

## Write Your PIN Number in The Box and Practice On the Pad Below



Each student is assigned a pin number, which they enter into a keypad located by each register to purchase lunch. Your pin number is the same as your \*student ID number (see PowerSchool instructions below). This number stays the same throughout your years with the district. Your pin number is specific to your account and your confidential account information is only seen by the cashier.

### **\*PowerSchool Instructions to find your Student ID:**

- Log into your [PowerSchool Parent Portal Account](#).
- Click the "School Information" icon. You will find it in left hand menu -- third from the bottom.
- "Student number" is your "Student ID".

### **How do I enter my Pin Number in the school cafeteria?**

- Enter your pin number, one key at a time
- The green light will stay on if you are done.
- Press the **Green** key marked "**ENTER**"
- If you make a mistake, press the **Red** key marked "**CLEAR**" and start over.
- If the computer beeps, ask the cashier what to do.