

EASTAMPTON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
February 21, 2017

The Regular Meeting of the Eastampton Township Board of Education was called to order at 7:00 p.m. by Glenn Forney, President.

FLAG SALUTE

PUBLIC ANNOUNCEMENT: In compliance with the Open Public Meeting Law, public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 15, 2017.
- B. Mailed written notice to the *Burlington County Times* on January 15, 2017.
- C. Filed written notice with the Clerk of Eastampton Township on January 15, 2017.
- D. Filed written notice with the secretary of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Glenn Forney, President - present
 Brian Curtis, Vice President - present
 Len DiGiacomo - present
 Deanna McGinnis - present
 James Southard - present
 Susan Taylor - present
 Samantha Zazzo - present

Ambrose F. Duckett, III, Superintendent of Schools
 Marian Smith, Business Administrator/Board Secretary

FIRE EXITS

PRESENTATION:

- A. Student Recognition—Mr. Duckett, Superintendent/Principal

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

NONE

APPROVAL OF MINUTES: (16-17-52)

On a motion by Glenn Forney, seconded by Deanna McGinnis, the following minutes were approved. Roll call vote: Unanimous. Motion carried.

January 31, 2017 (Regular and Executive Sessions)

SUPERINTENDENT'S REPORT: (Ambrose F. Duckett, III, Superintendent/Principal)

A. Discussion Item:

- 1) Mid-Year Budget Review **(16-17-53)**

B. Action Item:

On a motion by Len DiGiacomo, seconded by Glenn Forney, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the HIB Report dated February 15, 2017. **(16-17-54)**

PERSONNEL: (Susan Taylor, Chairperson)

A. Action Items:

On a motion by Susan Taylor, seconded by James Southard, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following substitutes:

Marc Mann Custodian \$17/hr. – pending approval of paperwork

FINANCE: (Glenn Forney, Chairperson)

A. Information Items:

- 1) Proposed Budget 17-18 – March Meeting – Mr. Forney suggested that the BOE meet on March 14, 2017 instead of March 21st. The Board was in agreement

B. Action Items:

On a motion by Glenn Forney, seconded by Samantha Zazzo, the following action items were approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following payroll:
 - a) February 15, 2017 - \$ 278,122.46
- 2) Recommend the Board approve the following invoices for payment: **(16-17-55)**
 - a) Regular Bills: \$ 273,294.88
- 3) Recommend the Board approve the January 2017 Line Item Transfers. **(16-17-56)**
- 4) Recommend the Board approve the Board Secretary's Report dated January 31, 2017. **(16-17-57)**
- 5) Recommend the Board approve the Treasurer's Report dated January 31, 2017. **(16-17-58)**

- 6) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of January 31, 2017 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of January 31, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

- 7) Recommend the Board approve the requests for professional development as attached.
(16-17-59)

- 8) Recommend the Board approve the following Student Activity expenses:

1533	1/31/2017	Sam Bell (Basketball Ref - 1/26 Girls/Boys Games)	\$	(112.00)
1534	1/31/2017	Gregory Polanco (Basketball Ref - 1/26/ Boys/Girls Games)	\$	(112.00)
1535	2/10/2017	Ron Milke (DJ for School Dance 2/10/17) 8th GR	\$	(120.00)
1536	2/10/2017	22 Tees Screen Printing (T-Shirts) Drama Club	\$	(433.25)

- 9) Recommend the Board approve the following Cafeteria expenses:

1/30/2017	1310	GCS Service, Inc. (Inv. #94557432 & 94557431) dishwasher	\$	(454.40)
1/31/2017	1311	Sam's Club (Order # 4446325746)	\$	(964.94)
1/31/2017	1312	Sam's Club (Order # 9179232433)	\$	(55.16)
2/6/2017	1313	Nutri-Serve Food Mgmt., Inc. (12/30/16 to 01/26/17)	\$	(18,689.31)

- 10) Recommend the Board approve the following resolution requesting a Waiver of Requirements for the Special Education Medicaid Initiative (SEMI) Program:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-2018 school year, and

Whereas, the Eastampton Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students and participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2017-2018 budget year

Now therefore be it resolved that the Eastampton Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Burlington an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2017-2018 school year.

- 11) Recommend the Board approve a proposal by Xtel Communications to provide WiFi services at \$85/month and to purchase 17 access points for \$10,353. This is an e-rate qualifying purchase with 50% being returned to the district.

- 12) Recommend the Board approve a shared services transportation agreement with Florence Township Board of Education for \$3,316.95 for one student from December 12, 2016 to June 20, 2017.

POLICY: (Len DiGiacomo, Chairperson)

A. Action Items:

On a motion by Len DiGiacomo, seconded by Brian Curtis, the following action item was approved. After discussion, Policy 5330.04 was tabled. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the first reading of the following policies/regulation guides (Policy Alert 210) **(sent in separate e-mail)**.

P/R 1510	Americans with Disabilities Act (M)
P 2415.30	Title I – Educational Stability for Children in Foster Care (M)
P/R 2418	Section 504 Rehabilitation Act of 1973 – Students (M)
P/R 5116	Education of Homeless Children
P/R 8330	Student Records (M)

CURRICULUM: (Samantha Zazzo, Chairperson)

B. Action Items:

On a motion by Samantha Zazzo, seconded by Susan Taylor, the following action item was approved. Roll call vote: Unanimous. Motion carried.

- 1) Recommend the Board approve the following field trips:

Date	Students	Destination	Time	Chaperone
5/12/17	8 th grade	RVRHS Performing Arts Center	9:30 am – 12:45 pm	J Smith + 5

PUBLIC PARTICIPATION:

- Mrs. Derenzio inquired what anti-drug/alcohol programs are provided to students. Mr. Duckett replied that students receive instruction during health class and at the lower grade levels, instruction is provided by the counselor as well as the advisory classes in middle school.
- Ms. Pat Haney introduced herself as the Superintendent of Logan Township and as Mr. Duckett's mentor.
- Mrs. Zazzo asked Mr. Apgar if more ratables were expected in the township. Mr. Apgar replied that there were two more businesses moving in.

NEW BUSINESS:

Mr. Duckett informed the board that 8th grade graduation would be held on June 20, 2017 at Rancocas Valley Regional High School PAC center.

ADJOURNMENT:

With no further business to discuss the Board meeting was adjourned at 7:41 p.m. on a motion by Glenn Forney, seconded by Deanna McGinnis. All in favor.

Respectfully submitted,

Marian F. Smith
Business Administrator/Board Secretary