

EASTAMPTON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
January 31, 2017

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00 p.m. by Glenn Forney, President.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 15, 2017.
- B. Mailed written notice to the *Burlington County Times* on January 15, 2017.
- C. Filed written notice with the Clerk of Eastampton Township on January 15, 2017.
- D. Filed written notice with the secretary of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Glenn Forney, President - present
 Brian Curtis, Vice President - present
 Len DiGiacomo - present
 Deanna McGinnis - present
 James Southard - present
 Susan Taylor - present
 Samantha Zazzo - present

Ambrose F. Duckett, III, Superintendent of Schools
 Marian Smith, Business Administrator/Board Secretary

FIRE EXITS

PRESENTATION:

- A. Student Recognition—Mr. Duckett, Superintendent/Principal

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

NONE

APPROVAL OF MINUTES: (16-17-43)

On a motion by Glenn Forney, seconded by Deanna McGinnis, the following minutes were approved. Roll call vote: Unanimous. Motion carried.

December 20, 2016 (Regular and Executive Sessions)
January 10, 2017 (Regular Session)

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Discussion Item

- 1) School Calendar – 2017-2018 (16-17-44)
- 2) Bridge Program cancellation
- 3) Custodial Services Solicitation

B. Action Item:

On a motion by Glenn Forney, seconded by Len DiGiacomo, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the HIB Report dated January 26, 2017. (16-17-45)
- 2) Recommend the Board approve the Violence & Vandalism/HIB report (reporting period one) as presented.
- 3) Recommend the Board approve the 2017-2018 school calendar as presented.
- 4) Recommend the Board approve the 2015-2016 NJ Department of Education School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report. Eastampton scored a 76 out of a possible 78 points; results are posted on our website:
<http://www.eastampton.k12.nj.us/files/1341400/hib%20official%20njdoe%20grade%20report%202015-2016.pdf>

PERSONNEL: (Susan Taylor, Chairperson)

A. Action Items:

On a motion by Susan Taylor, seconded by James Southard, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board accept the retirement of Debra Marion Sensbach, Administrator, effective March 1, 2017.
- 2) Recommend the Board approve the following extra-curricular appointment changes as indicated, with stipends as per negotiated agreement:

Christopher Kershaw
Kevin Malone

Resignation – Boys Baseball Coach
Appointment – Boys Baseball Coach

- 3) Recommend the Board approve the employment of the following individual as district substitute effective February 1, 2017, pending completion of paperwork:
Alyssa Woeller
Kathryn Fabritz

- 4) Recommend the Board approve the employment of the following individuals:

Marc Genther – Custodian – effective February 1, 2017 – Step 1, \$37,860 pro-rated
 Randy Faulkner – Custodian – effective February 15, 2017 – Step 1, \$37,860 pro-rated

FINANCE: (Glenn Forney, Chairperson)

A. Action Items:

On a motion by Glenn Forney, seconded by Susan Taylor, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following payroll:
 - a) January 15, 2017 - \$ 268,630.55
 - b) January 31, 2017 - \$ 287,222.17
- 2) Recommend the Board approve the following invoices for payment: **(16-17-46)**
 - a) Regular Bills: \$ 306,878.42
- 3) Recommend the Board approve the December 2016 Line Item Transfers. **(16-17-47)**
- 4) Recommend the Board approve the Board Secretary's Report dated December 31, 2016. **(16-17-48)**
- 5) Recommend the Board approve the Treasurer's Report dated December 31, 2016. **(16-17-49)**
- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of December 31, 2016 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

 Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of December 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.
- 7) Recommend the Board approve the requests for professional development as attached. **(16-17-50)**
- 8) Recommend the Board approve the following Student Activity expenses:

1512	12/19/2016	Juel Cole (Basketball Ref - 12/12 Girls Game)	\$	(56.00)
1513	12/19/2016	Terry Cole (Basketball Ref - 12/12 Girls Game)	\$	(56.00)
1514	12/19/2016	Ray Robert (Basketball Ref - 12/12 Boys Game)	\$	(56.00)
1515	12/19/2016	Don Brauckmann Sr. (Basketball Ref - 12/12 Boys Game)	\$	(56.00)
1516	12/21/2016	Scott Sagan (Basketball Ref - 12/19 Boys/Girls Games)	\$	(112.00)
1517	12/21/2016	Jonathan Garrett (Basketball Ref - 12/19 Boys Game)	\$	(56.00)

1518	12/21/2016	Geprge Calhoun (Basketball Ref - 12/19 Girls Game)	\$	(56.00)
1519	12/23/2016	Timothy Ferguson (Basketball Ref - 12/21 Boys Game)	\$	(56.00)
1520	12/23/2016	Kevin Quirk (Basketball Ref - 12/21 Boys/Girls Games)	\$	(112.00)
1521	12/23/2016	Denise Crudup (Basketball Ref - 12/21 Girls Game)	\$	(56.00)
1522	1/6/2017	Brian Iazaruk (Basketball Ref. 1/5/17 Boys/Girls Games)	\$	(112.00)
1523	1/6/2017	Joshua Barber (Basketball Ref 1/5/17 Boys/Girls Games)	\$	(112.00)
1524	1/11/2017	VOIDED		
1525	1/11/2017	Hartford School (3 Teams -Battle of the Books)	\$	(150.00)
1526	1/11/2017	Ted Sisholtz (Basketball Ref 1/9/17 Boys Game)	\$	(56.00)
1527	1/11/2017	Louis Hays (Basketball Ref 1/9/17 Boys Game)	\$	(56.00)
1528	1/17/2017	Kathy Yeager (Basketball Ref 1/12/17 Boys/Girls Games)	\$	(112.00)
1529	1/17/2017	Ken Shugars (Basketball Ref 1/12/17 Boys/Girls Games)	\$	(112.00)
1530	1/18/2017	Group Sales Box Office - Inv.#700576 - NY Play-Band	\$	(4,494.50)
1531	1/24/2017	Totally T-Shirt	\$	(122.00)
1532	1/24/2017	Jacqueling Smith (reimb for Supplies) Drama Club	\$	(57.41)

9) Recommend the Board approve the following Cafeteria expenses:

1/5/2017	1304	Bowman & Company LLP - (Inv.#73625) Audit Fee	\$	(5,500.00)
		Aqua Clean toilet systems LLC (Inv.#A-2016-147) Grease		
1/5/2017	1305	Trap	\$	(220.00)
		Yashira Paulino (Refund of Café Acct Balance) Marcos		
1/10/2017	1306	Paulino	\$	(6.20)
1/11/2017	1307	Yashira Paulino (Refund of Café Acct Balance) MICHELLE Paulino	\$	(6.10)
1/11/2017	1308	Nutri-Serve Food Mgmt., Inc. (12/20/16 to 12/29/16)	\$	(16,657.49)
1/17/2017	1309	Western Pest Services (Invoice # 4317762B - Jan)	\$	(73.00)

10) Recommend the Board approve out-of-district tuition contracts with:

Pemberton – NS - \$35,000 for the 2016-2017 school year.

- 11) Recommend the Board approve the attached resolution to renew membership in the Burlington County Insurance Pool Joint Insurance Fund from July 1, 2017 to June 30, 2020 and to authorize the execution of the Indemnity and Trust Agreement. **(16-17-51)**
- 12) Recommend the Board approve the January 25, 2017 online submission of the federal Impact Aid Program application.
- 13) Recommend the Board approve a contract with Plan Connect to provide administrative services for the district's 403(b) and 457(b) plans. There is no cost for the services.
- 14) Recommend the Board approve the following Resolution rejecting all proposals received for the Competitive Contracting of Custodial Services. **(attachment)**

CURRICULUM: (Samantha Zazzo, Chairperson)

A. Action Items:

On a motion by Samantha Zazzo, seconded by Brian Curtis, the following action item was approved. Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the following field trips:

Date	Students	Destination	Time	Chaperone
2/23/17	7 th gr. – 15 students	Lockheed Martin	8:15-1:00pm	Yoder + 1
5/17/17	7 th /8 th gr.	Imperial Theater/Broadway, New York, NY	8:45am-8:45pm	Morgan/Smith + 31

	band/chorus			
3/13/17	5 th & 6 th – 12 students	Cinnaminson Middle School – Battle of the Books	9:10 am - 1:15 pm	Dennler +1
3/17/17	7 th & 8 th – 6 students	Cinnaminson Middle School – Battle of the Books	9:10 am - 1:15 pm	Dennler

BUILDINGS AND GROUNDS: (Brian Curtis, Chairperson)

A. Action Item:

On a motion by Brian Curtis, seconded by Glenn Forney, the following action item was approved. Roll call vote: Unanimous. Motion carried.

1) Recommend the Board approve the following request for use of facilities:

	Group	Purpose	Date	Time	Room
1	Westampton Rec	Youth Basketball	3/27/17 to 6/16/17 M-F except 4/14-4/21 & 5/29	7-9pm	MS Gym

PUBLIC PARTICIPATION:

NONE

ADJOURNMENT TO EXECUTIVE SESSION:

On a motion by Glenn Forney, seconded by Deanna McGinnis, the Board entered executive session at 7:31 p.m. All in favor.

Eastampton Township School District Board of Education

Resolution 2016-2017

Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a public meeting, and

WHEREAS, the Board of Education of the Eastampton Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:30 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Eastampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

 x Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

 Any matter in which the release of information would impair a right to receive funds from the federal government;

 Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

 Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (specify contract:)

 Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

 Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____ Any investigations of violations or possible violations of the law;

____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (if pending or anticipated litigation, the matter is: _____) (if contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

 x Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

RETURN TO OPEN SESSION

On a motion by Glenn Forney, seconded by Brian Curtis, the Board returned to open session at 7:52 p.m. All in favor.

ADJOURNMENT

With no further business to discuss the Board meeting was adjourned at 7:53 p.m. on a motion by Glenn Forney, seconded by Len DiGiacomo. All in favor.

Respectfully submitted,

Marian F. Smith
Business Administrator/Board Secretary