

**Twin Cities International Schools
School Board Meeting**

**Minutes of the School Board Meeting held on Thursday, November 18, 2021 at 4:00 pm at
International Education Center, Room #200**

MEMBERS PRESENT:

Chair Mr. Warsame Shirwa
Parent Representative Abdirazak Botan
Teacher Representative Heidi Tesfaye
Teacher Representative Mr. Cyprian Marubi

ABSENT: Teacher Representative Ms. Marian Aden, Community Representative Mohamed Mumin and
Community Representative Abdi Elmi

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Members Mr. Abdirashid Warsame and Mr. Ismail
Ahmed

ALSO PRESENT: Ms. Kelli Smith, Board Clerk Ms. Justie Vavra and Accountant Mr. Abdulkadir
Salah

1.0 Call to Order

The Chair acknowledged a quorum was present, and thanked them for attending the meeting. Mr.
Warsame opened the meeting at 4:04 pm.

2.0 Open Agenda

Chair acknowledged the Open Meeting.

3.0 Approve Agenda

Mr. Cyprian motioned for the Agenda to be approved. The motion was seconded, and the motion
carried.

4.0 Minutes from the Previous Meeting of October 28, 2021

Ms. Heidi motioned for the Board Meeting Minutes of October 28, 2021 to be approved. The motion
was seconded, and the motion carried.

5.0 Business Arising from the Minutes of October 28, 2021

No business arising from the previous minutes

6.0 Treasurer's Report

6.1 July-October 2021 YTD Report

Mr. Abdulkadir presented the July- October 2021 YTD Report.

Mr. Abdirashid also proposed the idea of giving \$500 to each staff member as a one time stipend on
the December 15 paycheck out of the Fund balance due to additional duties related to COVID - 19
and to show appreciation for all of the hard work from staff.

Mr. Cyprian motioned for the July- October 2021 YTD report to be received. The motion was seconded, and the motion carried.

7.0 Authorizer's Report

Item Tabled

8.0 Director's Report

Mr. Abdirashid reported:

1. Enrollment K-4: 550, 5-8: 460, Total - 1010
2. Election day usage as a polling place was well received by the City of Mpls and our neighbors. All parties plan to continue this partnership in the future.
3. Report Cards were sent home with students in K-4 on Friday, Nov. 12th and were mailed home for students in Grades 5-8. Report cards are also available through the parentvue app in a digital format.
4. PUC Goals -- see annual report and WBWF presentation
5. Last week TCIS hosted visitors from a variety of organizations: a delegation from Puntland (Northern Somalia) University of Science and Technology, Augsburg University Placement Center, Loveworks Academy, Concordia University School of Education, and a delegation from Kisii University in Kenya.
6. Working with Concordia to start a teacher education program / paid internship for people who want to become teachers.

Ms. Heidi motioned for the Director's Report to be approved. The motion was seconded, and the motion carried.

9.0 Other Reports, Discussion, and Action Items

9.1 TCIS Annual Report

The TCIS Annual Report was presented in summary by Ms. Kelli Smith. The Final Report on PUC academic and non-academic goals was stated and approved.

Mr. Botan motioned for the TCIS Annual Report to be approved. The motion was seconded, and the motion carried.

9.2 TCIS Audit Report

Item tabled

9.3 First Policy Readings for the month of November 2021

9.3.1 145 Volunteer Policy

9.3.2 506 Discipline

9.3.3 514 Bullying Prohibition

9.3.3 703 Fund Balance

Ms. Heidi motioned for Policies 145, 506, 514 and 703 to be approved as first readings. The motion was seconded, and the motion carried.

9.4 Final Policy Readings for the month of November 2021

9.4.1 **410 Family Medical Leave**

9.4.2 **413 Harassment and Violence**

9.4.3 **417 Chemical Use and Abuse**

9.4.4 **691 Inclusive Education Plan**

Mr. Cyprian motioned for Policies 410, 413, 417 and 691 to be approved as final readings. The motion was seconded, and the motion carried.

9.5 2021-2022 Calendar changes discussion

Administration proposed changing the schedule so that all staff and students would be off the day after break, Monday January 3 and students would be off January 4 so teachers can have a planning day.

Mr. Botan motioned for the calendar changes to be approved. The motion was seconded, and the motion carried.

9.6 Contract Goals Review

Academic and Non-Academic Goals

Both the academic and non-academic goals were presented during the annual report.

10.0 Adjournment

Ms. Heidi motioned for the meeting to adjourn, noting the time at 4:48 pm. The motion was seconded, and the motion carried.