

**Twin Cities International Schools  
School Board Meeting**

**Minutes of the School Board Meeting held on Thursday, May 18, 2023, at 4:00 p.m. –  
Virtual Zoom Meet**

**MEMBERS PRESENT:**

Chair Mr. Warsame Shirwa  
Parent Representative Abdirazak Botan  
Teacher Representative Ms. Marian Aden  
Teacher Representative Mr. Cyprian  
Marubi

**ABSENT:** Community Representative Mr. Abdi Elmi, Ms. Heidi Tesfaye, Teacher Representative.

**EX-OFFICIO MEMBERS PRESENT:** Mr. Abdirashid Warsame, Mr. Ismail Ahmed,

**ALSO PRESENT:** Mr. Mohamed Egeh - Business Office Management

**1.0 Call to Order**

Board Chair opened the meeting at 4:10 p.m. Mr. Warsame acknowledged a quorum was present, and thanked them for attending the meeting.

**2.0 Open Agenda**

Mr. Warsame acknowledged the Open Meeting.

**3.0 Approve Agenda**

Ms. Marian motioned for the agenda to be approved. The motion was seconded by Mr. Cyprian, and the motion carried.

**4.0 Minutes from the Previous Meeting of April 27th, 2023**

Ms. Marian motioned for the Board Meeting Minutes of April 27th, 2023 to be approved. The motion was seconded by Mr. Abdirazak, and the motion carried.

**5.0 Business Arising from the Minutes of April 27th, 2023**

All business arising from the previous board meeting are included in the agenda.

**6.0 Treasurer's Report**

**6.1 April 30th, 2023 2023 YTD**

Mr. Mohamed Egeh presented the Treasurer's Report.

Mr. Abdirazak motioned for the Treasurer's Report to be received. The motion was seconded by Mr. Cyprian, and the motion carried.

**7.0 Authorizer's Report**

Item Tabled

## **8.0 Director's Report**

Mr. Abdirashid reported:

1. Enrollment Status: 920 Students (K-5: 602; 6-8: 318)
2. April was a countdown month to the MCA tests for students in grades 3-8. MCA PREP Knowledge Bowl Student council prepared an MCA Prep Quiz Bowl for foundations Friday 4/14. The MCA was successfully completed before the deadline of May 5, 2023.
4. MAP Tests: Map Reading - Tuesday & Wednesday, May 16th-17th. MAP Math Tuesday and Wednesday, May 23rd - 24th.
5. We had an ALL staff meeting on Monday, April 24, 2023, from 3:00-3:45 pm in the 2nd Floor Commons. We discussed the 2024-25 school year and the process for employment agreements. We will start the employment agreement process for the 2023-24 school year the week of April 24th, 2023 - annual contracts.
6. The week of May 8th, 2023 to May 12th, 2023 was TCIS STAFF APPRECIATION WEEK! We planned an exciting daily treat for the staff! As part of Staff Appreciation Week, students wrote; Thank You quotes/notes to all staff this past week as a surprise.
7. Ubah Medical Academy US Social Studies students came to present to the 7th grade students on various US history topics.
8. May 15th after school All Staff meeting to look at the still embargoed MCA test results.
9. The 8th-grade class visited Ubah Medical Academy for a high school tour and experience to get them ready for next year wherever they may attend.
10. Plans are underway for the 5th-grade transition-to-middle school orientation
11. Monday, May 29, 2023, Memorial Day weekend No School.
12. 2023 KG & 8th grades Graduation Plans: Teams have started to meet and plan for the graduations which will be held on Wednesday, June 7, 2023.

13. Any other Business:

Academic Goals Achieved: TCIS K-5 students have answered 1 million IXL math questions as of Monday, April 3rd!

Non-Academic Goals Achieved

MOTION THAT THE DIRECTOR'S REPORT BE RECEIVED.

Mr. Abdirazak motioned for the Director's Report to be received. The motion was seconded by Mr. Cyprian, and the motion carried.

## **9.0 Other Reports, Discussion, and Action Items**

### **9.1 First Policy Readings for the Month of April 2023**

- 9.1.1 415 Mandate Reporting of Maltreatment of Vulnerable Adults**
- 9.1.2 495 Communication Policy**
- 9.1.3 612 Title 1: Parent Involvement**
- 9.1.4 616 School District Accountability**
- 9.1.5 801 Equal Access to School Facilities**
- 9.1.6 806 Crisis Management**

MOTION THAT POLICIES 415, 495, 612, 616, 801, AND 806 BE APPROVED AS FINAL READINGS.

Mr. Cyprian motioned for Policies 415, 495, 612, 616, 801 and 806 to be approved as final readings. The motion was seconded by Abdirazak and the motion carried.

### **9.2 Board Goals**

**9.2.1** Academic and Non-Academic Goals were received and approved as mentioned in the Director's Report.

### **9.3 School Board Meeting Schedule 2023-2024 Discussions**

MOTION THAT THE 2023-2024 School Board Meeting Schedule be approved.

Mr. Cyprian motioned for the 2023-2024 School Board Meeting Schedule Calendar to be approved. The motion was seconded by Ms. Marian, and the motion carried.

### **9.4 Approval of Food Service management Contract (June 1, 2023 to June 30, 2024)**

MOTION THAT THE FOOD SERVICE MANAGEMENT CONTRACT WITH CKC FOODS (JUNE 1, 2023 - JUNE 30, 2024) BE APPROVED.

Mr. Abdulrazak motioned for the Jun 20, 2023 to June 30, 2024 Food Service Contract with CKC Foods be approved. The motion was seconded by Ms. Marian, and the motion carried.

## **10.0 Adjournment**

MOTION THAT THE MAY MEETING BE ADJOURNED.

Mr. Cyprian motioned for the meeting to be adjourned, noting the time at 4:58 p.m. The motion was seconded by Mr. Abdirazak, and the motion carried.