

**Twin Cities International Schools
School Board Meeting**

Minutes of the School Board Meeting held on Saturday, December 15, 2018 at 9:00am, at the International Education Center, 277 12th Ave. N, Room #126, Minneapolis, MN, 55401

MEMBERS PRESENT: Chair Mr. Warsame Shirwa, Teacher Representative Ms. Marian Aden, Teacher Representative Ms. Ceri Everett, and Teacher Representative Mr. Cyprian Marubi

ABSENT: Community Representative Abdirizak Hassan, Parent Representative Mr. Mohamoud Mohamed, and Parent Representative Mr. Mohamed Osman

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Member Mr. Abdirashid Warsame and Mr. Faysal Ali

ALSO PRESENT: Auditor Mr. Stephen Helle, Board Clerk Ms. Justie Vavra and Accountant Mr. Abdulkadir Salah

1.0 Call to Order

Chair opened the meeting at 9:14am. The Chair acknowledged a quorum was present, and thanked them for attending the meeting.

2.0 Open Agenda

Chair acknowledged the Open Meeting.

3.0 Approve Agenda

Ms. Shannon motioned for the Agenda to be approved. The motion was seconded, and the motion carried.

4.0 Minutes from the Previous Meetings

4.1 Minutes from the Previous Meetings of November 17, 2018

Mr. Faysal motioned for the Board Meeting Minutes of November 17, 2018 to be approved. The motion was seconded, and the motion carried.

5.0 Business Arising from the Minutes of November 17, 2018

No Business Arising from the Minutes of November 17, 2018.

6.0 Audit's Report

The Audit's Reports for TIES and MIMS was presented by guest Mr. Stephen Helle. Ms. Ceri motioned for the Audit's Report to be approved. The motion was seconded, and the motion carried.

7.0 Treasurer's Report

7.1 July 2015-November 2018 YTD Report

Mr. Abdulkadir noted the July- November 2018 YTD Report.

Ms. Marian motioned for the July- November 2018 YTD report to be received. The motion was seconded, and the motion carried.

8.0 Authorizer's Report

Item Tabled

9.0 Director's Report

Mr. Abdirashid reported:

K-4 Report

1. Current Enrollment K-4 is 581, 5-8 is 464, total - 1045.
2. Trimester 1 report cards were sent home last Friday.
3. We continue to work on getting the building finalized with several items taking place over winter break such as the dry food storage and prep room on 1st floor, 3 window replacement, blinds being installed for most new classrooms and offices and the center stairwell being painted. Storage areas have been or are being organized and items are on order and should be installed to complete new rooms in early January such as classroom cabinets and bulletin/whiteboards.
5. Winter Break is quickly approaching. The school will be closed from Mon. Dec. 24, 2018 through Wed. Jan. 2nd, 2019. We resume school with students on Thursday, Jan. 3rd, 2019.
- 6a. PUC Goal Update: Winter MAP testing will take place the week of Jan. 14th - Jan. 24th.
- 6b. PUC Goal Update: 94.8% of parents participated in Fall Conferences for K-4 and 91.7% for 5-8 grades for a total of 93.3%.
7. PUC completed their annual site visit on Monday, Dec. 10th, 2018.

5-8 report

1. 12/14 we had our honor roll assemblies with the students.
2. Grade reports for Trimester 1 have been mailed home.
3. Trimester 2 started on December 3rd.
4. Paper grade reports are going home every other Friday now since the parent mobile app does not show standards based grading.

Ms. Ceri motioned for Directors Report to be approved. The motion was seconded, and the motion carried.

10.0 Other Reports, Discussion, and Action Items

10.1 First Policy Readings for the month of December 2018

10.1.1 506 Discipline

10.1.2 514 Bullying Prohibition

10.1.3 703 Fund Balance

Ms. Ceri motioned that the policy reading procedure be reevaluated, discussed, and changed at the end of the school year. The motion was seconded, and the motion carried.

Mr. Cyprian motioned for Policies 506, 514, and 703 to be approved as first readings. The motion was seconded, and the motion carried.

10.2 Final Policy Readings for the month of December 2018

10.2.1 **410 Family Medical Leave**

10.2.2 **413 Harassment and Violence**

10.2.3 **417 Chemical Use and Abuse**

10.2.4 **691 Inclusive Education Plan**

Ms. Ceri motioned for Policies 410, 413, 417, 691 to be approved as final readings. The motion was seconded, and the motion carried.

10.3 Board Training Plan

The school board academy will cover the need for continual board training. There are two board members who will need to find another location to attend which will fulfill their requirements as well.

11.0 Adjournment

Mr. Cyprian motioned for the meeting to adjourn, noting the time at 10:14am. The motion was seconded, and the motion carried.