our entire school- community that we nurture our vision for Boulder Creek students. Furthermore, research overwhelmingly supports the power of schools, families, and community groups working together to support student learning. Results show that children tend to do better in school, stay in school longer, and like school more when this partnership exists.

ENGLISH LANGUAGE ADVISORY COMMITTEE (ELAC): The English Language Advisory Committee is composed of parents and staff at Boulder Creek dedicated to supporting the success of English Language Learner students. The ELAC meets at various times throughout the school year; all parents are invited to attend from both English Learning families as well as English- Proficient families. ELAC meetings focus on issues of concern to EL families, as well as advising the school on English Learner needs and recommendations for improvement of the EL program. Parents are encouraged to get involved in their ELAC team.

PARENT VOLUNTEERS: Parents are always encouraged to participate in their child's education in a variety of ways. Opportunities range from assisting in the classrooms, correcting papers, preparing materials, assisting with fundraisers, to chaperoning field trips. Parents volunteers must always check in at the office and obtain a visitor's pass. Ask your child's teacher or inquire in the main office if you would like to help out at Boulder Creek School!

GOLDEN UMBRELLA FOSTER GRANDPARENT VOLUNTEERS: The Foster Grandparent Program offers seniors an opportunity to assist children or other senior citizens. Participants are screened, trained, and placed at a volunteer station. At Boulder Creek, there are typically at least two foster grandparents per year who serve 20 hours a week. They spend time with children giving one-on-one attention to their "grandkids." Children receive the type of companionship, special help, and individual attention that a grandparent can give.



HOME-TO-SCHOOL COMMUNICATIONS

CHANGE OF ADDRESS, EMAIL, OR PHONE NUMBER Please keep all of your contact information up-to-date in the PowerSchool parent portal as soon as a change is made. If you need assistance with updating this information, please notify the office at 224-4140 immediately. We must keep accurate, up-to-date information on file in case of an emergency.

PARENT CONFERENCES Parent conferences are held at the end of the 1st trimester in November and again at the end of the 2nd trimester in March. Your child's teacher will send home information about scheduling a parent/teacher conference at the end of the first and second trimesters so you can meet to discuss your child's progress.

BEAR FACTS NEWSLETTER Boulder Creek will publish a school newsletter monthly. The newsletter will be available online and it will be sent home via email. Hard copies will be available in the office upon request. Please be sure and read the newsletter each month, as it contains important information, upcoming events, and a monthly calendar.

TEACHER NEWSLETTER and/or other COMMUNICATION Boulder Creek teachers will send a minimum of one teacher newsletter/communication per month.

EMAIL All teachers have email and check it daily. You can email them through the Boulder Creek webpage (bouldercreek.eesd.net).

POWERSCHOOL-Online grades (6th-8th) PowerSchool is an online program that enables students and parents to access grades, assignments, and attendance records. This tool provides another means for parents and the school to stay connected. Families may access PowerSchool and view information regarding their child at any time. Parents use their PowerSchool login to gain access. To log in, visit bouldercreek.eesd.net, then click on Quicklinks, then PowerSchool on the top right side of the screen.

TEACHER WEBSITES Our middle school teachers, as well as others, maintain teacher websites through Google Sites. These websites will have nightly homework, class reminders, due dates, field trip information, and access to online tools and grades. To access teacher websites, go to bouldercreek.eesd.net and click the "faculty/staff" tab then "teacher websites" and a directory will be available.

SCHOOL MESSENGER PHONE SYSTEM

As part of our communication system with parents, the Enterprise Elementary School District uses the School Messenger system. The School Messenger system allows the superintendent or principals to send information that is time sensitive and relevant to the safety and education of students in our schools. During the school year, you will receive school messages related to upcoming parent nights, academic events and reminders such as early release days, as well as a

weekly, Sunday night phone message about that week's upcoming events. If your phone number/email changes, please change your information in the parent portal in a timely manner.

SOCIAL MEDIA Boulder Creek updates its school Facebook page on a daily/weekly basis. You can find us @bouldercreekschool on Facebook. Click "Like" and "Follow" for up-to-date announcements and to see what interesting things are happening at school. We will respond to any direct messages to our Facebook page within 24 hours.



THE BOULDER CREEK MIDDLE SCHOOL PROGRAM

As a result of the continued requests and desires of students and parents, the Boulder Creek Middle School Program was established in 2008. Our middle school has continued to grow and evolve through the years as the needs of our students change. Our middle school staff places a sharp focus on the students themselves in order to cultivate confident, willing learners in the sixth, seventh and eighth grades. Teachers are capitalizing on the curiosity and interests of our students by helping them master subjects by connecting the core content to current, real-world events so that students want to ask more questions, find the answers, read more, and write about what they've learned. Accomplishing this, Boulder Creek will ensure our students are equipped to graduate high school and proceed to college or technical training. In addition to core academics, our middle school offers a wide variety of electives, clubs, sports, and extracurricular activities to enrich the all-around experience of our students.

ELECTIVE COURSES

Boulder Creek recognizes, honors, and seeks to help all students develop their innate gifts, talents, and abilities. Our elective program provides an opportunity for students to pursue individual activities and excel in areas that respond to their particular needs, strengths, and preferences. Students are offered a variety of elective options during each middle school grade-level elective block. Most of these courses are trimester offerings and will change three times during the year, while a few are year-long commitments. Students who need interventions may have academic support classes during this time. Students who earn Fs on trimester report cards forfeit electives and are enrolled in Graduation Class until their Fs are remediated. The following pages list classes that will be offered, but additional electives may also be offered this school year. ***Although elective classes serve 6th-8th grade students, preference will be given to 7th and 8th grade students when a class is impacted.*



Strategy and Card Games (6th/7th/8th) In this elective, students' games will rely on strategy, not luck in determining the course of the game. This means that players' decision-making skills have a high significance in determining the outcome of the game. Students will participate in classic board games, card games, trivia, etc. as well as strategic game competitions.

S.E.E./ A.S.L Sign Language (6th/7th/8th) This course introduces students to a very different style of foreign language learning in American Sign Language. Students are given a basic understanding of sign language and are challenged to use only signing throughout their time in class. You will not find a quieter classroom in all of Boulder Creek. Our program is uniquely crafted and unlike any other foreign language offered at the middle school level.

Study Skills (6th/7th/8th) This course focuses on techniques and learning strategies to improve students' study skills. Emphasis is on students developing organization, time management and planning, test-taking strategies, active listening, and work completion. In addition, students will have ongoing opportunities to apply these skills to their daily class work and receive feedback to enhance their study habits.

Art (6th/7th/8th) Students will study and apply the art of drawing using line, value, form, texture, space, gesture drawing, linear perspective, grid and upside down drawing, portrait drawing, ink, Celtic knots, and color.



Beginning Band/Intermediate Band/Concert Band (6th/7th/8th, year-long) We focus on the development of music literacy, including reading musical notation and rhythm, as well as developing technical skills on a woodwind, brass, or percussion instrument. Students will perform at a variety of concerts and events throughout the school year, and have the option of signing up to play a solo at the Solo and Ensemble Festival in early spring. Students will participate and/or prepare for future participation in Concert Band, as well as high school band.

Choir and Show Choir (6th/7th/8th, year-long) No musical experience is required for this class, though participation in previous music classes is a strong advantage. We begin by spending the first trimester (August - October) in General Music, developing music literacy, including reading/performing of musical notation and rhythm, as well as developing technical vocal skills. We transition to Concert Choir in the second trimester (November- February), performing in the Winter Concert at the end of February. We finish the year as an ensemble cast for our annual Musical/Show Choir performance in late spring. This group also will serve in various performances at Boulder Creek and around the city throughout the school year, and may serve as a basis for smaller, more advanced groups to develop as musical ambassadors for Boulder Creek to our community. Enrollment in this class is required in order to participate in more advanced opportunities that may develop over the school year.

Recreational Games (6th/7th/8th) This elective will focus on increasing athletic skills, including: strategies of game play, rules of the game, game etiquette, and skills development in games. The games used in this class will be unique and will not be covered in the regular Physical Education class.

Teacher's Assistant (6th/7th/8th) Teacher Assistant position provides students the opportunity to develop skills and behaviors essential for their development in our educational community. Teacher Assistants work under the direction and supervision of an assigned classroom teacher or librarian. Students will develop communication skills, develop ability to work with others and independently, and develop bonds throughout our K-8 community. Students will be placed randomly into Teacher Assistant positions based on the number of requesting teachers.

Science, Technology, Engineering, Math (STEM) (6th/7th/8th) Students in STEM will use both their minds as well as their hands to problem solve. Designing, testing, and redesigning are important aspects of many 21st century careers and this class encourages students to think "outside the box."

- **STEM VEX CREATIVE ROBOTICS WITH COMPUTER SKILLS** - Building and Programming for autonomous operation and computer skills for slide show presentation (computer skills component 8th grade application)
- **STEM VEX ROBOTICS TEAM CHALLENGE** - Team challenge robotics
- **STEM ENGINEERING** - Planning, Drawing, and Building Projects

National Park Explorer (6th/7th/8th) In this elective, students will explore and virtually travel to some of the national parks in the United States. We will look at when they were discovered, the history, the wildlife, geographic locations, how they were designated, and what they look like today. Students will create presentations and dig deeper with peers as they unveil some of our Nation's best kept secrets. Our goal is to inspire a love for the outdoors and exploration!

Graduation Class (6th/7th/8th) Graduation class is oriented toward students who are working on fulfilling the middle school graduation requirements through remediation on i-Ready. Graduation class is assigned to students who need to finish the required 20 i-Ready lessons to remediate a failed grade from 2nd trimester 6th grade through the end of 8th grade. Graduation class will be assigned by teaching and administrative staff in lieu of elective classes.

BC Newsroom (6th/7th/8th) The BC Newsroom Elective will keep middle school students current about what is going on at Boulder Creek! This elective will focus on the following activities:

1. The writing and delivering of daily announcements to middle school students.
2. Creating activity/event promotional posters for school events through graphic design.
3. Promotion of positive school culture - The Boulder Creek Way - via bulletin board design, social media, campus beautification, and the organization and planning of School Spirit Weeks.

Bear Buddies (6th/7th/8th, year-long) "Bear Buddies" as a specific leadership style class. One older buddy is assigned to one younger buddy for the year to help with academic or social support within the younger student's classroom. These kids form bonds and trust to benefit each other. Both younger and older buddies will be selected by teachers. Older buddies will receive ongoing training and social emotional learning strategies when they are not with their buddies.

Strength and Conditioning (6th/7th/8th) Strength and Conditioning is the selection and development of dynamic/static exercises used to improve physical performance. Students at Boulder Creek will benefit from this class by learning the foundational skills of a successful strength and conditioning routine. In this elective, students will complete workouts involving circuits, strength movements, stretching and improve their general athletic body awareness.

Literature in Film (6th/7th/8th) We will compare and contrast books and their film adaptations. We will analyze differences in the two media and discuss why there might be differences. We will also analyze and discuss characters, their decisions, and how those apply to students' lives and current society.

Battle of the Books (6th/7th/8th) This is a team reading challenge that culminates in a trivia game! Supported by libraries across the country, Battle of the Books groups students in teams and gives each team a reading list. As a team, they need to read all the books so that when the day of the big battle comes they will be prepared to answer trivia questions about the books on the list. This elective promotes team building, sportsmanship, literacy, and working toward a final goal - to come out on top as BC's best!

Associated Student Body (ASB) (6th/7th/8th) In this elective, students will have the opportunity to learn about leadership, event planning, and community involvement. Throughout the course, students will gain hands-on experience in organizing and executing school events such as dances, fundraisers, spirit weeks, and community service projects. They will also have the chance to collaborate with their peers, school staff, and community members to make a positive impact on their school environment.



8TH GRADE GRADUATION POLICY

Diploma Requirements

Students must pass all classes between the 2nd trimester of 6th grade and the end of 8th grade OR maintain a 2.0 GPA in 8th grade with no more than one fail between 2nd trimester of 6th grade and the end of 8th grade.*

Attendance Requirements

Students must have 90% (no more than 18 days absent) attendance of the school year. Students with serious medical conditions may have the criteria waived with a doctor's verification and administrator approval. This is not an automatic waiver.

Graduation Ceremony Requirements

Students wishing to participate in the graduation ceremony must:

1. Satisfy all diploma requirements listed above.
2. Attend school 90% of the time.
3. Pay all school fines and fees and turn in all books, uniforms, and other school property.
4. The following conduct during the 8th grade year will in the removal of a student from the graduation ceremony:
    a. Suspension for possession of weapons, drugs, alcohol, or tobacco/vape pens on campus.**
    b. Two combined suspensions of any kind
    c. Police involvement in any school incident *may* result in immediate removal from the ceremony.

Other 8th Grade Graduation Activities:

Participation in other graduation-related activities will be at the discretion of administration.

**Or the equivalent thereof if enrolled at Redding Collegiate Academy*

***A restorative pathway may be considered based on extenuating circumstances, disciplinary history, severity of incident, etc.*

Remediation Plan

Students not meeting diploma requirements will have the opportunity to participate in a Grad Remediation Plan. This allows students to make up any failed courses in language arts, math, history, and/or science. Students must complete the class in accordance with the guidelines provided by administration. Extenuating circumstances may allow for a remediation plan to earn attendance credit by attending Saturday School and/or After-School tutoring hours.

BOULDER CREEK INFORMATION AND SCHEDULES

<table>
<tr><th>2024-2025 Bell Schedule</th><th>Important Information</th><th>Minimum Day Schedule</th></tr>
<tr><td>Kindergarten
8:15 Instruction Begins
9:35 - 9:50 Recess
10:50-11:30 Lunch
2:03 Dismissal</td><td rowspan="2">MINIMUM DAYS – Dismissal at 1:09
Every Monday

HOLIDAYS
9/2 Labor Day
11/11 Veterans’ Day
11/25-29 Thanksgiving Recess
12/20-1/6 Christmas Recess
1/20 Martin Luther King Day
2/17-2/21 February Recess
2/17 President’s Day (observed)
2/18 Lincoln’s Birthday (observed)
4/14-4/21 Spring Recess
5/26 Memorial Day
*June 9th is Emergency Day, if needed</td><td>Kindergarten
8:10 Instruction Begins
9:35 - 9:50 Recess
10:40 - 11:20 Lunch
1:09 Dismissal</td></tr>
<tr><td>Primary (Grades 1-2)
8:15 Instruction Begins
9:35 - 9:49 Recess
11:15 - 11:55 Lunch
2:03 Dismissal</td><td>Primary (Grades 1-2)
8:10 Instruction Begins
9:35 - 9:48 Recess
11:00 - 11:40 Lunch
1:09 Dismissal</td></tr>
<tr><td>3rd Grade
8:15 Instruction Begins
9:55 - 10:09 Recess
11:35 - 12:15 Lunch
2:03 Dismissal</td><td>3rd Grade
8:10 Instruction Begins
9:52 - 10:05 Recess
11:20 - 12:00 Lunch
1:09 Dismissal</td></tr>
<tr><td>4th Grade
8:00 Instruction Begins
9:55 - 10:10 Recess
11:55 - 12:25 Lunch
2:14 Dismissal</td><td>PARENT CONFERENCE DATES
November 18-22
March 17-21</td><td>4th Grade
8:00 Instruction Begins
9:55 - 10:05 Recess
11:40 - 12:15 Lunch
1:09 Dismissal</td></tr>
<tr><td>5th Grade
8:00 Instruction Begins
9:55 - 10:10 Recess
12:00 - 12:30 Lunch
2:14 Dismissal</td><td>TRIMESTER DATES
First Day of School August 14
11/7 First Trimester Ends
3/6 Second Trimester Ends
6/6 Third Trimester Ends
Last Day of School June 6</td><td>5th Grade
8:00 Instruction Begins
9:55 - 10:05 Recess
11:45 - 12:20 Lunch
1:09 Dismissal</td></tr>
<tr><td>6-8th Grades
8:00 Instruction Begins
12:20-12:50 Lunch
2:14 Dismissal</td><td>SCHOOL OFFICE PHONE 224-4140
AFTER SCHOOL PROGRAM 224-0952</td><td>6-8th Grades
8:00 Instruction Begins
12:06-12:36 Lunch
1:09 Dismissal</td></tr>
</table>

FIND OUT MORE ON OUR SCHOOL WEBSITE:

bouldercreek.eesd.net

Information such as the cafe menu, daily schedule, the monthly newsletter, and sports schedules can be accessed on our website.