

**Twin Cities International Schools
School Board Meeting**

Minutes of the School Board Meeting held on Thursday, March 24, 2022 at 3:00 pm on Google Meet.

MEMBERS PRESENT:

Chair Mr. Warsame Shirwa
Teacher Representative Heidi Tesfaye
Teacher Representative Mr. Cyprian Marubi
Teacher Representative Ms. Marian Aden
Community Representative Abdi Elmi

ABSENT: Community Representative Mohamed Mumin and Parent Representative Abdirizak Botan

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Members Mr. Abdirashid Warsame and Mr. Ismail Ahmed

ALSO PRESENT: Ms. Kelli Smith and Board Clerk Ms. Justine Vavra

1.0 Call to Order

Mr. Warsame opened the meeting at 3:06 pm. Mr. Warsame acknowledged a quorum was present, and thanked them for attending the meeting.

2.0 Open Agenda

Mr. Warsame acknowledged the Open Meeting.

3.0 Approve Agenda

Ms. Marian motioned for the Agenda to be approved. The motion was seconded, and the motion carried.

4.0 Minutes from the Previous Meetings

4.1 Minutes from the Previous Meetings of February 17, 2022

Ms. Heidi motioned for the Board Meeting Minutes of February 17, 2022 to be approved. The motion was seconded, and the motion carried.

4.2 Minutes from the Previous Meetings of March 10, 2022

Mr. Cyprian motioned for the Board Meeting Minutes of March 10, 2022 to be approved. The motion was seconded, and the motion carried.

5.0 Business Arising from the Minutes of February 17, 2022 or March 10, 2022

No Business Arising from the Minutes of February 17, 2022 or March 10, 2022.

6.0 Treasurer's Report

6.1 July 2021-February 2022 YTD Report

Item Tabled

6.2 Staff Compensation Discussion

Mr. Abdirashid presented that there is a proposal to increase staff base pay by 3% for the SY 2022-2023 due to cost of living adjustment.

Ms. Marian motioned for the 3% cost of living proposal to be received. The motion was seconded, and the motion carried.

6.3 Preliminary Budget for Fiscal Year 2023 / School Year 2022-2023

Item tabled because the business office employee was unable to attend last minute.

7.0 Authorizer's Report

Item Tabled

8.0 Director's Report

Mr. Abdirashid and Ms. Kelli reported:

1. Enrollment K-4: 544, 5-8:453 -- Total as of 3/18/2022: 997
2. **PUC Goal:** Parent Teacher Conferences were held last week on Thursday afternoon/evening and Friday morning. They were well attended at approx. 85%. In addition, TCIS received a donation of almost \$6000 in books to be given away to students during conferences through a partnership between Mainfreight Shipping Company in Bloomington, MN and a National organization Books In Homes, USA.
3. Access Testing for ELs is completed. Our EL team and District Assessment Coordinator worked diligently to get all the testing completed by the deadline.
4. MCA testing will take place in mid-April.
5. The **PUC Goal Update on Academics** is being postponed from today's presentation due to a robust meeting agenda and Board training. The academic presentation will be provided at the April 2022 Board Meeting

Ms. Marian motioned for the Directors Report to be approved. The motion was seconded, and the motion carried.

9.0 Other Reports, Discussion, and Action Items

9.1 Board Goals

- 9.1.2 Academic Goals- postponed due to a robust meeting agenda and board training
- 9.1.3 Non-Academic Goals- this was addressed in the Director's Report in item #2

9.2 2022-2023 School Year Calendar

Ms. Kelli presented the calendar with a few new updates for next school year.

Mr. Cyprian motioned for the 2022-2023 District Calendar to be approved. The motion was seconded, and the motion carried.

9.3 TCIS Organization Shift Recommendations for SY 2022-2023 Discussion and Approval

Ms. Kelli presented TCIS organizational shift recommendations for SY 2022-2023.

Organizational shifts include a new organizational structure/chart whereby the school begins to function more as a K-8 building and instructional model rather than two separate schools within one district.

Ms. Heidi motioned for the 2022-2023 District Organization Chart and operational shifts to be approved. The motion was seconded, and the motion carried.

9.4 TCIS Board Training on March 24, 2022 at 4:00 pm

There will be a training for school board members immediately following this meeting.

10.0 Adjournment

Mr. Abdirizak motioned for the meeting to adjourn, noting the time at 4:00 pm. The motion was seconded, and the motion carried.