

**Twin Cities International Schools
School Board Meeting**

Minutes of the School Board Meeting held on Saturday, November 17, 2018 at 9:00 am, at the International Education Center, 277 12th Ave. N, Room #200, Minneapolis, MN, 55401

MEMBERS PRESENT: Chair Mr. Warsame Shirwa, Teacher Representative Ms. Marian Aden, Teacher Representative Ms. Ceri Everett, Teacher Representative Mr. Cyprian Marubi, Parent Representative Mr. Mohamed Osman, and Parent Representative Mr. Mohamoud Mohamed

ABSENT: Community Representative Abdirizak Hassan

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Member Mr. Faysal Ali

ALSO PRESENT: Mr. Kelli Smith, Ms. Justie Vavra and Accountant Mr. Abdulkadir Salah

1. Call to Order

Chair opened the meeting at 9:04 am. The Chair acknowledged a quorum was present, and thanked them for attending the meeting.

2. Open Agenda

Chair acknowledged the Open Meeting.

Ms. Ceri greeted the group, acknowledged the new TCIS group and announced that there are new teachers who are interested in joining us. The board would like to open the group and listen for people who would like to be more involved in this school board, inviting teachers and community members as these are open meetings.

3. Approve Agenda

Ms. Ceri motioned for the Agenda to be approved. The motion was seconded, and the motion carried.

The audit must be reported by November 30, 2018. There will need to be a special board meeting to approve this item. We will meet November 28, 2018 at 3:15 in room #200.

4. Minutes from the Previous Meeting

4.1 Minutes from the Previous Meeting of October 27, 2018

Mr. Cyprian motioned for the Board Meeting Minutes of October 27, 2018 to be approved. The motion was seconded, and the motion carried.

5. Business Arising from the Minutes of October 27, 2018

There is an update that the building expansion project is progressing and there may be a need to have a special board meeting with more information in the near future.

6.0 Treasurer's Report

6.1 July-October 2018 YTD Report

Mr. Abdulkadir presented the July- October 2018 YTD Report.

The board discussed the hold back and upcoming hope to create a 3-5 year financial plan to finish the building, add playgrounds, create a parent pick up spot, and much more. The board discussed the attempts to fundraise, write grants, and pursue capital fundraising which has it challenges. Ms. Kelli explained some of the process with the building, the struggles and victories and lessons learned along the way.

Ms. Ceri motioned for the July- October 2018 YTD report to be received. The motion was seconded, and the motion carried.

7.0 Authorizer's Report

Item Tabled

8.0 Director's Report

Mr. Faysal and Ms. Kelli reported:

Director Notes - 11/2018

1. Current enrollment for TCIS is 1,046. We are tracking 36 kids over projected budget: 585 in k-4 and 461 in 5-8. This is low for K-4 and high for 5-8. There will be a plan for middle school enrollment to keep class sizes manageable.

The enrollment discussions were valuable. There was brainstorming about different scheduling for middle school, adding electives like coding and other 21st century education options. One area all of our students would do well with is life skills. There was also a request for Somali classes.

1. EL program discussions. There will be a need to have a case load for EL teachers, so they will service a certain number of students. There are 400 EL students at elementary school and 2 EL teachers. In the 5-8 program, there are 155 students needing services and 2 teachers to service these students. We are proposing to add at least 1 additional EL teacher to focus on the 152 students who are on the cusp of moving out of the program.

Mr. Cyprian motioned for Director's Report to be approved. The motion was seconded, and the motion carried.

9.0 Other Reports, Discussion, and Action Items

9.1 TIES Annual Report

The TIES Annual Report was presented in summary by Ms. Kelli Smith. The Final Report on PUC academic and non-academic goals was stated and approved.

Ms. Marian motioned for the TIES Annual Report to be approved. The motion was seconded, and the motion carried.

9.2 MIMS Annual Report

The MIMS Annual Report was presented in summary by Mr. Faysal. The Final Report on PUC academic and non-academic goals was stated and approved.

The board discussed different models for the 5th grade students. There will be further discussion on this topic and hopefully changes in best interest of meeting the needs of these students.

There was extensive discussion about the logistics of how to roll out this merger at the state level with testing, school names, data, and more. This will be a process to figure out how it will all fit together. This is also a warning that next year the numbers may look off, but this is only because it is a process for all parties involved.

Ms. Ceri motioned for the MIMS Annual Report to be approved. The motion was seconded, and the motion carried.

9.3 TIES Audit Report

Item tabled.

9.4 MIMS Audit Report

Item tabled.

9.5 First Policy Readings for the month of November 2018

9.5.1 410 Family Medical Leave

9.5.2 413 Harassment and Violence

9.5.3 417 Chemical Use and Abuse

9.5.3 691 Inclusive Education Plan

Ms. Marian motioned for Policies 410, 413, 417, and 691 to be approved as first readings. The motion was seconded, and the motion carried.

9.6 Final Policy Readings for the month of November 2018

9.6.1 406- Public and Private Personnel Data

9.6.2 100A- Complaint Process

9.6.3 401 - Equal Employment Opportunity

9.6.4 420 - Students and Employees with AIDS and Other Communicable Diseases

and Infectious Conditions

Ms. Ceri motioned for Policies 406, 100A, 401, and 420 to be approved as final readings. The motion was seconded, and the motion carried.

10.0 Adjournment

Ms. Ceri motioned for the meeting to adjourn, noting the time at 10:20 am. The motion was seconded, and the motion carried.