

**Twin Cities International Schools
School Board Meeting**

Minutes of the School Board Meeting held on Thursday, October 22, 2020 at 4:00 pm on Google Meet.

MEMBERS PRESENT:

Chair Mr. Warsame Shirwa
Teacher Representative Ms. Marian Aden
Teacher Representative Mr. Cyprian Marubi
Parent Representative Abdirizak Botan
Community Representative Mohamed Mumin
Community Representative Abdi Elmi

ABSENT: Teacher Representative Ceri Everett

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Members Mr. Abdirashid Warsame and Mr. Ismail Ahmed

ALSO PRESENT: Board Clerk Ms. Justie Vavra, Ms. Kelli Smith, Pillsbury Representative Antonio Cardona, and Accountant Mr. Abdulkadir Salah

1.0 Call to Order

The Chair acknowledged a quorum was present, and thanked them for attending the meeting.
Mr. Warsame opened the meeting at 4:00 pm.

2.0 Open Agenda

Chair acknowledged the Open Meeting.

3.0 Approve Agenda

Ms. Marian motioned for the Agenda to be approved. The motion was seconded, and the motion carried.

4.0 Minutes from the Previous Meetings

4.1 Minutes from the Previous Meetings of September 17, 2020

Mr. Cyprian motioned for the September 17, 2020 minutes to be approved. The motion was seconded, and the motion carried.

5.0 Business Arising from the Minutes of September 17, 2020

No Business Arising from the Minutes of September 17, 2020

6.0 Treasurer's Report

6.1 July – September 2020 YTD Report

Mr. Abdulkadir presented the July- September 2020 YTD Report.

Mr. Mohamed motioned for the July- September 2020 YTD report to be received. The motion was seconded, and the motion carried.

7.0 Authorizer's Report

Item Tabled

8.0 Director's Report

Mr. Abdirashid and Ms. Kelli reported:

Elementary

1. Enrollment total: 1046
2. PUC GOAL UPDATE: Parent Zoom Meetings have approx. 70% family attendance each time we hold these meetings. There have been a few meetings in early August about school reopening and then one on 9/25/2020 about updates on the school year. We have also made several parent videos about our current school operations along with ways for families to access support from the school and how to help students at home with distance learning.
3. We completed the first phase of the playground art project last week. However, due to the cold weather we were not able to bring in students and staff to assist. We are looking forward to the springtime and planning the next phases of the project.
4. Due to logistical difficulties, we have made the decision to hold off on Fall MAP testing until we can hopefully transition into a hybrid instructional program.
5. Also due to technical logistics, we have decided to postpone the Fall Parent/Teacher conferences. Parents are able to chat with teachers at a minimum of 2x per week during office hours and are encouraged to reach out to teachers if they have questions at any other time.

Middle School

1. Student Support: Distance Learning – tutoring/RTI Support
 - Tutoring External/Internal
 - RTI Support
 - Education Assistants – 2 per grade (attendance & parent support)
 - Dean of Students
2. Staff
 - a. Teachers: Working hard to teach (DL) – Google Meets/Google Classroom/Assessment
 - b. Office Staff: Providing support to parents/providing supplies/and calling home
 - c. Dean of Students/Parent Liaison – Collaboration – Assisting Parents and following up with students
 - d. IT: Replacing, fixing, and troubleshooting chromes – Tech (36 new laptops for teachers & 260 chromes for students)
 - e. Parent Meeting: We continue to communicate with parents monthly and also direct them to the school website that is being updated to contain academic resources.

Ms. Marian motioned for Directors Report to be approved. The motion was seconded, and the motion carried.

9.0 Other Reports, Discussion, and Action Items

9.1 Revisiting the Instructional Model (Re-opening Plan - Hybrid - K-2) for Tri 2 of 2020-2021 school year

Ms. Kelli gave a thorough update about the plan to possibly transition to a Hybrid learning model, which is explained clearly in the attachment provided. The advice from all parties is to go slow with this, and it will heavily depend on parent feedback and comfort with sending children to school. There may be a special board meeting on November 11, 2020 to approve this official plan depending on parent feedback and other factors.

9.2 First Policy Readings for the month of October 2020

9.2.1 410 Family Medical Leave

9.2.2 412 Expense Reimbursement

9.2.3 413 Harassment and Violence

Mr. Abdirizak motioned for Policies 410, 412, and 413 to be approved as a first reading. The motion was seconded, and the motion carried.

9.3 Final Policy Readings for the month of October 2020

9.3.1 214 Out of State Travel by School Board Members

9.3.2 414 Mandate Reporting of Child Neglect

9.3.3 416 Drug and Alcohol Testing Policy

9.3.4 726 Group Health Coverage Purchasing

Mr. Abdirizak motioned for Policies 214, 414, 416, and 726 to be approved as a final reading. The motion was seconded, and the motion carried.

9.3 Contract Goals Review

Academic and Non-Academic Goals

Both the academic and non-academic goals were presented during the director's report.

10.0 Adjournment

Mr. Cyprian motioned for the meeting to adjourn, noting the time at 4:48 pm. The motion was seconded, and the motion carried.