

**Twin Cities International Schools  
School Board Meeting**

**Minutes of the School Board Meeting held on Saturday, February 23, 2019 at 9:00 am, at the International Education Center, 277 12<sup>th</sup> Ave. N, Room #200, Minneapolis, MN, 55401**

**MEMBERS PRESENT:** Chair Mr. Warsame Shirwa, Community Representative Abdirizak Hassan, Parent Representative Mr. Abdullahi Hassan/Mohamoud Mohamed, Parent Representative Mr. Mohamed Osman, Teacher Representative Mr. Cyprian Marubi

**ABSENT:** Teacher Representative Ms. Marian Aden, Teacher Representative Ms. Ceri Everett

**EX-OFFICIO MEMBERS PRESENT:** Ex-Officio Member Mr. Abdirashid Warsame and Mr. Faysal Ali

**ALSO PRESENT:** Mr. Jama Warsame, Ms. Samantha Diaz, Ms. Justie Vavra and Accountant Mr. Abdulkadir Salah

**1.0 Call to Order**

Mr. Warsame opened the meeting at 9:09 am. Mr. Warsame acknowledged a quorum was present, and thanked all for attending the meeting.

**2.0 Open Agenda**

Mr. Warsame acknowledged the Open Meeting.

**3.0 Approve Agenda**

Mr. Abdirizak motioned for the Agenda to be approved. The motion was seconded, and the motion carried.

Mr. Warsame proposed to nominate Mr. Jama Warsame as a school board member.

Mr. Mohamed Osman motioned to nominate Mr. Jama Mohamed as a TCIS school board member. The motion was seconded, and the motion carried. We welcome Mr. Jama to the school board.

**4.0 Minutes from the Previous Meetings**

**4.1 Minutes from the Previous Meetings of January 23, 2019**

Mr. Warsame motioned for the Board Meeting Minutes of January 23, 2019 to be approved. The motion was seconded, and the motion carried.

**5.0 Business Arising from the Minutes of January 23, 2019.**

No Business Arising from the Minutes of January 23, 2019.

**6.0 Treasurer's Report**

**6.1 July 2018-January 2019 YTD Report**

Mr. Abdulkadir presented the July 2018- January 2019 YTD Report.

The board discussed that most of the expenditures exceeding the budget are connected to outfitting a new building- classrooms, smartboards, security cameras, and more. Also for staff training there are many new teachers who have been sent to additional classroom management training. We are saving money on our utility bills with the renovation. Overall we are still looking at a positive variance.

Mr. Abdirizak motioned for the July 2018-January 2019 YTD report to be received. The motion was seconded, and the motion carried.

## **7.0 Authorizer's Report**

Ms. Samantha Diaz is here today as a representative of Pillsbury. She shared that Pillsbury views themselves as a partner beyond Authorizer of TCIS. There is a monthly directors meeting in which the communication is open for all to connect. TCIS is a high performing school which serves as a leader within other charter schools Pillsbury oversees. Ms. Diez mentioned to please stay connected as to how we can be a support and help. March 9 is a date to note as they are finalizing the board academy.

Mr. Abdirizak motioned to approve the Authorizer's report. The motion was seconded, and the motion carried.

## **8.0 Director's Report**

Mr. Abdirashid reported  
Director's Report 2/23/19

1. Enrollment as of 2/21/19 = **1035 Total**  
(589 Gr. K-4; 446 Gr. 5-8)
2. Due to extreme cold and snow we have had to cancel school 6 days since our last board meeting. Jan. 28, 29, 30 & 31, 2019; Feb. 8, 2019; and Feb. 20, 2019. This uses up the reserve days in our school calendar bringing us to 165 student contact days which still meets the state minimum requirements. While the Governor said he would "forgive" 2 days of school closings there is still some debate about whether or not that will take legislative action to actually be true. As of now we do not need to add any additional days to the calendar but the board will need to approve a modified calendar at the March or April board meeting (once we get through the weather threat of winter) confirming our days off.
3. **PUC Goal Updates:** Due to weather we had to cancel the winter Parent/Teacher Conference night. We are asking the board to reschedule this night for Thursday, March 14th from 4-8pm.
4. **PUC Goal Updates: K-4 MAP testing data:**  
**Math** 48.5% of students were at or above grade level for proficiency and 50.4% of students met their Fall to Winter growth target.  
**Reading:** 42.1% of students were at or above grade level for proficiency and 46.3% of students met their Fall to Winter growth target.
5. We are currently in the middle of ACCESS testing for ELs which is going well.
6. Trimester 2 ends on March 8th so report cards will be available for parents at the new Parent/Teacher Conference night on Thurs. March 14 or will be sent home on Friday, March 15th.

Mr. Abdullahi Hassan motioned for Director's Report to be approved. The motion was seconded, and the motion carried.

## **9.0 Other Reports, Discussion, and Action Items**

### **9.1 First Policy Readings for the month of February 2019**

#### **9.1.1 524 Internet Acceptable Use Policy**

#### **9.1.2 531 The Pledge of Allegiance**

#### **9.1.3 533 Wellness**

Mr. Abdullahi Hassan motioned for Policies 524, 530, and 533 to be approved as first readings. The motion was seconded, and the motion carried.

## **9.2 Final Policy Readings for the month of February 2019**

### **9.2.1 725 General Records Retention**

### **9.2.2 521 Student Disability Nondiscrimination**

### **9.2.3 522 Student Sex Nondiscrimination**

Mr. Abdullahi Hassan motioned for Policies 725, 521, and 522 to be approved as final readings. The motion was seconded, and the motion carried.

## **9.3 Succession Plan**

The need for a succession plan came from an unfortunate situation at a different charter school in which the director unexpectedly passed away which created a stressful situation at the school. This is a preventative plan to have in place to avoid chaos at TCIS. We will merge the existing policy regarding this content with this new information presented today.

Mr. Abdirizak motioned to approve the succession plan. The motion was seconded, and the motion carried.

## **9.4 2019-2020 School Year Calendar Discussion**

Parents and teachers are asking about the 2019-2020 school year calendar. These decisions are based on what is best for student learning. Holidays, snow days, conferences, summer break, and more make this a complicated topic. There will be a special meeting which will be opened up to discuss this topic and this information will be presented at the board meeting next month.

## **9.5 Board Goals**

9.5.1 Academic Goals- discussed in Director's Report item #4

9.5.2 Non-Academic Goals- Director's Report item #3

## **10.0 Adjournment**

Mr. Abdullahi Hassan motioned for the meeting to adjourn, noting the time at 11:02 am. The motion was seconded, and the motion carried.