

**EASTAMPTON TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**May 24, 2016**

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:05 p.m. by Susan Taylor, President.

**FLAG SALUTE**

**PUBLIC ANNOUNCEMENT:** In compliance with the Open Public Meeting Law, public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 12, 2016.
- B. Mailed written notice to the *Burlington County Times* on January 12, 2016.
- C. Filed written notice with the Clerk of Eastampton Township on January 12, 2016.
- D. Filed written notice with the secretary of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**ROLL CALL:**

Susan Taylor, President - present  
 Samantha Zazzo, Vice President - present  
 Brian Curtis - present  
 Len DiGiacomo - present  
 Glenn Forney - present  
 Deanna McGinnis - present  
 James Southard - present

Robert A. Krastek, Ed.D., Superintendent of Schools  
 Marian Smith, Business Administrator/Board Secretary

**FIRE EXITS**

**PRESENTATION:**

- A. Students of the Month—Dr. Krastek, Superintendent/Principal

**NEW BUSINESS:** (Susan Taylor, President)

Mrs. Taylor addressed the public in attendance summarizing the Board's selection process over the past few months for the position of Superintendent/Principal. She introduced Mr. Ambrose F. Duckett, III as Eastampton's new Superintendent/Principal effective July 1, 2016.

**A. Action Items:**

On a motion by Susan Taylor, seconded by Samantha Zazzo, action item #1 was approved.  
 Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve rescind the remainder of the Contract between the Eastampton Board of Education and Robert Krastek as Superintendent/Principal effective June 30, 2016.

On a motion by Susan Taylor, seconded by Glenn Forney, action item #2 was approved. Roll call vote: Unanimous. Motion carried.

- 2) Recommend the Board approve the job title/position of Director of Transition Services.

On a motion by Susan Taylor, seconded by Brian Curtis, action item #3 was approved. Roll call vote: Unanimous. Motion carried.

- 3) Recommend the Board appoint Robert Krastek as Director of Transition Services from July 1, 2016 to August 31, 2016.

On a motion by Susan Taylor, seconded by Len DiGiacomo, Samantha Zazzo, Brian Curtis, Glenn Forney, Deanna McGinnis and James Southard, action item #4 was approved. Roll call vote: Unanimous. Motion carried.

- 4) Recommend the Board approve the following resolution appointing Ambrose F. Duckett, III as Superintendent/Principal effective July 1, 2016:

**RESOLUTION OF THE  
EASTAMPTON TOWNSHIP BOARD OF EDUCATION  
APPROVING EMPLOYMENT CONTRACT  
FOR SUPERINTENDENT OF SCHOOLS**

**WHEREAS**, the Board of Education of the Township of Eastampton ("Board of Education") desires to hire Ambrose F. Duckett III ("Duckett") as the Superintendent of Schools/Principal for the Eastampton School District commencing on July 1, 2016; and,

**WHEREAS**, N.J.S.A. 18A:17-15 et. seq. requires that the Board of Education provide Duckett with a written Employment Agreement; and,

**WHEREAS**, the parties have negotiated the terms and conditions of an Employment Agreement, with a term commencing on July 1, 2016 through June 30, 2019; and

**WHEREAS**, the Board of Education has submitted the Employment Agreement to the Burlington County Executive County Superintendent of Schools, Todd Flora, for review and approval pursuant to N.J.S.A. 18A:7-8(j) and N.J.A.C. 6A:23A-3.1; and,

**WHEREAS**, approval of the Employment Agreement between the Board of Education and Duckett by ECS Flora was received by letter dated May 23, 2016; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Eastampton as follows:

1. The Board of Education approves entering into an Employment Agreement with Ambrose F. Duckett III for a period commencing on July 1, 2016 to June 30, 2019.
2. The Board of Education approves the appointment of Ambrose F. Duckett III as Superintendent of Schools/Principal in accordance with said Agreement.

**PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)**

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public, however, if your questions or comments pertain to

litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

-Mrs. da Silva asked if Mr. Duckett's current position would be replaced. Mrs. Taylor responded that the Board has several options to explore and that a plan will be in place by September.

**APPROVAL OF MINUTES: (15-16-68)**

On a motion by Susan Taylor, seconded by Samantha Zazzo, the following minutes were approved. Roll call vote: Unanimous. Motion approved.

April 21, 2016 (Exec Session)

April 26, 2016 (Regular and Exec Sessions)

May 4, 2016 (Exec Session)

**SUPERINTENDENT'S REPORT: (Robert A. Krastek, Ed.D., Superintendent/Principal)**

**A. Action Items:**

On a motion by Glenn Forney, seconded by Len DiGiacomo, action items # 1 and #3 were approved. Roll call vote: Unanimous. Motion carried. NOTE: Action Item #2 was tabled.

- 1) Recommend the Board approve the HIB reports dated April 26 and May 4, 2016. (15-16-69)
- 3) Recommend the Board approve the following resolution for Eastampton Township's Safe Routes to School grant:

**RESOLUTION OF THE BOARD OF EDUCATION OF EASTAMPTON TWP SCHOOL DISTRICT  
SUPPORTING THE TOWNSHIP OF EASTAMPTON  
SAFE ROUTES TO SCHOOL PROJECT AND THE APPLICATION  
FOR SAFE ROUTES TO SCHOOL FUNDING TO MAKE INFRASTRUCTURE IMPROVEMENTS  
THAT WILL IMPROVE THE WALKING AND BIKING ENVIRONMENT FOR STUDENTS**

**WHEREAS**, it is our understanding that the Township of Eastampton proposes a multi-use path which connects the existing multi-use paths from the Manor House, the school parking lots, Cliver Park and the path to Nottingham Way. In addition, the project will include the replacement of deteriorated sidewalk, installation of bicycle safe grates, 'N-Eco' inlet heads, and ADA ramps along the pedestrian walkways that connect Knightsbridge Road to the Eastampton Community School, and

**WHEREAS**, this project serves school walkers and bicyclists on the route to the school; and,

**WHEREAS**, this Safe Routes to School Project will provide a much needed safety improvement in the area and will clearly provide a much safer transportation experience for student walkers and bike riders, as well as students with disabilities and the general population of pedestrians and bicyclists in the Township of Eastampton; and,

**WHEREAS**, the project will make the route to one of the District's schools, much safer; and,

**WHEREAS**, it is our belief that the proposed activities are consistent with the goals of the Safe Routes to Schools program and the policies of the Eastampton Township School District, and that funding this project would provide a significant opportunity for the Township of Eastampton to improve student safety in the Township of Eastampton.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF EASTAMPTON TOWNSHIP SCHOOL DISTRICT AS FOLLOWS:**

The Eastampton Township School District fully supports the Township of Eastampton's efforts in seeking New Jersey Department of Transportation Safe Routes to Schools funds and will collaborate to support the goals of the project, namely, to improve safety, encourage walking and biking to school, and to improve the walking and biking environment for students of the district and other users of the routes.

**PERSONNEL: (Sue Taylor, Chairperson)****A. Action Items:**

On a motion by Susan Taylor, seconded by James Southard, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board rescind the SY 2016-2017 contract for an employee whose name is on file in the Superintendent's office.
- 2) Recommend the Board approve the addition of Julie Machon to the list of District substitutes, pending completion of paperwork.
- 3) Recommend the Board approve Michael Shoukry as a homebound instructor effective May 16, 2016 through the end of the school year.
- 4) Recommend the Board approve the employment of the following staff members for the 2016-2017 school year:

Jennifer Greenewald	Recess Aide
Cheryl Ann Stranahan	Recess Aide
Teodora Worley	Cafeteria Aide

**FINANCE: (Glenn Forney, Chairperson)****A. Discussion Items:**

- 1) RFQ for District Auditor – due May 11, 2016 – one proposal received
- 2) RFQ for All Inclusive Special Ed. Services – due May 11, 2016 – four proposals received

**B. Action Items:**

On a motion by Glenn Forney, seconded by Deanna McGinnis, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following payrolls:
  - a) May 15, 2016 – \$288,489.82
  - b) May 31, 2016 - \$306,645.39
- 2) Recommend the Board approve the following invoices for payment: **(15-16-70)**
  - a) Regular Bills - \$ 264,637.31
- 3) Recommend the Board approve the following Student Activity expenses:

1404	4/22/2016	George Guzdek -(Softball Umpire - 4/13/16)	\$	(78.00)
1405	4/22/2016	Anthony Perry (Baseball Umpire - 4/13/16)	\$	(75.00)
1406	4/22/2016	Edward Lewis (Baseball Umpire - 4/15/16)	\$	(75.00)
1407	4/22/2016	Edward Moore (Softball Umpire - 4/ 5/16)	\$	(78.00)
1408	4/22/2016	Mike Golenda (Baseball Umpire - 4/18/16)	\$	(75.00)
1409	4/22/2016	Nicholas (Softball Umpire - 4/18/16)	\$	(78.00)
1410	4/25/2016	Philly Pretzel Factory (Inv. 16113-1-200 pretzels) 8th Gr	\$	(62.00)
1411	4/25/2016	Doris Berdugo (reimb. for supplies) 8th Gr	\$	(38.58)
1412	4/27/2016	Ron Milke (DJ for Community Basketball Game 4/29/16) 8th Gr	\$	(180.00)

1413	4/28/2016	Pat's Pizza (10 pizzas for Comm Basketball Game 4/29) 8th Gr	\$	(72.00)
1414	4/28/2016	Philly Pretzel Factory (Inv.#16120-1 - 200 pretzels) 8th Gr	\$	(62.00)
1415	4/28/2016	Jason Haines (Baseball Umpire - 4/25/16)	\$	(75.00)
1416	4/29/2016	Adventure Aquarium (Conf#180935) 3rd Gr fieldtrip 6/10/16	\$	(1,357.50)
1417	5/4/2016	Please Touch Museum - KDG fieldtrip - 5/6/16	\$	(1,547.00)
1418	5/6/2016	Treasurer State of NJ - 4th Gr fieldtrip - 5/26/16	\$	(396.00)
1419	5/9/2016	Philly Pretzel Factory (Inv.#16130-2 - 275 pretzels) 8th Gr	\$	(90.50)
1420	5/11/2016	Philly Pretzel Factory (Inv.#16132-1 50 pretzels) 8th Gr	\$	(15.50)
1421	5/12/2016	VOIDED		
1422	5/12/2016	The Franklin Institute - Inv. # 121301 - 6th gr fieldtrip - 6/2/16	\$	(1,036.65)
1423	5/12/2016	Hershey Park Group Sales - 8th gr trip - 6/3/16	\$	(4,420.15)
1424	5/17/2016	Phillies (Acct # 989348) 2nd gr fieldtrip 5/18/16 - 2 extra tickets	\$	(20.00)
1425	5/17/2016	Totally T-Shirts Signs and More (Inv.# 104369 - T-Shirts) 8th gr	\$	(478.50)
1426	5/17/2016	Ron Milke (DJ for School Dance 5/13/16) 8th gr	\$	(120.00)

4) Recommend the Board approve the following Cafeteria expenses:

5/9/2016	1280	Nutri-Serve Food Mgmt., Inc. (3/25/16 to 4/28/16)	\$	(21,668.34)
5/11/2016	1281	Waste Mgmt of NJ (Inv.# 2675941-0502-0 - April Services	\$	(899.17)

5) Recommend the Board approve the April 2016 Line Item Transfers. **(15-16-71)**

6) Recommend the Board approve the Board Secretary's Report dated April 30, 2016. **(15-16-72)**

7) Recommend the Board approve the Treasurer's Report dated April 30, 2016. **(15-16-73)**

8) Pursuant to N.J.A.C. 6A:23-2.12(c)4\*, we certify that as of April 30, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3\* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. \*Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8\*, I certify that as of April 30, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8-1. \*Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

9) Recommend the Board approve the following out-of-district special education tuition contract:

Placement	Student	Tuition per Student
BCSSSD	AJ	\$ 40,334 pro-rated from 5/9/16

10) Recommend the Board approve the following tax payment schedule and request same from Eastampton Township for the 2016-2017 school year.

August 2016	\$ 600,000.00
September – December 2016	\$ 506,180.00
January – May 2017	<u>\$ 524,944.00</u>
Total	\$5,249,440.00

- 11) Recommend the Board approve Bowman & Company LLP as District Auditor for the 2016-2017 school year to perform services as described in the RFQ.
- 12) Recommend the Board approve the following resolution regarding both Yale and Hampton Academy's lunch programs:

In accordance with the requirements of N.J.A.C. 6A:23-4.5(a)(20), the Board hereby agrees and consents to the following:

The private schools, YALE SCHOOL CENTRAL CAMPUS and HAMPTON ACADEMY, are not required to charge District students for any "paid or reduced meals" furnished directly or indirectly by YALE or HAMPTON ACADEMY to them. This shall be effective for the school year beginning July 1, 2016 and ending June 30, 2017.

- 13) Recommend the Board approve an agreement with Timothy Christian Academy for the District to provide satellite lunches for the 2016-2017 school year.
- 14) Recommend the Board accept the following NCLB grant monies and authorize the online submission of the 2016-2017 grant.

	<u><b>16-17</b></u>	<u><b>15-16</b></u>
Title I	\$83,825	\$85,242
Title II	\$17,045	\$17,927
Title III	\$ 728 (refused)	\$ 1,184 (refused)

- 15) Recommend the Board approve the following Jointure Transportation agreements with Educational Services Unit for the 2016-2017 school year:
  - a) Non-Public
  - b) Special Education – Summer
  - c) Special Education – Winter
- 16) Recommend the Board approve a contract with Muni Advisors to provide Continuing Disclosure services for the 2016-2017 school year at a rate of \$850.
- 17) Recommend the Board approve a contract with Wee Kids Early Learning Center for the 2016-2017 school year.
- 18) Recommend the Board approve the online submission to the Department of Agriculture Fiscal Year 2017 Application packet for the continuation of the School Nutrition Program for the 2016-2017 school year.

### **CURRICULUM: (Samantha Zazzo, Chairperson)**

#### **A. Action Item:**

On a motion by Samantha Zazzo, seconded by Glenn Forney, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the boys/girls SY 2016-2017 soccer schedules as attached.  
(15-16-74)

**BUILDINGS AND GROUNDS: (Deanna McGinnis, Chairperson)****A. Action Item:**

On a motion Deanna McGinnis, seconded by Len DiGiacomo, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following request for facilities use:

	<b>Group</b>	<b>Purpose</b>	<b>Date(s)</b>	<b>Time</b>	<b>Room</b>
1	Eastampton Township Police Dept.	Police & Fire Youth Academy	June 20-26, 2016	8-4pm	Café, Gym, Classroom, Hallway

**PUBLIC PARTICIPATION:**

NONE

**ADJOURNMENT**

With no further business to discuss the Board meeting was adjourned at 7:45pm on a motion by Susan Taylor, seconded by Samantha Zazzo. All in favor.

Respectfully submitted,

Marian F. Smith  
Business Administrator/Board Secretary

