

EASTAMPTON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
February 16, 2016

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00 p.m. by Susan Taylor, President.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 12, 2016.
- B. Mailed written notice to the *Burlington County Times* on January 12, 2016.
- C. Filed written notice with the Clerk of Eastampton Township on January 12, 2016.
- D. Filed written notice with the secretary of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Susan Taylor, President - present
 Samantha Zazzo, Vice President - present
 Brian Curtis - present
 Len DiGiacomo - present
 Glenn Forney - present
 Deanna McGinnis -absent
 James Southard - present

Robert A. Krastek, Ed.D., Superintendent of Schools
 Marian Smith, Business Administrator/Board Secretary

FIRE EXITS

PRESENTATION:

- A. Students of the Month—Dr. Krastek, Superintendent/Principal

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

NONE

APPROVAL OF MINUTES: (15-16-47)

On a motion by Susan Taylor, seconded by Samantha Zazzo, the following minutes were approved. Roll call vote: Unanimous. Motion carried.

January 19, 2016 (Regular and Exec Sessions)

SUPERINTENDENT'S REPORT: (Robert A. Krastek, Ed.D., Superintendent/Principal)**A. Discussion Item:**

- 1) 2016-2017 School Year Calendar

B. Information Item:

- 1) HIB Report

C. Action Items:

On a motion by Len DiGiacomo, seconded by Susan Taylor, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the 2016-2017 school year calendar as presented.
- 2) Recommend the Board approve the Sign Club, with Celeste Bonfanti, as an afterschool activity.

PERSONNEL: (Sue Taylor, Chairperson)**A. Action Items:**

On a motion by Susan Taylor, seconded by Glenn Forney, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the employment of the following individuals, pending completion of paperwork, as indicated: **(15-16-48)**

Vanessa Nascimento	Math Teacher	February 10	BA/1 \$50,000 prorated
Yolanda Perez	Substitute	TBD	

- 2) Recommend the Board approve an extension of maternity leave for Erin D'Addona from March 14, 2016 to April 4, 2016.
- 3) Recommend the Board approve Diane Bauer to provide Speech Therapy services as a consultant at \$72.50 per hour effective February 1, 2016.
- 4) Recommend the Board approve Thor Myers as a volunteer assistant baseball coach for the 2016 season.
- 5) Recommend the Board approve St. Petersburg College education student Tavia Hampton to complete coursework in Mrs. Corn's classroom this spring semester.
- 6) Recommend the Board approve Marc Steinberg as a long term substitute/paraprofessional effective March 8, 2016 to June 17, 2016 at \$100 per day.

FINANCE: (Glenn Forney, Chairperson)**A. Information Items:**

- 1) Budget 2016-2017 – Expect funding allocations to be released on or about February 18. The proposed budget is due to the County Office no later than March 22, 2016.
- 2) Division of School Nutrition Administrative Review – Approved and closed on February 10, 2016.
- 3) Automated Student Absence System

B. Action Items:

On a motion by Glenn Forney, seconded by Brian Curtis, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following payrolls:

- a) January 31, 2016 \$290,789.70
- b) February 15, 2016 \$285,101.24

- 2) Recommend the Board approve the following invoices for payment: **(15-16-49)**

Regular Bills - \$259,872.75

- 3) Recommend the Board approve the following Student Activity expenses:

1366	1/14/2016	Tommie Farrior (Basketball Ref - 1/6 Boys Game)	\$ (54.00)
1367	1/14/2016	Mitchell McCoy (Basketball Ref - 1/6 Girls Game)	\$ (54.00)
1368	1/14/2016	Scott Sagan (Basketball Ref - 1/6 Girls/Boys Games)	\$ (108.00)
1369	1/14/2016	Terry Cole (Basketball Ref - 1/7 Girls/Boys Games)	\$ (108.00)
1370	1/14/2016	Mike O'Kane (Basketball Ref - 1/7 Girls/Boys Games)	\$ (108.00)
1371	1/14/2016	Curtis Bunche (Basketball Ref - 1/11 Boys Game)	\$ (54.00)
1372	1/14/2016	Michael Fitzsimmons (Basketball Ref - 1/11 Boys Game)	\$ (54.00)
1373	1/21/2016	Stacy Scott (Basketball Ref - 1/14 - Girls/Boys Games)	\$ (108.00)
1374	1/21/2016	Gary Jampetti - (Basketball Ref - 1/14 - Boys Game)	\$ (54.00)
1375	1/21/2016	Keith Trawick Jr. (Basketball ref - 1/14 - Girls Game)	\$ (54.00)
1376	1/27/2016	Philip Mach (Basketball Ref - 1/21 - Girls/Boys Games)	\$ (108.00)
1377	1/27/2016	Walter Bailey (Basketball Ref - 1/21 - Girls/Boys Games)	\$ (108.00)
1378	1/28/2016	Pats Pizza Family Rest (pizza for students) Student Council	\$ (30.00)
1379	2/1/2016	Gregory Ackles (Basketball Ref - 1/26 - Boys Game)	\$ (54.00)
1380	2/1/2016	Jack Rowland (Basketball Ref - 1/26 - Boys Game)	\$ (54.00)
1381	2/1/2016	Mitchell McCoy (Basketball Ref - 1/26 - Girls Game)	\$ (54.00)
1382	2/1/2016	Tommie Farrior (Basketball Ref - 1/26 - Girls Game)	\$ (54.00)
1383	2/5/2016	Rancocas Regional High School - Beauty & Beast musical 2/5	\$ (600.00)
1384	2/5/2016	South Jersey Umpire Assoc (2016 Baseball Assignor's Fee)	\$ (25.00)
1385	2/5/2016	South Jersey Umpire Assoc (2016 Softball Assignor's Fee)	\$ (25.00)
1386	2/8/2016	Ron Milke (DJ for school dance 2/5/16) 8th Gr	\$ (120.00)

- 4) Recommend the Board approve the following Cafeteria expenses:

1/20/2016	1266	Western Pest Services (Invoice # 4034796B -JANUARY)	\$ (69.50)
2/3/2016	1267	Nutri-Serve Food Mgmt., Inc. (10/02/15 to 10/29/15)	\$ (16,360.79)
2/8/2016	1268	Waste Mgmt of NJ (Inv.# 2661574-0502-5) January Services	\$ (899.17)
2/9/2016	1269	Nutri-Serve Food Mgmt., Inc. (1/1/16 to 1/28/16)	\$ (20,497.96)

- 5) Recommend the Board approve the attached January 2016 Line Item Transfers. **(15-16-50)**

- 6) Recommend the Board approve the attached Board Secretary's Report dated January 31, 2016.
(15-16-51)
- 7) Recommend the Board approve the attached Treasurer's Report dated January 31, 2016.
(15-16-52)
- 8) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of January 31, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules and repeals. Figures subject to final audit.
Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of January 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules and repeals. Figures subject to final audit.
- 9) Recommend the Board approve the following resolution requesting a Waiver of Requirements for the Special Education Medicaid Initiative (SEMI) Program:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016-2017 school year, and

Whereas, the Eastampton Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students **and** participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2016-2017 budget year

Now therefore be it resolved that the Eastampton Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Burlington an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2016-2017 school year.

- 10) Recommend the Board approve the donation of a storage cart for the AT program from the PTA.

BUILDINGS AND GROUNDS: (Deanna McGinnis, Chairperson)

A. Action Item:

On a motion by Samantha Zazzo, seconded by James Southard, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following requests for facilities use:

	Group	Purpose	Date(s)	Time	Room
1	Eastampton Twp	Easter Magic Show	March 11	6:45-9pm	Cafetorium
2	Westampton	Adult Coed Softball	Mar 20, Apr 3, 10, 17, 24	9-4:30pm	Softball field

	Recreation		May 1, 8, 15, 22, 29 Jun 5, 12, 19, 26 Jul 3, 10, 17, 24, 31		
3	Westampton Recreation	Basketball Tournament	May 14 May 15	8-8pm 8-5pm	Gyms 1 & 2
4	PTA	Fundraiser Distribution	March 10, 11	4-6pm	hallway

CURRICULUM: (Samantha Zazzo, Chairperson)

A. Action Items:

On a motion by Samantha Zazzo, seconded by Glenn Forney, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following field trips:

Date	Students	Destination	Time	Chaperones
Mar 21	8 th Grade Band	RVRHS	8:30-1:30pm	Morgan

SEARCH COMMITTEE/PUBLIC PARTICIPATION:

Mrs. Taylor explained the process the BOE will be using to conduct the Superintendent/Principal Search. She indicated that a committee of three BOE members, two teachers, one community member, one parent and one PTA member has been created to facilitate the search. A survey will also be posted on the district's website for community input.

She opened the floor to comments from the public:

- Mrs. Petra Farmer urged the board to conduct the search with transparency.
- Mrs. Soles asked several questions about how the committee was selected. Mrs. Taylor stated that over 20 letters of intent were received. The BOE subcommittee reviewed the letters and selected volunteers to represent a wide range of interests.
- Mrs. Yee urged the Board to find an individual that would be vested in the school and community.
- Mrs. Caesar asked the Board to select an individual with a background in special needs.
- Mrs. Littlehale asked the Board to select an individual who supports the arts.
- Mrs. Douglas expressed the concerns of parents who felt that the district should not concentrate on test scores only and that the new superintendent should recognize that each student is unique.
- Mrs. Kenney asked the Board to select an individual with a background in the elementary grades.
- Mayor Apgar thanked the Board for engaging the community. He also indicated that Mr. Springer would serve as the BOE liaison. Mr. Apgar offered to post the community survey on the township website.
- Mr. Santillo thanked Dr. Krastek for his service and asked if he would be available as a resource to the committee. Mrs. Taylor responded that Dr. Krastek indicated he did not want to have a role in the selection process.
- Mrs. Berdugo asked what other means are available for parent/community input. Mrs. Taylor responded that emails may be sent to Board members or Marian Smith, Board Secretary. Mrs. Taylor also stated that an online survey would be available after the Search Committee meets to formulate survey questions.
- Mrs. Betanzos questioned how the transition will take place between the two Superintendents. Mrs. Taylor responded that she was hopeful that Dr. Krastek would be able to help the new CSA transition during the summer months with a start date of September 1.

-Mrs. Caesar commented that the district should consider shared services for therapies provided to students. Mrs. Smith responded that the district has an established agreement with Educational Services Unit but that they have been unable to help the district.

ADJOURNMENT

With no further business to discuss the Board meeting was adjourned at 8:00 p.m. on a motion by Susan Taylor, seconded by Glenn Forney. All in favor.

Respectfully submitted,

Marian F. Smith
Business Administrator/Board Secretary