

# Twin Cities International Schools

## School Board Meeting

Minutes of the School Board Meeting held on **Thursday, April 18, 2024** at 4:00 PM  
Twin Cities International Schools, 277 12th Ave N. Room #200, Mpls, MN 55401

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### Members Present

**Chair Mr. Warsame Shirwa**

**Teacher Representative Ms. Heidi Tesfaye**

**Parent Representative Amaal Warfa**

**Community Representative Mr. Jimmy Engler**

### Members Absent

**Parent Representative Zeinab Abdulla**

**Parent Representative Mr. Abdirazak Botan**

#### 1. Call to Order

**Mr. Warsame, The Chair**, called the meeting to order at **4:01 PM** and acknowledged a quorum was present, and thanked them for attending the meeting. **Mr. Abdirashid, Mr. Ismail, Ms. Kelli and Mohamed Egeh** were welcomed as the Ex-Officio's. **Ms. Abshira**, Board Clerk was also welcomed to the meeting.

#### 2. Open Agenda

**Mr. Warasme** acknowledged the open meeting.

#### 3. Approve Agenda

**MOTION that the April 18, 2024 agenda be approved.**

Heidi motioned for the Board Meeting agenda of **April 18, 2024** to be approved as amended. The motion was seconded and the motion carried.

#### 4. Minutes from the Previous Meetings

##### 4.1 Minutes of March, 2024 Meeting

**MOTION: THAT THE MINUTES OF March 14, 2024 BOARD MEETING BE APPROVED.**

Jimmy motioned for the Board Meeting minutes of March 14, 2024 to be approved as corrected. The motion was seconded and the motion carried

#### 5. Business Arising from the Minutes of March 14, 2024

All business arising from the previous board meeting are included in the agenda.

#### 6. Treasurer's Report

##### 6.1 July- April 2024 YTD Report

**MOTION: THAT THE JULY-APRIL 2024 YTD REPORT BE APPROVED.**

Mohamed Egeh presented the Treasurer's Report.

Ms. Heidi motioned for the Treasurer's Report to be approved. The motion was seconded and the motion carried.

**7. Authorizer's Report -**

MOTION: THAT THE AUTHORIZER'S REPORT BE APPROVED.

Director's participated in PUC monthly meetings and reported back to the Board about agenda meetings.

**8. Director's Report**

MOTION: THAT THE DIRECTOR'S REPORT BE RECEIVED.

Amaal motioned to approve the directors report.

***TCIS Board Meeting***

***Executive Director's Report to the Board***

***Thursday, April 18th, 2024, @ 4:00 pm***

***In-Person: TCIS Board Room - #200***

1. Enrollment Update: **District 944 (K-5 608; MS 336)**.
2. Staff and Students resumed school on **Monday, April 15 2024** after a restful Spring Break.
3. On **March 19, 2024**, a trained representative on behalf of the Minnesota Department of Education visited Twin Cities International Schools to observe the administration of the Science MCA for grade 5. MDE feedback:  
*"The staff were professional and courteous throughout the visit. The test administrator actively monitored the room, testing tickets remained secure. They were properly collected, it did not appear that any prohibited devices were accessible, the test script was properly used, and privacy screens were necessary. They were implemented correctly, and no prohibited materials were visible on the classroom walls. Overall testing was done efficiently and effectively. Policies and procedures related to test security were in place."* No MDE follow-up is required based on this feedback.
4. **MCA Testing Grades 3 -8:** Math - Wednesday (4/17) & Thursday (4/18)  
Reading - Tuesday (4/23) & Wednesday (4/24).
5. **Semester 2:** Beginning of quarter 4 - the last quarter of the School Year!
6. Any other Business:  
Academic Goals Achieved: Assessments: MCA Testing; Begin Quarter 4  
Non-Academic Goals Achieved: **Tuesday, May 7** - 8th-grade Visit to UMA (details to come).

**9. Other Reports and Action Items**

**9.1 First Policy Readings for the month of April 2024**

- 9.1.1 **415 Mandate Reporting of Maltreatment of Vulnerable Adults**
- 9.1.2 **495 Communication Policy**
- 9.1.3 **612 Title 1: Parent Involvement**
- 9.1.4 **616 School District Accountability**
- 9.1.5 **801 Equal Access to School Facilities**
- 9.1.6 **806 Crisis Management**

MOTION THAT FIRST READINGS FOR POLICIES 415,495,612,616,801 & 806 BE APPROVED.

Jimmy motioned that policies 415,495,612,616,801 & 806 be approved as first readings.

**9.2 Final Policy Readings from the month of March, 2024**

- 9.2.1 **402 Disability Nondiscrimination**
- 9.2.2 **418 Drug Free Workplace/Drug Free School**
- 9.2.3 **502 Search of Student Lockers, Desks, Personal Possessions and Student's Person**
- 9.2.4 **722 Public Data Requests**

MOTION THAT POLICIES 402, 418, 502 & 722 BE APPROVED AS FINAL READINGS.

Heidi motioned that policies 402, 418, 502 & 722 be adopted & approved as final readings. The motion was seconded and the motion carried.

**9.3 Board Goals**

Academic and Non-Academic goals were received and approved as mentioned in the Director's Report.

**9.4 School Year 2024-2025 Calendar**

MOTION: THAT THE SY 2024-2025 CALENDAR BE APPROVED.

**10. Adjournment**

**Motion that the April meeting be adjourned.**

Heidi motioned for the meeting to be adjourned, noting the time at 4:30PM. The motion was seconded and the motion carried.

\*If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.